



Swami Vivekanand Shikshan Prasarak Mandal's

Swami Vivekanand College of Nursing, Udgir

(Approved by Government of Maharashtra, Recognized by Indian Nursing Council, New Delhi and Maharashtra Nursing Council Mumbai)

Affiliated to Maharashtra University of Health Sciences, Nashik

Survey No. 184, Bodhan Nagar, Jalkot Road, Udgir - 413517 Dist. Latur

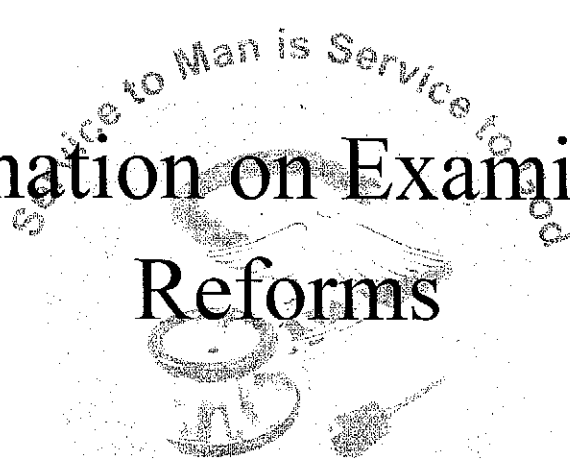
PH. 8208876474, Mail: svconudgir@gmail.com

Dr. Sudhir Jagtap (M.Sc., M.Phil., Ph.D.)
President

Ref No.

Date :

Information on Examination Reforms





महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK
दिंडोरी रोड, म्हसळ, नाशिक - ४२२००४ Dindori Road, Mhasrul, Nashik - 422004

Tel:(0253) 2539249 / 6659249, 2539219 / 6659219

Website: www.muhs.ac.in, E-mail: coe@muhs.ac.in



डॉ. संदीप सिताराम कडू

एम.बी.बी.एस., एम.डी. (न्यायवैद्यकशास्त्र),
एम.बी.ए., पी.जी.डी.एच.एम., पी.जी.डी.एम.एल.एस., सी.एफ.एम.जे.

Dr. Sandeep Sitaram Kadu

M.B.B.S., M.D. (Forensic Medicine),
M.B.A., P.G.D.H.H.M., P.G.D.M.L.S., C.F.M.J.

Controller of Examinations

Ref. No.: MUHS/X-C/47/ 4311 /2023

Date: 11/07/2023

CIRCULAR NO. 35 /2023

**SUBMISSION OF INTERNAL ASSESSMENT MARKS
FOR SUMMER - 2023 EXAMINATIONS (PHASE - III) COMMENCING FROM 25th JULY
AND 27th JULY 2023 ONLY
(FIRST SEMESTER B.SC. NURSING - 2021 AND SECOND SEMESTER B.SC. NURSING
- 2021 COURSE)**

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.


1. Online for submission of Internal Assessment marks will be made available on University website w.e.f.11th July 2023.
2. **For Online Internal Assessment (IA) Marks submission:**
 - 1) Visit "www.muhs.edu.in"
 - 2) Click on Online Internal Assessment Marks submission link
 - 3) For login enter registered **Mobile** number of college, select User Type '**College**', enter Captcha answer & Click on **Login** Button.
 - 4) OTP received on registered **Mobile** number Verify OTP button.
 - 5) **Follow below steps for IA marks submission**
 - a. Click "**Menu**" -> "**Ex|Int. Access -> IA|Marks Submit**"
 - b. Click "**Show IA Marklists**"
 - c. Click "**Subject**" Name
 - d. Thereafter Student Names will appear, Click on "**Student Name**".
 - e. After Click on Student name, Marklist will appear.
 - f. Enter Marks and click "**Save Marks**" button.
 - g. Follow above **Step-c to Step-f** for all Students in a Subject.
 - h. To preview marklist, click "**PreView**" button.
 - i. After saving all Student marks in a subject, a "**Submit above batch Marks**" button will appear and click it to finally Submit Marks.
3. Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on or before 14TH July 2023. No further extension will be granted by the University.
4. Internal Assessment Examination of **Repeater Student** shall be conducted in respective subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online marksheet format.
5. While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.

Example:

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15

6. It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. **No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014.** Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.
7. The Colleges, who fails to submit Internal Assessment marks (Hard copy and Soft copy) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.
8. Non-submission of Internal Assessment marks shall constrain the University to withheld hall-ticket of the students. Hall tickets of the students, whose marks are submitted without signature, will also be withheld by the University and any loss to the students shall rest with the concerned College.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.


(Dr. Sandeep Sitaram Kadu)
Controller of Examinations

Copy to: 1. HOD - Result Section
2. In-charge, UG Nursing Faculty,
Examinations Department, MUHS, Nashik.



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परीक्षा नियंत्रक

Dr. Sandeep Sitaram Kadu

M.B.B.S., M.D. (Forensic Medicine),

M.B.A., P.G.D.H.H.M., P.G.D.M.L.S., C.F.M.J.

Controller of Examinations

Ref. No.: MUHS/X-C/47/3966/2023

Date: 20/06/2023

CIRCULAR NO. 30. /2023

**SUBMISSION OF INTERNAL ASSESSMENT MARKS
FOR REMAINING UG, PG AND UNIVERSITY COURSES SUMMER - 2023
EXAMINATIONS (PHASE - III) COMMENCING FROM 27th JUNE 2023 ONLY
(EXCEPT First BAMS - 2021 COURSE, FIRST BUMS - 2021, FIRST SEMESTER B.SC.
NURSING - 2021, SECOND SEMESTER B.SC. NURSING - 2021 AND PG ALLIED)**

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.


