

Swami Vivekanand Shikshan Prasarak Mandal's

Swami Vivekanand College of Nursing, Udgir

(Approved by Government of Maharashtra, Recognized by Indian Nursing Council, New Delhi and
Maharashtra Nursing Council Mumbai)

Affiliated to Maharashtra University of Health Sciences, Nashik

Survey No. 184, Bodhan Nagar, Jalkot Road, Udgir-413517

Dist. Latur (Maharashtra)

Dr. Sudhir Jagtap (M.Sc., M.Phil, Ph.D.)
President

GRIEVANCE REDRESSL COMMITTEE ANNUAL REPORT (2022-2023)



Swami Vivekanand Shikshan Prasarak Mandal's

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Dr. Sudhir Jagtap (M.Sc., M.Phil, Ph.D.)
President

GRIEVANCE REDRESAL COMMITTEE ANNUAL REPORT 2022-2023

Sr. No.	Name	Designation	Post
1.	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mr. Nagsen tare	Tutor	Secretary
3	Mrs. Princy B	Tutor	Committee In-charge
4	Mr. Gitte Gajendra laxmnarao	Tutor	Member
5	Ms. Sonkmbale Shradda Ramkisan	Tutor	Member
6	Ms. Karad Pratiksha Manik	Tutor	Member
7	Ms. Kadam Sujata Subhashrao	Tutor	Member


Principal

Principal

Swami Vivekanand College
of Nursing, Udgir-413517



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President

GRIEVANCE REDRESSL COMMITTEE 2022-2023

1. To develop an organizational framework to resolve grievances of student and staff.
2. To provide the students and staff access to immediate, hassle-free recourse to have their grievances redressed.
3. To enlighten the students and staff on their duties and responsibilities related to grievance redressal.
4. To establish structured interaction with students and staff to elicit information, academic and administrative process on their expectation.
5. To identify systemic flaws in the design and administration of various general insurance products and seek solutions thereon.
6. To institute a monitoring mechanism to oversee the functioning of the grievance redressal Policy.


Principal

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President

GRIEVANCE COMMITTEE

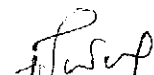
ANNUAL REPORT 2022-2023

The Grievance Redressal Committee has done the following activities in the academic year 2022-2023

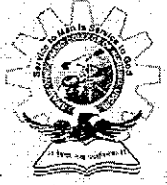
1. The policy and regulation of the grievance redressal committee protocol in SVCON were discussed in the general awareness meeting on 8 June 2023 at 11.00 am and read out objectives and function of the Grievance Redressal committee to the students present in the meeting. Orientation about committee members, open discussion regarding type of grievance by aggrieved students, and procedure was informed.
2. Regular circular display of Grievance Redressal committee members was put up the main notice board to contact any case of grievance.
3. In the academic year, two meeting were conducted.
 - General meeting conducted on 10/06/2023 about rules and policy and information grievance
 - About Grievances Redressal committee activities orientation and its members from each class were informed the fresher.
 - Grievance redressal committee meeting for any issues or grievances application by an aggrieved student was conducted on 15/07/2023. There was no grievance notified to the committee for the academic year 2022-2023.
 - To date no Grievance redressal was applied or reported by any aggrieved students or staff towards the Grievance redressal committee in the institute for the academic year 2022-2023

These were the activities conducted for the year 2022-2023


Committee In-charge


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Swami Vivekanand Shikshan Prasarak Mandal's



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GRIEVANCE REDRESSAL COMMITTEE MEETING REPORT 2022-2023



Swami Vivekanand Shikshan Prasarak Mandal's

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GRIEVANCE REDRESSL COMMITTEE 2022-2023

Meeting minutes-1

DATE : 19/07/2022

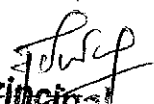
Time: 11.30am

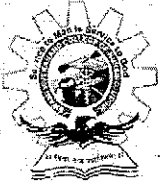
Place: SVCON Function Hall

Agenda of the meeting :

- General report reading Grievance redressal committee rules, policy and its committee members.
- Grievance Redressal committee awareness sessions any others issues if presented.
- The General meeting for grievance redressal committee awareness started at 11.30 am to address policy, objectivities and type grievance deal by the committee, how it functions etc.
- The in charge of the committee. Mrs. Jyothi N also talk about the importance of preventing any grievance by addressing is in a timely manner.
- During the meeting, as part of the committee in charge, read out the rule related to grievance as per UGC guideline of gazette copies of 2012act. The committee in chafe assured the first year student that, if they have any grievance related to the mention grievance issue in the meeting, can approach in person or in writing as per protocol stated. Assurance was given in case such as aggrieved students issues will ne resolve within a time bound manner by committee members as per University guidelines.
- Students especially fresher were informed about the Grievance redressal committee and its members with their respective phone number displayed on the main notice board so in case if they like to address any grievance, they can contact the members display in the list.
- All students were asked to give any suggestion or inquiry in Grievance redressal committee activities. Students were comfortable with Grievance Redressal committee activities, its rules and well understood them. As there was no point for further discussion, reporting and discussion section of the Grievance redress committee end 12.35 pm in the meeting


Committee in charge


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GRIEVANCE REDRESS COMMITTEE 2022-2023

Meeting Minutes- 1 List of Teacher attended


Date : 19/07/2022

Place : SVCON Function hall Time : 11.30 AM

Class Coordinator present in the meeting:

Sr No.	Name	Designation	Post
1	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mr. Nagsen tare	Tutor	Secretary
3	Mrs.Princy B	Tutor	Committee In charge
4	Mr.Gitte Gajendra	Lecturer	Member
5	Ms. Sonkmbale Shradda	Tutor	Member
6	Ms. Karad Pratiksha	Tutor	Member
7	Ms. Kadam Sujata	Tutor	Member


Committee in-charge


Principal
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Sr. No.	Areas Discussed	Action taken
1.	Rules and regulation discuss among nursing regarding grievance redressal committee member etc.	Committee member list with contact address displayed
2.	Grievance redressal protocol to be displayed	Display rules on main notice board

Chandha
Committee in-charge

Sudhir Jagtap
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GRIEVANCE REDRESSL COMMITTEE 2022-2023

Meeting Minutes-2

Date : 15/06/2023 Time : 1.00pm

Place : SVCON Conference hall, Udgir

Agenda of the meeting:

1. General report reading on Grievance redressal committee redressal committee rules, policy, and its committee member.
2. Any other issues if presented.

The members meeting for the Grievance Redressal committee started at 1.00pm to address policy, objectives and any type of grievance approach submitted towards the committee no issues were submitted to the committee for the year 2022-2023. During the meeting, Mr. Nagsen Tare discusses how to avoid any issues and grievances, various Role that the committee member can play to increase awareness among staff, Non-teaching staff and student to prevents or avoid occurrence of grievance at the institute level so that the issues will not escalate further and solve on a timely manner.

All committee members were requested to be through with the code of conduct related to this committee.

As there was no point for further discussion, the meeting concluded at 1.50 am

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GRIEVANCE REDRESSL COMMITTEE 2022-2023

Meeting Minutes-

2 List of Teachers attended

Date

: 15/06/2023

Time : 1.30 pm

Class coordinator present in the meeting:

Sr. No.	Name	Designation	Post
1.	Mrs. Jyoti N	Associate Professor	Chairperson
2.	Mr. Nagsen tare	Tutor	Secretary
3.	Mrs.Princy B	Tutor	Committee in charge
4	Mr.Gitte Gajendra	Tutor	Member
5	Ms. Sonkamble Shradda	Tutor	Member
6	Ms. Karad Pratiksha	Tutor	Member

Shradda
Committee in Charge

Dr. Sudhir Jagtap
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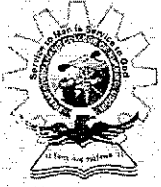
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GRIEVANCE REDRESSAL COMMITTEE ANNUAL REPORT 2021-2022



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GRIEVANCE REDRESSL COMMITTEE 2021-2022

Sr. No.	Name	Designation	Post
1	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mrs. Mali Nilima	Associate Professor	Member
3	Mr. Nagsen Tare	Tutor	Secretary
4	Mrs. Princy B	Tutor	Committee in charge
5	Mr. Pangre Ganesh	Tutor	Member
6	Mr . Aavte Karan	Tutor	Member
7	Ms . Sawant Snehal	Tutor	Chairperson


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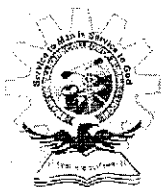
Dr. Sudhir Jagtap (M.Sc., M.Phil, Ph.D.)
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GRIEVANCE REDRESSL COMMITTEE 2021-2022

The objectives of the Grievance Redressal Policy of SVCON UDGIR are:

1. To develop an organizational framework to resolve grievances of students and staff.
2. To provide the students and staff access to immediate, hassle-free recourse to have their grievances redressed.
3. To enlighten the students and staff on their duties and responsibilities related to grievance redressal.
4. To establish structured interactions with students and staff to elicit information, academic and administrative process on their expectations.
5. To identify systemic flaws in the design and administration of various general insurance products and to seek solutions thereon.
6. To institute a monitoring mechanism to oversee the functioning of the Grievance Redressal Policy.