1. Online for submission of Internal Assessment marks will be made available on University website w.e.f.21ST June 2023.
2. **For Online Internal Assessment (IA) Marks submission:**
 - 1) Visit "www.muhs.edu.in"
 - 2) Click on Online Internal Assessment Marks submission link
 - 3) For login enter registered **Mobile** number of college, select User Type 'College', enter Captcha answer & Click on **Login** Button.
 - 4) OTP received on registered **Mobile** number Verify OTP button.
 - 5) **Follow below steps for IA marks submission**
 - a. Click "Menu" -> "Ex|Int. Access -> IA|Marks Submit"
 - b. Click "Show IA Marklists"
 - c. Click "Subject" Name
 - d. Thereafter Student Names will appear, Click on "Student Name".
 - e. After Click on Student name, Marklist will appear.
 - f. Enter Marks and click "Save Marks" button.
 - g. Follow above **Step-c to Step-f** for all Students in a Subject.
 - h. To preview marklist, click "PreView" button.
 - i. After saving all Student marks in a subject, a "Submit above batch Marks" button will appear and click it to finally Submit Marks.
3. **Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on or before 24TH June 2023.** No further extension will be granted by the University
4. Internal Assessment Examination of **Repeater Student** shall be conducted in respective subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online marksheet format.
5. While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.

Example:

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15
15.50 To 15.99	16

6. It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014. Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.
7. The Colleges, who fails to submit Internal Assessment marks (Hard copy and Soft copy) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.
8. Non-submission of Internal Assessment marks shall constrain the University to withheld hall-ticket of the students. Hall tickets of the students, whose marks are submitted without signature, will also be withheld by the University and any loss to the students shall rest with the concerned College.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.

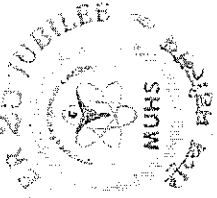

(Dr. Sandeep Sitaram Kadu)
Controller of Examinations

Copy to: 1. HOD - Result Section
2. In-charge All Faculty (UG & PG Course),
Examinations Department, MUHS, Nashik.

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

FINAL RESULT OF INTERNAL ASSESSMENT

Summer Examination



Name of the College : _____
 Name of Examination : _____
 Name of the Subject : _____ Year : _____ Total Marks : _____

Sr. No.	Name of Student	Exam Seat No.	Previous Marks		Latest Marks		Final Marks		Signature of Student
			Theory	Practical	Theory	Practical	Theory	Practical	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

HOD

Sign & Seal of the Dean / Principal



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परीक्षा नियंत्रक

Dr. Sandeep Sitaram Kadu

M.B.B.S., M.D. (Forensic Medicine),
M.B.A., P.G.D.H.H.M., P.G.D.M.L.S., C.F.M.J.

Controller of Examinations

Ref. No.: MUHS/X-C/47/11/2023

Date: 05/01/2023

CIRCULAR NO. 04/2023

**SUBMISSION OF INTERNAL ASSESSMENT MARKS
FOR WINTER - 2022 EXAMINATIONS [PHASE - III] (APPLICABLE FOR THE
EXAMINATIONS COMMENCING FROM 18TH JANUARY 2023 ONLY)**

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.

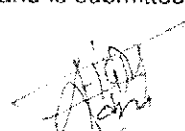
1. Online for submission of Internal Assessment marks will be made available on University website w.e.f. 10TH January 2023.
2. **For Online Internal Assessment (IA) Marks submission:**
 - 1) Visit "www.muhs.edu.in"
 - 2) Click on Online Internal Assessment Marks submission link
 - 3) For login enter registered Mobile number of college, select User Type 'College', enter Captcha answer & Click on Login Button.
 - 4) OTP received on registered Mobile number Verify OTP button.
 - 5) Follow below steps for IA marks submission
 - a. Click "Menu" -> "Ex|Int. Access ->" IA|Marks Submit"
 - b. Click "Show IA Marklists"
 - c. Click "Subject" Name
 - d. Thereafter Student Names will appear, Click on "Student Name".
 - e. After Click on Student name, Marklist will appear.
 - f. Enter Marks and click "Save Marks" button.
 - g. Follow above Step-c to Step-f for all Students in a Subject.
 - h. To preview marklist, click "PreView" button.
 - i. After saving all Student marks in a subject, a "Submit above batch Marks" button will appear and click it to finally Submit Marks.
3. Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on or before 13th January 2023. No further extension will be granted by the University.
4. Internal Assessment Examination of **Repeater Student** shall be conducted in respective subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online marksheet format.
5. While preparing Final Marks of Internal Assessment. the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.

Example:

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15
15.50 To 15.99	16

6. It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014. Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.
7. The Colleges, who fails to submit Internal Assessment marks (Hard copy and Soft copy) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.
8. Non-submission of Internal Assessment marks shall constrain the University to withheld hall-ticket of the students. Hall tickets of the students, whose marks are submitted without signature, will also be withheld by the University and any loss to the students shall rest with the concerned College.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.