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GRIEVANCE COMMITTEE ANNUAL REPORT 2021-2022


The Grievance Redressal Committee has done the following activities in the academic year 2020-2021

1. The policy and regulations of the Grievance Redressal Committee protocol in SSS MINS were discussed in the general awareness meeting on 6 July 2021 at 1.00 pm and read out objectives and function of the Grievance Redressal committee to the students present in the meeting. Orientation about committee members, open discussion regarding types of grievance by aggrieved students, and the procedure was informed.
2. Regular circular display of Grievance Redressal committee members was put up in the main notice-board to contact in any case of grievance.
3. In the academic year, two meetings were conducted.
 - General meeting conducted on 10/09/2022 about rules, policy, and information about Grievance Redressal committee activities orientation and its members from each class were informed to the fresher.

Grievance Redressal committee meeting for any issues or grievance application by an aggrieved student was conducted on 18/11/2022. There was no grievance notified to the committee for the academic year 2021-2022.

To date no Grievance Redressal was applied or reported by any aggrieved students or staff towards the Grievance Redressal committee in the institute for the academic year 2020-2021

These were the activities conducted for the year 2021-2022.


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GRIEVANCE REDRESSAL COMMITTEE MEETING REPORT 2021-2022



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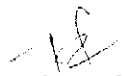
GRIEVANCE REDRESSAL COMMITTEE 2021-2022


Meeting Minutes-1

Meeting, Can Approach In Person Or In Writing As Per Protocol Stated. Assurance Was Given In Case Such As Aggrieved Students Issues Will Be Resolve Within A Time-Bound Manner By The Committee Members As Per University Guidelines.

Students Especially Fresher Were Informed About The Grievance Redressal Committee And Its Members With Their Respective Phone Numbers Displayed On The Main Notice Board. So In Case, If They Like To Address Any Grievance, They Can Contact The Members Display In The List.

All Students Were Asked To Give Any Suggestion Or Inquiry In Grievance Redressal Committee Activities. Students Were Comfortable With Grievance Redressal Committee Activities, Its Rules And Well Understood Them. As There Was No Point For Further Discussion, Reporting And Discussion Section Of The Grievance Redressal Committee End At 1.35 Pm In The Meeting.


Committee in-charge


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President

GRIEVANCE REDRESSL COMMITTEE 2021-2022

Meeting Minutes : -1 List of teachers attended
Date : 10/07/2021
Time : 1:00 pm
Place : Multipurpose Hall, SVCON UDGIR.

Class coordinator present in the meeting:

Sr. No.	NAME	DESIGATION	POST
1	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mr. Nagsen tare	Tutor	Secretary
3	Mrs. Princy B	Tutor	Committee in charge
4	Mr.Pangre ganesh	Tutor	Member
5	Mr . avte karan	Tutor	Member
6	Mrs.Mali nilima	Tutor	Member
7	Ms . sawant snehal	Tutor	Chairperson

[Signature]
Principal

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GRIEVANCE REDRESSAL COMMITTEE 2021-2022

Meeting Minutes-2

Date : 18/06/2022 Time: 2:30

Place : Conference Hall, SVCON Udgir.


Agenda of the meeting:

1. General report reading on Grievance Redressal committee rules, policy and its committee members in regards so current pandemic of COVID-19
2. Any others issues if presented The members meeting for the Grievance Redressal committee started at 2:30 pm to address policy objectives, and any type of grievance approach submitted toward the committee. No issues were submitted to the committee for the year 2010-21. The discussion was initiated by During the meeting. Principal Madam discusses how the importance to solve any

The members meeting for the Grievance Redressal committee started at 2:30 pm to Mrs. Jyothi N on the adoption of a new protocol for grievance Redressal if there is any in future to be deal in online mode due to COVID-19 pandemic. So that guideline given by the government will be followed and at the same time, the policy will be up held an official email will be added to the committee members list along with contact numbers for easy access by aggrieved students or staff in case of occurrences".

During the meeting. Principal Madam discusses how the importance to solve any grievance related issues in an online mode if the need arises and awareness has to be given to the students in the online medium and conduct awareness programs. Also, explain the roles of the committee members to increase awareness among staff, non-teaching staff, and students to prevent or avoid occurrences of grievance at the institute level.