(Dr. Sandeep S. Kadu)
Controller of Examinations

Copy to: 1. HOD - Result Section
2. All Faculty In-charge (UG & PG)



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MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

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Dindori Road, Mhasrul, Nashik-422004

EPABX: 0253- 2539100/300, Fax: 0253 - 2531836, Ph.: 2539249/2539289

<https://www.muhs.ac.in>



व्याय्यासः अमृतं मृतमसु

डॉ. संदीप सिताराम कडू

एम.बी.बी.एस., एम.डी. (न्यायवैद्यकशास्त्र), डी.एम.आर.ई., एम.जी.ए.,
पी.जी.डी.एच.एच.एम., पी.जी.डी.एम.एल.एस., सी.एफ.एम.जे.

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P.G.D.H.H.M., P.G.D.M.L.S., C.F.M.J.

Controller of Examinations

Ref. No. MUHS/XR-42/78/2023

Date: 04/01/2023

CONFIDENTIAL

Examination Circular No. 03 / 2023

To,

The Dean / Principal / Practical Convener,
All Affiliated Colleges,
MUHS, Nashik

Sub. : Submission of Practical Exam Marks for Winter-2022 Examinations.

Sir/ Madam,

1. It is hereby notified to all the concerned that the as per Section 50 of Ordinance No.01/2014, the affiliated colleges have to conduct the Practical Examination (as per schedule published).
2. The software for Online Submission of Practical Exam Marks will be made available on the University website www.muhs.edu.in.
3. It is, therefore, requested to submit Subjectwise/Batchwise practical exam marks to the University through the software as per standard operating procedure as specified in this circular.
4. It is the **combined responsibility of the Convener, External Examiner and Internal Examiner** (if appointed) to submit the marks online to the University on the same day of examination.
5. If there are multiple batches (i.e. A, B, C, etc.) for any particular subject, at that time the above-mentioned examiners have to **submit online marks and print marklist of that batch on the same day of examination**. No further extension shall be granted to submit online practical marks of previous batch.
6. After submission of online marks, the concerned Convener/Examiners shall take printout copy of Final Marksheet and it shall be duly signed & crosschecked by all the Examiners. The marks entered on printed Marksheet shall be the same which shall be entered in software also and then submit printed one copy duly sealed to the University alongwith spotting within date notified and keep second sealed copy of the printed marklist at College level.
7. If there are more than one appointment for same date and for multiple of centres/courses and if date clash is observed; it is, therefore, requested to inform the same to concerned Faculty Incharge at Exam Dept and **accept the appointment which are not date-clashing**.
8. If there is any **change in appointment of Practical Convener/Examiners**, the Practical Centre shall obtain written permission from University in **Appendix 'D'** prior to the date of Practical Examination.

9. **It is informed to the Practical Centre that non-teaching staff working in concerned practical Centre is not allowed in process of submission of online marks to the University.** If such case observed in later stage, the examinations conducted by the Centre shall stands cancelled.
10. The Convener shall make all arrangement of submission of online marks submission to the University. The Dean/Principal of the college is requested to inform the respective Practical Convener regarding this circular.
11. It is the responsibility of the Dean/Principal and Convener/Examiners to follow the existing Rules/Regulations/Direction/Circulars and the guidelines mentioned in this circular.
12. All the Dean/Principal/Convener/Examiners are, therefore, requested to act as per guidelines mentioned in this circular.
13. **Guidelines/Steps for Online Submission of Practical Marks**
 - a) Visit website **www.muhs.edu.in**
 - b) Click "**Practical / Viva Exams**" -> "**Practical Exam Appointments and Mark Submission**"
 - c) For Mark Submission, enter **registered Mobile** number of Convener
 - d) To View Appointments, enter **registered Mobile** number of Convener/Examiners
 - e) Specify captcha answer and click "**Login**" button.
 - f) Enter OTP received and click "**Verify OTP**" button.
 - g) After successful login, follow below steps for marks submission-
 - a. Click "**Menu**" → "**EX | Practical**" → "**PR | Appts List**" to view appointments issued
 - b. Click "**Accept**" button to accept appointment issued.
 - c. Click "**Menu**" → "**EX | Practical**" → "**PR | Marks Submit**"
 - d. Click respective Subject and Batch, thereafter, a student Seat Numbers will be shown, specify Attendance then click "**Save Attendance Details**" button.
 - e. Thereafter, click on **Seat Number** and then marklist will appear.
 - f. Enter marks and click "**Save**" button. **Do not click "Enter" button of keyboard during marks submission.**
 - g. **Follow above Step-c to Step-e** for all students in a Batch.
 - h. After saving marks of all student in a subject, click "**Submit above batch Marks**" button.
 - i. To preview and print marklist, click "**View Marklist**" link-button and print the marklist.
 - h) **Follow above Step-g for all Subjects and Batches**
14. To view Practical Exam Time Table with Batchwise Seat Numbers, visit **www.muhs.edu.in** → **Practical / Viva Exams**, click "**Practical Exam Time Table**" link. Please note that Practical Exam Time Table is tentative and subject to change as per availability all Examiners.
15. If there are more thane one appointment for Batches/Subjects on the same day or for different centres at the same time, etc., in this case, the Convenor/Examiners are requested to inform the same to the University and accept one subject/batch and reject another in consulation with the Examination Department's respective Faculty Incharges.
16. The Convenor/Examiners are requested to accept

17. For any queries regarding Practical Exam, Appointments, Batchwise Time Table, Seat Number Details, Mark Submission, etc. please contact respective Exam Section Faculties; contact details of which are mentioned below: -