As there was no point for further discussion, the meeting concluded at 330 pm.


Dr. Principal
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GRIEVANCE REDRESSL COMMITTEE 2021-2022


Meeting Minutes -2 List of teachers attended Time: 2:30pm

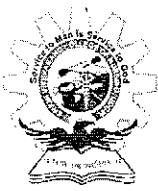
Date : 18/06/2022

Place : Multipurpose Hall, SVCON Udgir.

Class coordinator present in the meeting:

Sr. No.	Name	Designation	Post
1	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mrs. Mali Nilima	Tutor	Member
3	Mr. Nagsen tare	Tutor	Secretary
4	Mrs. Princy B	Tutor	Committee in charge
5	Mr. Pangre Ganesh	Tutor	Member
6	Mr. Avte Karan	Tutor	Member
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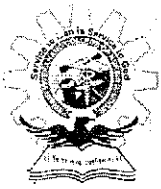
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GRIEVANCE REDRESSAL COMMITTEE ANNUAL REPORT 2020-2021

GRIEVANCE REDRESSAL COMMITTEE 2020-2021

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3	Mrs. Kasab Surekha	Tutor	Member
4	Mr. Nagsen Tare	Tutor	Secretary
5	Mr. Princy B	Tutor	Committee in charge
6	Mr. Shivkant	Tutor	Member
7	Mr. chavhan akash	Tutor	Chairperson


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GRIEVANCE REDRESSAL COMMITTEE 2020-2021

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3. To enlighten the students and staff on their duties and responsibilities related to grievance redressal.
4. To establish structured interactions with students and staff to elicit information, academic and administrative process on their expectations.
5. To identify systemic flaws in the design and administration of various general insurance products and to seek solutions thereon.
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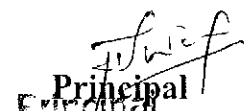
Dist. Latur (Maharashtra)

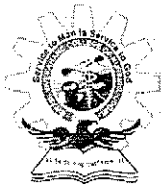
Dr. Sudhir Jagtap (M.Sc., M.Phil, Ph.D.)
President

GRIEVANCE COMMITTEE ANNUAL REPORT 2020-2021

The Grievance Redressal Committee has done the following activities in the academic year 2020-2021.

1. The policy and regulations of the Grievance Redressal Committee protocol in SSS MTNS were discussed in the general awareness meeting on 6 October 2020 at 2.30 pm and read out objectives and function of the Grievance Redressal committee to the students present in the meeting. Orientation about committee members, open discussion regarding types of grievance by aggrieved students, and the procedure was informed.
2. Regular circular display of Grievance Redressal committee members was put up in the main notice-board to contact in any case of grievance.
3. In the academic year, two meetings were conducted.
 - General meeting conducted on 7/10/2020 about rules, policy, and information about Grievance Redressal committee activities orientation and its members from each class were informed to the fresher.
 - Grievance Redressal committee meeting for any issues or grievance application by an aggrieved, student was conducted on 25/07/2020. There was no grievance notified to the committee.
4. To date no Grievance Redressal was applied or reported by any aggrieved students or staff towards the Grievance Redressal committee in the institute.


Principal
Swami Vivekanand College
of Nursing, Udgir - 413517



Swami Vivekanand Shikshan Prasarak Mandal's

Swami Vivekanand College of Nursing, Udgir

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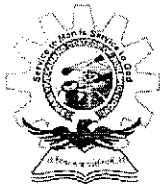
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Dr. Sudhir Jagtap (M.Sc., M.Phil, Ph.D.)
President

**GRIEVANCE REDRESSAL
COMMITTEE MEETING
REPORT 2020-2021**



Swami Vivekanand Shikshan Prasarak Mandal's

Swami Vivekanand College of Nursing, Udgir

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Dr. Sudhir Jagtap (M.Sc., M.Phil, Ph.D.)
President

GRIEVANCE REDRESSL COMMITTEE 2020-2021

Meeting Minutes-1

Date : 7/07/2020
Time : 2:30 pm
Place : SVCON udgir Multipurpose Hall.

Agenda of the meeting:


1. General report reading on Grievance Redressal committee rules, policy and its committee Members
2. Grievance Redressal committee awareness sessions
3. Any others issue if presented.

The General meeting for Grievance Redressal committee awareness started at 2.30 pm to address policy, objectives, and type grievance deal by the committee, how it functions, etc. The in-charge of the committee, Mr. Shivkant also talks about the importance of preventing any grievance by addressing it in a timely manner.

During the meeting, as part of the committee in charge, read out the rule related to grievance as per UGC guideline of gazette copies of 2012 act. The committee in charge assured the first-year students that, if they have any grievance related to the mention grievance issue in the meeting, can approach in person or in writing as per protocol stated. Assurance was given in case such as aggrieved students issues will be resolve within a time-bound manner by the committee members as per University guidelines.

Students especially fresher were informed about the Grievance Redressal committee and its members with their respective phone numbers displayed on the main notice board. So in case, if they like to address any grievance, they can contact the members display in the list.

All students were asked to give any suggestion or inquiry in Grievance Redressal committee activities. Students were comfortable with Grievance Redressal committee activities, its rules and well understood them. As there was no point for further discussion, reporting and discussion section of the Grievance Redressal committee end at 2.55 pm in the meeting.


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Dr. Sudhir Jagtap (M.Sc., M.Phil, Ph.D.)
President

GRIEVANCE REDRESSL COMMITTEE 2020-2021

Meeting Minutes -1 List of teachers attended


Date : 7/07/2020

Time : 2:30 pm

Place: Multipurpose Hall, SVCON Udgir.

Class coordinator present in the meeting:

Sr. No.	Name	Designation	post
1	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mr. .Nagsen Tare	Tutor	Secretary
3	Mr. .Princy B	Tutor	Committee in charge
4	Mr. Shivkant	Tutor	Member
5	Mrs. Kasab Surekha	Tutor	Member
6	Ms. .Mali Nilima	Tutor	Member
7	Mr. Chavhan Akash	Tutor	Chairperson


Principal
Medical

Swami Vivekanand College
of Nursing, Udgir - 413517



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President

GRIEVANCE REDRESSL COMMITTEE 2020-2021

Meeting Minutes-2

Date : 25/04/2021
Time : 1.00pm
Place : final year classroom, SVCON Udgir.

Agenda of the meeting:

1. Students are facing problem regarding how to prepared OBGY drug book.


The members meeting for Grievance Redressal committee started at 1:00 am to address in preparation of drug book of final year B. B. Sc. Nursing students.

During the meeting, Ms. Princy B , subject Expert of final year B. B. Sc. Nursing students have submitted an complaints by verbally.

Discuss the problem and comments were shared by Ms.Princy B as subject experts. Provide written formats and help them to write the book with article pictures and guide them.

So it was concluded that the application will be forwarded as action taken by the committee in response to the student's application.

The committee in-charge requested all committee members to be thorough with the code of conduct related to this committee member's role. As there was no point for further discussion, the meeting concluded at 1:45 pm.


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President

GRIEVANCE REDRESSL COMMITTEE 2020-2021

Meeting Minutes

-2 List of teachers attended

Date

: 25/04/2021

Time: 1:00 pm

Place

: Multipurpose Hall, SVCON Udgir.

Class coordinator present in the meeting:

Sr. No.	Name	Designation	post
1	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mr. .Nagsen Tare	Tutor	Secretary
3	Mr. .Princy B	Tutor	Committee in charge
4	Mr. Shivkant	Tutor	Member
5	Mrs. Kasab Surekha	Tutor	Member
6	Ms. Mali Nilima	Tutor	Member
7	Mr. Chavhan Akash	Tutor	Chairperson


Principal

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GRIEVANCE REDRESSAL COMMITTEE ANNUAL REPORT 2019-2020



Swami Vivekanand Shikshan Prasarak Mandal's

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President

GRIEVANCE REDRESSAL COMMITTEE 2019-2020

Sr. No	Name	Designation	Post
1	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mr. Nagsen tare	Tutor	Secretary
3	Mrs. Princy B	Tutor	Committee in charge
4	Mrs. Praveena B	Tutor	Member
5	Ms. Latpate shital	Tutor	Member
6	Mr. Dumane Gajanan	Tutor	Member
7	Mr. Shivkanat	Tutor	Chairperson


Principal

Principal
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Dr. Sudhir Jagtap (M.Sc., M.Phil, Ph.D.)
President

GRIEVANCE REDRESSL COMMITTEE

The objectives of the Grievance Redressal Policy of SVCON Udgir :

1. To develop an organizational framework to resolve grievances of students and staff.
2. To provide the students and staff access to immediate, hassle-free recourse to have their grievances redressed.
3. To enlighten the students and staff on their duties and responsibilities related to grievance redressal.
4. To establish structured interactions with students and staff to elicit information, academic and administrative process on their expectations.
5. To identify systemic flaws in the design and administration of various general insurance products and to seek solutions thereon.
6. To institute a monitoring mechanism to oversee the functioning of the Grievance Redressal Policy.