Facultywise Contact Details	
UG Medical (0253) 2539216, 2539138, ugexammedical@muhs.ac.in	PG Medical (MD, MS, DM, MCH, MBA, MPH, PG Dip.) (0253) 2539251, 2539252, 2539258 pgexammedical@muhs.ac.in
UG Dental (0253) 2539217, 2539261, ugexamdental@muhs.ac.in	PG Medical (BPMT, Dip. Para Medical, Optometry) & PG Dental (0253) 2539254, 2539259 pgexamdental@muhs.ac.in
UG Ayurved/Unani (0253) 2539218, 2539210 ugexamayurved@muhs.ac.in	PG Ayurved/Unani (0253) 2539255, 2539256, 2539265 pgexamayurved@muhs.ac.in
UG Homoeopathy (0253) 2539225, 2539229 ugexamhom@muhs.ac.in	PG Homoeopathy (0253) 2539255, 2539256, 2539265 pgexamayurved@muhs.ac.in
UG Nursing (0253) 2539227, 2539224 ugexamnursing@muhs.ac.in	PG Nursing (0253) 6659253, 2539267 pgexamallied@muhs.ac.in
UG Allied (PT, OT, Audiology and Prosthetics and Orthotics) (0253) 2539221, 2539204 ugexamptot@muhs.ac.in	PG Allied (PT, OT, Audiology and Prosthetics and Orthotics) (0253) 6659253, 2539267 pgexamallied@muhs.ac.in

Thanking you.

Yours,

Sd/-

(Dr. Sandeep S. Kadu)
Controller of Examinations

Copy to:-

- 1) The Asst. Registrar and HOD, Result Section, MUHS, Nashik
- 2) The Faculty Incharges, UG and PG Exam Dept., MUHS, Nashik



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परीक्षा नियंत्रक

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P.G.D.H.H.M., P.G.D.M.L.S., C.F.M.J

Controller of Examinations

Ref.No.: MUHS/X-C/47/4743/2022

Date: 04/07/2022

CIRCULAR NO. 46/2022

ONLINE SUBMISSION OF INTERNAL ASSESSMENT MARKS FOR SUMMER - 2022 EXAMINATIONS

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.

- Software for submission of Internal Assessment marks for Undergraduate Courses (All Faculties UG/PG 1st to Final year and University Courses (Except PG Medical Course)) will be made available on University website around **05th July 2022**.
- The University has already provided College Log-in account to every college, from where hall tickets of their students are downloaded by them. For entry of Internal Assessment marks in the software, the Colleges are required to Log-in their respective account and carry out entry of Internal Assessment marks.
- Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on or before 11th July 2022. No further extension will be granted by the University.
- Internal Assessment Examination of **Repeater student** shall be conducted in respective subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online marksheet format.
- While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.

Example:

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15
15.50 To 15.99	16

- It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. **No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014.** Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.

- The Colleges, who fails to submit Internal Assessment marks (Hard copy and Soft copy) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.
- Non-submission of Internal Assessment marks shall constrain the University to withheld hall-ticket of the students. Hall tickets of the students, whose marks are submitted without signature, will also be withheld by the University and any loss to the students shall rest with the concerned College.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.



(Dr. Sandeep S. Kadu)
Controller of Examinations

Copy to: 1. HOD - Result Section
2. All Faculty In-charge (UG & PG)



MUHS

महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिंडोरी रोड, म्हासुरुळ, नाशिक-४२२००४ Dindori Road, Mhasrul, Nashik-422004

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डॉ. अजित ग. पाठक

एम.बी.बी.एस. एम.डी. (न्यायवैद्यकशास्त्र)

परीक्षा नियंत्रक

Dr. Ajit G. Pathak

M.B.B.S., M.D. (Forensic Medicine)

Controller of Examinations

Ref.No.: MUHS/X-C/47/ 6867 /2021

Date: 18/ 09/2021

CIRCULAR NO. 55 /2021

**REVISED SUBMISSION OF INTERNAL ASSESSMENT MARKS
FOR SUMMER - 2021 EXAMINATIONS**

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.

- Software for submission of Internal Assessment marks for Undergraduate Courses (All Faculties Final year courses) [Except MBBS Faculty] will be made available on University website around **21st Sep. 2021**.
- The University has already provided College Log-in account to every college, from where hall tickets of their students are downloaded by them. For entry of Internal Assessment marks in the software, the Colleges are required to Log-in their respective account and carry out entry of Internal Assessment marks.
- Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on or before 05th Oct. 2021 (Except Nursing Faculty). Nursing faculty candidate should submit internal assessment marks on or before 27th September 2021. No further extension will be granted by the University.
- Internal Assessment Examination of **Repeater student** shall be conducted in respective subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online mark sheet format.
- While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.

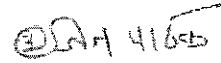
Example:

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15
15.50 To 15.99	16

- It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. **No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014.** Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.

- The Colleges, who fails to submit Internal Assessment marks (Hard copy and Soft copy) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.



(Dr. Ajit G. Pathak)
Controller of Examinations

Copy to: 1. HOD - Result Section
2. All Faculty In-charge (UG & PG)



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक
MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

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डॉ. अजित ग. पाठक
एम.बी.बी.एस, एम.डी. (न्यायवैद्यकशास्त्र),
परीक्षा नियंत्रक

Dr. Ajit G. Pathak
M.B.B.S., M.D.(Forensic Medicine)
Controller of Examinations

Ref.No.: MUHS/X-C/47/3233/2021

Date: 10/ 05/2021

CIRCULAR NO. 88 /2021

SUBMISSION OF INTERNAL ASSESSMENT MARKS
FOR WINTER - 2020 EXAMINATIONS

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.

- Software for submission of Internal Assessment marks for Undergraduate Courses (All Faculties Ist to IIIrd year) will be made available on University website around 18th May 2021.
- The University has already provided College Log-in account to every college, from where hall tickets of their students are downloaded by them. For entry of Internal Assessment marks in the software, the Colleges are required to Log-in their respective account and carry out entry of Internal Assessment marks.
- Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on or before 25th May 2021. No further extension will be granted by the University.
- Internal Assessment Examination of **Repeater student** shall be conducted in respective subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online marksheet format.
- While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.


Example:

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15
15.50 To 15.99	16

- It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. **No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014.** Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.

- The Colleges, who fails to submit Internal Assessment marks (Hard copy and Soft copy) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.
- Non-submission of Internal Assessment marks shall constrain the University to withheld hall-ticket of the students. Hall tickets of the students, whose marks are submitted without signature, will also be withheld by the University and any loss to the students shall rest with the concerned College.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.


(Dr. Ajit G. Pathak)
Controller of Examinations

Copy to: 1. HOD - Result Section
2. All Faculty In-charge (UG & PG)



MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK
FINAL RESULT OF INTERNAL ASSESSMENT (FOR REPEATER STUDENTS ONLY)

Summer Examination

MUHS

Name of the College :

Name of Examination :

Name of the Subject :

Year :

Total Marks :

Sr. No.	Name of Student	Exam Seat No.	Previous Marks		Latest Marks		Final Marks		Signature of Student
			Theory	Practical	Theory	Practical	Theory	Practical	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

HOD

Sign & Seal of the Dean / Principal



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

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डॉ. अजित ग. पाठक

एम.बी.बी.एस., एम.डी. (न्यायवैद्यकशास्त्र),

परीक्षा नियंत्रक

जा.क्र.मआवि/एक्स-सी/३७७४ /२०२१

Dr. Ajit G. Pathak

M.B.B.S., M.D.(Forensic Medicine)

Controller of Examinations

दि. ०७/०६/२०२१

प्रति,

मा. अधिष्ठाता / प्राचार्य,

मआवि संलग्नित सर्व महाविद्यालये / मान्यताप्राप्त संस्था.

विषय :- हिवाळी -२०२० परीक्षार्थींच्या RT-PCR/Rapid Antigen Test टेस्ट बाबत..

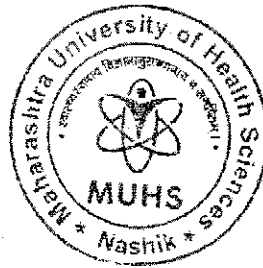
संदर्भ :- मा. मुंबई उच्च न्यायालय, नागपुर खंडपीठ यांनी जनहित याचिका (स्टॅप)

क्र. ६४६६/२०२१ दि. ०५/०६/२०२१ रोजी दिलेला निर्णय.

महोदय / महोदया,

उपरोक्त विषयाच्या अनुषंगाने, मला प्राप्त आदेशानुसार सर्व संबंधितांना कळविण्यात येते की, संदर्भीय याचिकेतील निर्णयाचे अनुषंगाने महाराष्ट्र शासन व मा. संचालक, वैद्यकीय शिक्षण आणि संशोधन, मुंबई यांचे निर्देशाप्रमाणे हिवाळी-२०२० परीक्षार्थी विद्यापीठ परीक्षेचे प्रवेशपत्र घेवून शासकीय रुग्णालय / शासनमान्य कोविड आजाराच्या उपचाराचे रुग्णालय याठिकाणी स्वतःची RT-PCR/Rapid Antigen Test चाचणी विनामुल्य करून घेवू शकतो

सदर वाव आपल्या अधिनस्त असलेल्या सर्व हिवाळी-२०२० च्या परीक्षार्थींच्या निदर्शनास आणून द्यावी, ही विनंती.



डॉ. अजित ग. पाठक
(डॉ. अजित ग. पाठक)
परीक्षा नियंत्रक



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

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EPABX: 0253- 2539100/300, Ph.2539214/212/250/118/6659214/212/250/118

Email: preexam@muhs.ac.in coe@muhs.ac.in Website: www.muhs.ac.in

डॉ. अजित गजानन पाठक

एम.बी.बी.एस., एम.डी. (न्यायवैद्यकशास्त्र),

परीक्षा नियंत्रक

Dr. Ajit Gajanan Pathak

M.B.B.S., M.D. (Forensic Medicine)

Controller of Examinations

Outward No. MUHS/XP/5888/2021

Date: 20/09/2021

To,

The Dean/Principal,

MUHS Affiliated Health Sciences Colleges

Sub. : Guidelines For Conduct of Summer-2021 & Winter-2021 Examinations..

Ref. : 1) Letter by University Grants Commission F.1-1/2020(Secy) dt. 08/07/2020
2) University letter No. MUHS/XP/2522/2021 dt. 28/05/2021

Sir/Madam,

I am directed to inform you that, Standard Operating Procedure (SOP) for conduct of Summer-2021 & Winter-2021 examinations with respect to COVID-19 pandemic is attached herewith. This is based on University Grants Commission's Standard Operating Procedure for conduct of examinations during COVID-19 pandemic.