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Dr. Sudhir Jagtap (M.Sc., M.Phil., Ph.D.)
President

GRIEVANCE COMMITTEE ANNUAL REPORT 2019-2020

The Grievance Redressal Committee has done the following activities in the academic year 2019-2020:

1. The policy and regulations of the Grievance Redressal Committee protocol in SSS MTNS were discussed in the general awareness meeting on 6 October 2018 at 2.30 pm and read out objectives and function of the Grievance Redressal committee to the students present in the meeting. Orientation about committee members, open discussion regarding types of grievance by aggrieved students, and the procedure was informed.
 2. Regular circular display of Grievance Redressal committee members was put up in the main notice-board to contact in any case of grievance.
 3. In the academic year, two meetings were conducted.
 - General meeting conducted on 6/09/2019 about rules, policy, and information about Grievance Redressal committee activities orientation and its members from each class were informed to the fresher.
 - Grievance Redressal committee meeting for any issues or grievance application by an aggrieved student was conducted on 7/12/2019 There was no grievance notified to the committee and action was taken by forwarding it toward the concerned authority.
 - Grievance Redressal committee meeting for any issues or grievance application by an aggrieved student was conducted on 15/06/2020. There was no grievance notified to the committee and action was taken by forwarding it toward the concerned authority.
- These were the activities conducted for the year 2019-2020.


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President

GRIEVANCE REDRESSAL COMMITTEE MEETING REPORT 2019-2020



Swami Vivekanand Shikshan Prasarak Mandal's

Swami Vivekanand College of Nursing, Udgir

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Dr. Sudhir Jagtap (M.Sc., M.Phil, Ph.D.)
President

GRIEVANCE REDRESSL COMMITTEE 2019-2020

Meeting Minutes-1

Date : 06/09/2019
Time : 2:10 pm
Place : SVCON Udgir Multipurpose Hall.

Agenda of the meeting:

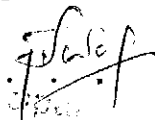
1. General report reading on Grievance Redressal committee rules, policy and its committee members
2. Grievance Redressal committee awareness sessions
3. Any others issues if presented.

The General meeting for Grievance Redressal committee awareness started at 2.10 pm to address policy, objectives, and type grievance deal by the committee, how it functions, etc. The in-charge of the committee, Mr. Dhumane gajanan, also talks about the importance of preventing any grievance by addressing it in a timely manner.

During the meeting, as part of the committee in charge, read out the rule related to grievance as per UGC guideline of gazette copies of 2012 act. The committee in charge assured the first-year students that, if they have any grievance related to the mention grievance issue in the meeting, can approach in person or in writing as per protocol stated. Assurance was given in case such as aggrieved students issues will be resolve within a time-bound manner by the committee members as per University guidelines.

Students especially fresher were informed about the Grievance Redressal committee and its members with their respective phone numbers displayed on the main notice board. So in case, if they like to address any grievance, they can contact the members display in the list.

All students were asked to give any suggestion or inquiry in Grievance Redressal committee activities. Students were comfortable with Grievance Redressal committee activities, its rules and well understood them. As there was no point for further discussion, reporting and discussion section of the Grievance Redressal committee end at 2.10 pm in the meeting


Dr. Sudhir Jagtap
President
Grievance Redressal Committee
Swami Vivekanand College of Nursing, Udgir



Swami Vivekanand Shikshan Prasarak Mandal's

Swami Vivekanand College of Nursing, Udgir

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Dr. Sudhir Jagtap (M.Sc., M.Phil., Ph.D.)
President

GRIEVANCE REDRESSL COMMITTEE 2019-2020

Meeting Minutes

-1 List of teachers attended

Time: 2:10 pm

Date


: 06/09/2018

Place

: Multipurpose Hall, SVCON Udgir.