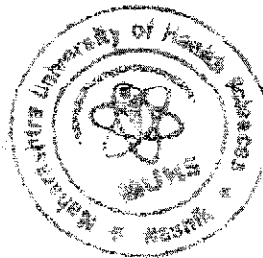
In order to avoid overcrowding and to maintain social distancing, students should be advised to report to the examination centre 45 minutes before the commencement of examination.

Students should not wear wrist watch and other items prohibited as per the examination rules.

In view of maintaining social distancing, it will not be possible for frisking of students before the commencement of examination. Thus, letter No. MUHS/XP-1/2026/2018 dated 31/10/2018 and the Notification No. 04/2019 dated 26/01/2019 shall not be in force for these examinations. Students shall not undergo frisking, even if he/she is wearing a dress which is not in confirmatory with the dress code of examinations. However, in such circumstances a special care must be taken by the examination staff to maintain sanctity of examination.

Extra care be taken for safety of students and staff during conduction of examinations.

Thanking you.



@Ajit G. Pathak

(Dr. Ajit G. Pathak)

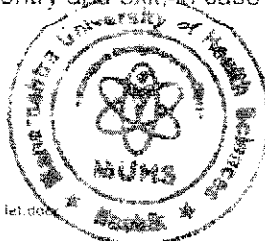
Controller of Examinations

Encl. : As Above (Total pages 2)

Guidelines For Conduct of Summer-2021 & Winter- 2021 Examinations

Standard Operating Procedure for conduct of Examinations

1. The instructions, guidelines and orders issued by the Central and State Governments concerning the opening of educational institutions and safety and health should be abided by the Universities and Colleges. However, they may develop more stricter provisions and guidelines, if they find it necessary.
2. In case there is a restriction on movements in certain areas, admit/identity cards issued to the students should be treated as a pass for the movement of students. State Governments should issue instructions to all local authorities to issue movement passes to invigilators and all personnel engaged in the conduct of examinations.
3. Entire examination centres floors and walls, doors, gates, should be sprayed with disinfectant.
4. Fresh mask and gloves to be used by exam functionaries after staff verification is done.
5. Sanitizer bottles should be arranged at the entry gate, examination rooms, staff/observer room, etc. and should be replenished regularly.
6. All liquid handwash bottles should be replenished in restrooms and entry gate whenever required.
7. Candidate Seating Area should be thoroughly sanitized (desk and the chair) after every session.
8. All the washrooms should be cleaned and disinfected.
9. All door handles, staircase railing, lift buttons, etc. should be disinfected.
10. Wheelchairs, if present at the examination centres, should be disinfected.
11. All the trash bins should be cleaned.
12. Staff verification and self-declaration as suggested below must be done as soon as they report at the Centre
 - a. Exam functionary must submit self-declaration about health status.
 - b. Thermo gun temperature check must be done at staff entrance point.
 - c. If any Examination functionary fails to meet the self-declaration criteria, or thermo gun check, he/she will be asked to leave the examination centre immediately
 - d. Exam functionary needs to wear the mask and gloves at all time.
13. Cleanliness and hygienic conditions as per safety and health advisories of the concerned government departments are to be maintained at all places.
14. Proper sign ages, symbols, posters etc. should be displayed at appropriate place to maintain social distancing.
15. Downloading of 'Arogya Setu' App may be advised for every staff and student of the university and college.
16. Adequate arrangements of thermal scanners, sanitizers, facemasks, and hand gloves at all entry and exit points including the reception area. Wherever possible, students should be given fresh face masks by the invigilators in the examination room itself.
17. Avoid crowding at entry and exit points.
18. Opening all the gates, of entry and exit, in case institutes have more than one gate.



Guidelines For Conduct of Summer-2021 & Winter- 2021 Examinations

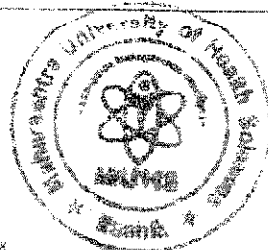
19. Senior staff should monitor the entry and exit. There should be proper markings with at least 2 meter distance where students stand while waiting for opening of the college gate. Exit of students should be permitted one by one only.
20. Thermal Screening of students, wearing of face mask, sanitizing of hands etc. be ensured.
21. The invigilators, while on duty, should be continuously wearing mask, and proper hand gloves.
22. The students should be asked to sanitize their hands before and after signing the Attendance Sheet.
23. Hand washing stations with facilities of liquid soap should be made available so that every student can wash her/his hand frequently.
24. Keeping in view the physical distancing, institutions should have adequate rooms capacity to meet the proper seating arrangement for examination. Minimum distance between two students should be 2 meters. Sample seating plan is annexed.
25. Adequate arrangements for safe drinking water be made on the campus.
26. Adequate supply of water in toilets and for hand washing be ensured.
27. Dustbins must be cleaned and covered properly.
28. Proper sanitization of buses, other transport and official and vehicles of the institution.
29. **At the end of the day –**
 - a. Used gloves and masks should be disposed only in a pedal push covered bin at the Examination Centre and outside the examination room/hall:
 - b. Safely dispose off all used masks and gloves discarded at the examination centres or outside the examination centre in trash bin bags at suitable place and as per standard guidelines issued by health authority.
30. Maintain record of all exam functionaries
 - a. Record of all exam functionaries will be maintained in the system for future reference and traceability.
 - b. Invigilator records are maintained in the system through staff verification processes.

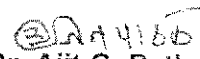
Name and number of other staff such as Housekeeping, Security Guards, etc. will be maintained.

Annexure

SAMPLE SEATING PLAN

Col. 1	Col. 2	Col. 3	Col. 4
Candidate's Roll No.	Candidate's Roll No.	Candidate's Roll No.	Candidate's Roll No.
1	4	7	10
Empty	Empty	Empty	Empty
2	5	8	11
Empty	Empty	Empty	Empty
3	6	9	12




 (Dr. Ajit G. Pathak)
 Controller of Examinations



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

विश्वीय रोड, इंदूरपूर, नाशिक - 422 004 Dindori Road, Nashik - 422004

Tel: (0253) 2539218 / EPABX: 0253-2539100-900 E-mail: rze@muhs.ac.in

Website: www.muhs.ac.in

MUHS

डॉ. अजित गजानन पाठक

मुख्यालय, नाशिक (नाशिक/नाशिक)

परीक्षा नियंत्रक

Dr. Ajit Gajanan Pathak

MUHS, Col 7, Dindori, Nashik

Controller of Examinations

Out No: MUHS/XC/1567/2020

Date: 2/08/20

To:

The Dean-Principal,

MUHS Affiliated Nursing Colleges

Sub: ADVISORY FOR CONDUCTION OF PRACTICAL EXAMINATIONS OF UG/PG NURSING OF SUMMER - 2020

- Ref:
1. No. INC F.No. 1-2/2020-INC, Date: 14th May 2020
 2. No. INC F.No. 1-8/2020-INC (Covid Examination), Date: 19th June 2020
 3. No. INC F.No. 22-10/2020-INC Date: 10th July 2020
 4. Board of Examinations meeting dated 30/06/2020
 5. Academic Council meeting dated 15/07/2020 Resolution No.25/2020

Sr. Member

With reference to the above mentioned subject, I am enclosing herewith the advisory letter no. 04 to 08, Advisory of Indian Nursing Council about conduction of Practical examination of Summer 2020 for circulation to all concerned as per decisions taken by University authorities as per reference no. 04 & 05. Please refer the rules / conditions mentioned in the said advisories regarding conduct of practical examinations and observe the strict adherence.

(Dr. Ajit Gajanan Pathak)
Controller of Examinations

Encl: As above



स्वास्थ्य एवं परिवार कल्याण विभाग के तहत सांविधिक निगम
Statutory Body under the Ministry of Health & Family Welfare

E.No. 1-6/2020-INC

Dated: 14 MAY 2020

CIRCULAR

INC GUIDELINES ON ACADEMICS AND EXAMINATIONS DURING COVID-19 PANDEMIC & LOCKDOWN

Introduction

The entire nation is facing an unprecedented crisis due to outbreak of COVID-19 pandemic. Social distancing, one of the key components in the fight against this infection, is creating a challenging situation for students studying in various nursing programmes under various Nursing Educational Institutions. Most of the Nursing Educational Institutions have been closed since the lockdown from mid-March and nursing students have been unable to attend classes and clinical areas. In this context, INC reiterates that the quality of nursing education should not be compromised at all times. The principles of hygiene, social distancing and restricted movements must be advocated by all at all times to ensure the health, safety and security of the students, faculty and staff and also to continue academic activities.

The following guidelines are being issued for implementation to ensure adequate syllabus coverage so that the current academic session does not get affected, and continuity of nursing education is maintained.

1. Guidelines for Academics

1. Teaching-Learning Process

1.1 *Online modes of teaching* can be used to continue the educational process by making effective use of technology and other available options as long as the Nursing Educational Institutions have been asked to remain closed by the Government and State authorities in different parts of the country. (Online modes such as Google Classroom, Google Hangout, Cisco Webex Meeting, You tube streaming, College website, e mails, Internet and social media platforms, such as WhatsApp, Facebook groups etc. could be used)

a. Theory:

- i. Institutions should plan to share learning resources such as lectures, study materials, topic assignments and assessments via online, maintaining communication with the students on a regular basis.
- ii. The Institutions will be responsible to maintain the details of classes taken subject wise, attendance, assignments given and submitted by students etc.

उपरोक्त विद्या के एकसमान मानक प्राप्त करने के लिए प्रयास
Striving to Achieve Uniform Standards of Nursing Education

Website: www.indiannursingcouncil.org E-mail: secy@incg.gov.in
Phone: 011-66616800, 66616821, 66616822



स्वास्थ्य एवं परिवार कल्याण मंत्रालय के तहत सांविधिक निकाय
Statutory Body under the Ministry of Health & Family Welfare

- b. Clinical:
- Wherever possible, virtual clinical learning can be delivered by sharing recorded visuals of clinical procedures/skills or any digital resources available.
 - Once the institutions re opens, the students should be given exclusive clinical experience blocks in order to gain clinical expertise in various clinical areas as per revised master plan and clinical rotation plan.

1.2 Attendance: The lockdown period can be used as theory block to cover the theory portion of the syllabus in various subjects. In case the institution has not done the online teaching, then the institution shall give assignments/materials through email or as indicated in 1.1

The period of lockdown may be treated as 'deemed to be attended' by all the students while calculating the requirement of minimum percentage of attendance.

2. Academic Calendar

The dates suggested are based on the extension of lockdown period and restrictions laid down by the GOI and state governments with specific emphasis on social distancing norms.

2.1 Academic session 2019-2020

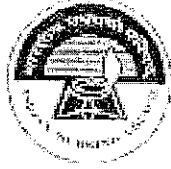
Two months extension is granted for conduct of examination ensuring completion of clinical requirements.