Class coordinator present in the meeting:

Sr. No	Name	Designation	Post
1	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mr. Nagsen Tare	Tutor	Secretary
3	Mrs. Princy B	Tutor	Committee in charge
4	Mrs. Praveena B	Tutor	Member
5	Ms. Latpate Shital	Tutor	Member
6	Mr. Dumane Gajanan	Tutor	Member
7	Mr. Shivkanat	Tutor	Chairperson


Principal
Swami Vivekanand College
of Nursing, Udgir - 413517



Swami Vivekanand Shikshan Prasarak Mandal's

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President

GRIEVANCE REDRESSL COMMITTEE 2019-2020

Meeting Minutes-2

Time : 12.00am
Date : 15/06/2019
Place : Seminar Hall, SVCON Udgir

Agenda of the meeting:


1. Failure in college mid-term exam Subjects of Anatomy and Physiology.
2. Any others issue if presented. The members meeting for Grievance Redressal committee started at 12:00 am to address in subjects of Anatomy and Physiology of First year B. B. Sc. Nursing students.

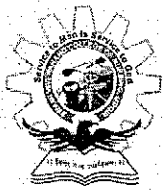
During the meeting. Mr. Nagsen tare , class coordinator of First year B. B. Sc. Nursing students have submitted an application about re-arranged the classes and extra classes.

Discuss the problem and comments were shared by Mr. Princy .b committee in-charge. Mr. Nagsen tare as subject experts. provide guidance and counseling of the student was done encourage students to work more on anatomy and physiology and provide remedial classes.

So, it was concluded that the application will be forwarded as action taken by the committee in response to the student's application.

The committee in-charge requested all committee members to be thorough with the code of conduct related to this committee member's role. As there was no point for further discussion, the meeting concluded at 12:45 pm.


Principal
Principal
Swami Vivekanand College
of Nursing, Udgir - 413517



Swami Vivekanand Shikshan Prasarak Mandal's

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Dr. Sudhir Jagtap (M.Sc., M.Phil., Ph.D.)
President

GRIEVANCE REDRESSL COMMITTEE 2019-2020

Meeting Minutes -2 List of teachers attended
Date : 15./06/2019
Time : 12:00 Am
Place : Multipurpose Hall, SVCON udgir.

Class coordinator present in the meeting:

Sr. No	Name	Designation	Post
1	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mr. Nagsen Tare	Tutor	Secretary
3	Mrs. Princy B	Tutor	Committee in charge
4	Mrs. Praveena B	Tutor	Member
5	Ms. Latpate Shital	Tutor	Member
6	Mr. Dumane Gajanan	Tutor	Member
7	Mr. Shivkanat	Tutor	Chairperson


Principal
Swami Vivekanand College
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GRIEVANCE REDRESSAL COMMITTEE ANNUAL REPORT 2018-2019



Swami Vivekanand Shikshan Prasarak Mandal's

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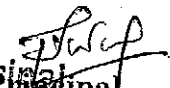
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Dr. Sudhir Jagtap (M.Sc., M.Phil., Ph.D.)
President

GRIEVANCE REDRESSAL COMMITTEE 2018-19

Sr. No.	Name	Designation	Post
1	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mr. Nagsen Tare	Tutor	Secretary
3	Mrs. Princy B	Tutor	Committee in charge
4	Mr. Ravi Atagi	Tutor	Member
5	Ms. Latpate Shital	Tutor	Member
6	Ms. Hankre Pallavi	Tutor	Member
7	Ms. Jayshree Tandle	Tutor	Chairperson


Principal
Swami Vivekanand College
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President

GRIEVANCE REDRESSAL COMMITTEE

The objectives of the Grievance Redressal Policy of SVCON Udgir are:

1. To develop an organizational framework to resolve grievances of students and staff.
2. To provide the students and staff access to immediate, hassle-free recourse to have their grievances redressed.
4. To enlighten the students and staff on their duties and responsibilities related to grievance Redressal
5. To establish structured interactions with students and staff to elicit information and administrative process on their expectations, academic
6. To identify systemic flaws in the design and administration of various general insurance Products and to seek solutions thereon.
7. To institute a monitoring mechanism to oversee the functioning of the Grievance Redressal Policy.


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GRIEVANCE COMMITTEE ANNUAL REPORT 2018-2019

1. The policy and regulations of the Grievance Redressal Committee protocol in SVCON udgir were discussed in the general awareness meeting on 6th October 2018 at 1.30 pm and read out objectives and function of the Grievance Redressal committee to the students present in the meeting. Orientation about committee members, open discussion regarding types of grievance by aggrieved students and the procedure was informed.

2. Regular circular display of Grievance Redressal committee members was put up in the board to contact in any case of grievance.


3. In the academic year, two meetings were conducted.

-General meeting conducted on 6/10/2017 about rules, policy, and information about Grievance Redressal committee activities orientation and its members from each class were informed to the fresher.

-Grievance Redressal committee meeting for any issues or grievance application by an aggrieved student was conducted on 15/06/2018. There was no grievance notified to the committee.

4. To date no Grievance Redressal was applied or reported by any aggrieved students or staff towards the Grievance Redressal committee in the institute.

These were the activities conducted for the year 2017-2018.


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Dr. Sudhir Jagtap (M.Sc., M.Phil, Ph.D.)
President

GRIEVANCE REDRESSL COMMITTEE 2018-2019

Meeting Minutes-1

Date : 10/07/2019
Time : 1:20 pm
Place : SVCON Multipurpose Hall.

Agenda of the meeting:

1. General report reading on Grievance Redressal committee rules, policy, and its committee members
2. Grievance Redressal committee awareness sessions
3. Any others issue if presented.

The General meeting for Grievance Redressal committee awareness started at 2.10 pm to address policy, objectives, and type grievance deal by the committee, how it functions, etc. The in-charge of the committee Ms .Hankre pallavi, also talks about the importance of preventing any grievance by addressing it in a timely manner.

During the meeting, as part of the committee in charge, read out the rule related to grievance as per UGC guideline of gazette copies of 2012 act. The committee in charge assured the first-year students that, if they have any grievance related to the mention grievance issue in the meeting, can approach in person or in writing as per protocol stated. Assurance was given in case such as aggrieved students issues will be resolve within a time-bound manner by the committee members as per University guidelines.

Students especially fresher were informed about the Grievance Redressal committee and its members with their respective phone numbers displayed on the main notice board. So in case, if they like to address any grievance, they can contact the members display in the list.

All students were asked to give any suggestion or inquiry in Grievance Redressal committee activities. Students were comfortable with Grievance Redressal committee activities, Act its rules and well understood them. As there was no point for further discussion, reporting and discussion section of the Grievance Redressal committee end at 2.30 pm in the meeting.


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President

GRIEVANCE REDRESSL COMMITTEE 2018-2019

Meeting Minutes- 1 List of teachers attended
Date : 10/07/2018 Time: 2:10 pm
Place : Multipurpose Hall, SVCON, Udgir.

Class coordinator present in the meeting:

Sr. No.	Name	Designation	Post
1	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mr. Nagsen Tare	Tutor	Secretary
3	Mrs. Princy B	Tutor	Committee in charge
4	Mr. Ravi Atagi	Tutor	Member
5	Ms. Latpate Shital	Tutor	Member
6	Ms. Hankre Pallavi	Tutor	Member
7	Ms. Jayshree Tandle	Tutor	Chairperson


Principal
Swami Vivekanand College
of Nursing, Udgir - 413517



Swami Vivekanand Shikshan Prasarak Mandal's

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Dist. Latur (Maharashtra)

Dr. Sudhir Jagtap (M.Sc., M.Phil, Ph.D.)
President

GRIEVANCE REDRESSL COMMITTEE 2018-2019

Meeting Minutes-2

Date: 14/06/2019

Time: 11 am

Place: SVCON MULTIPURPOSE HALL.

Agenda of the meeting:

1. General report reading on Grievance Redressal committee rules, policy and its committee members
2. Any others issues if presented.

The members meeting for the Grievance Redressal committee started at 11 am to address policy, objectives, and any type of grievance approach submitted toward the committee. No issues were submitted to the committee for the year 2017-18. During the meeting. Mr. Nagsen tare discusses how to avoid any issues and grievances, various roles that the committee members can play to increase awareness among staff, non- teaching staff, and students to prevent or avoid occurrences of grievance at the institute level so that the issues will not escalate further and solve on a timely manner.

All committee members were requested to be thorough with the code of conduct related to this committee.

As there was no point for further discussion, the meeting concluded at 11.50 am.


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Dr. Sudhir Jagtap (M.Sc., M.Phil, Ph.D.)
President

GRIEVANCE REDRESSL COMMITTEE 2018-2019

Meeting Minutes : -2 List of teachers attended
Date : 15/06/2019
Time : 12:00 Am
Place : Multipurpose Hall, SVCON, Udgir.

Class coordinator present in the meeting:

Sr.No	Name	Designation	Post
1	Mrs. Jyothi N	Associate Professor	Chairperson
2	Mr. Nagsen Tare	Tutor	Secretary
3	Mrs. Princy B	Tutor	Committee in charge
4	Mr. Ravi Atagi	Tutor	Member
5	Ms. Latpate Shital	Tutor	Member
6	Ms. Hankre Pallavi	Tutor	Member
7	Ms. Jayshree Tandle	Tutor	Chairperson


Principal

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