Conduct of examinations	
Annual/Year	September/October, 2020
Evaluation and Declaration of the result	
Annual/Year	October/November, 2020

Summer vacation can be counted during Lockdown period

2.2 Academic session 2020-2021

Admission process and last date of admission	
Annual	October/November, 2020



स्वास्थ्य एवं परिवार कल्याण मंत्रालय के तहत सांविधिक प्रिबन्ध
Statutory Body under the Ministry of Health & Family Welfare

Commencement of classes	
Annual	October/November, 2020
2 nd year onwards	
Conduct of examinations	
Annual	August/September, 2021
Commencement of next academic session	
Annual	August/September, 2021

II. Guidelines for Examination

I. Internal assessment and attendance requirements:

It is presumed that by March, before the lockdown, all the institutions would have completed College/sessional examinations, all of these are to be considered in the internal assessment calculation/evaluation of students. Online classes and assessments done during lockdown can also be considered.

- a. Attendance requirements for clinicals: The theory attendance remains the same. Owing to the extraordinary conditions, the norm of a candidate having 100% attendance in each practical area is relaxed to 80%. However, all essential clinical areas should be covered as per the prescribed syllabus. Whatever essential clinical experience is missed due to COVID lockdown, to be completed in internship period of final year except for final year students.
- b. Clinical requirements:
 - i. Skill lab and clinical procedures ratio in the logbook can be relaxed by allowing skill lab procedures up to 10%.
 - ii. Other written assignments relevant to care note/care study that need to be done in the clinical area can be replaced by allowing up to 30% in the skill lab using written scenarios/vignettes or virtual learning.
 - iii. If clinical experience is not feasible in respect to MHP clinical requirements, the institution shall ensure completion through skill lab or simulation.

3

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Striving to Achieve Uniform Standards of Nursing Education

Website: www.indiannursingcouncil.org E-mail: secy.inc@gov.in

Phone: 011-66616800, 66616821, 66616822



स्वास्थ्य एवं परिवार कल्याण विभाग के तहत सांख्यिक विभाग
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- c. Internal practical examination can be in the form of Observed Structured Clinical Examination (OSCE) with minor modifications in the format such as reduced number of skill stations to ensure social distancing norms and to include only clinical skills.

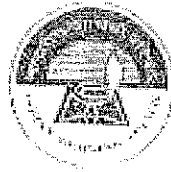
2. External/Final Examination:

Simplified modes and methods of examinations may be adopted in order to complete the current academic session in time, as mentioned below.

- Theory examination may be conducted after lock-down opens, by maintaining social distancing norms, in staggered time-table form, with less number of students, preferably batchwise, without compromising the quality, so that the examination process may be completed in multiple shifts. The duration may be reduced to 2 hours.
- Practical examination will be conducted either after the relaxation in lock down period in the clinical settings or in the simulation set up using OSCE approach e.g. in skill labs maintaining proper social distancing and hygiene norms.
- Any student failing in subject's examination will be provisionally promoted to next year. However, such students will have to appear in the supplementary examination along with term examination whenever examination is held next and clear the pending examination.
- The Students should be informed well in advance (at least one week) about the conduct of examinations and other related activities.
- The examining bodies are given relaxation to appoint external practical examiners from local Deemed Universities or local Colleges from the same city/town/zona. If out of State examiners are unable to travel due to COVID restrictions.

Final year students

- The students in the final year passing out of nursing course will have to mandatorily undergo the theory and Practical examination before the declaration of the result. The examining authority may as soon as possible conduct the theory and practical examinations of the Final year of the said program and announce the results in a time bound manner so that students are able to pursue their careers without disruption.



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III. Guidelines for Thesis submission

The post graduate nursing students and their guides will ensure that the work done for the thesis is in compliance with regulatory requirements and ready for submission in time. The universities may adopt appropriate strategies like online submission of dissertation to facilitate the UG/PG students pursuing Projects/ Dissertations, in view of the prevailing circumstances.

IV. General guidelines

- There should be no additional costs to students as a result of the disruption occurred in the teaching, learning and evaluation process
- The faculty and non-teaching/ supportive staff will continue to be on the payrolls of the institution and work from home utilizing this period to connect to nursing students through various teaching learning platforms using digital technology and are paid their monthly salary as per the GOI guidelines.
- The institutions will be responsible to maintain the details of classes taken subject wise, percentage of attendance, assignments given and submitted by students etc. The State Examining Boards/ Universities as Examining Authorities should accept these records as being eligible for internal assessment and are to take these records towards fulfilment of academic requirements for calculating attendance for appearing for examination.
- Based on the broad INC guidelines, each University/ Examining Authority may chart out its own plan of action taking into consideration the issues pertaining to COVID-19 pandemic. Notwithstanding the above Guidelines regarding the resumption of sessions, conduct of examinations and commencement of next academic session, every university college has to ensure that it is prepared in all respects to carry out the academic activities following necessary advisories/ guidelines/ directions issued by the Centre/State Government, MHRD or UGC from time to time to prevent the spread of COVID-19.
- These guidelines are only applicable as one-time measure during this academic year due to COVID-19

M. Arora

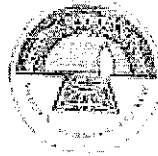
LC Col (Dr) Sarvjeet Kaur
Secretary

Copy for information & necessary action:

- Vice chancellor of all Universities
- Registers of all State Nursing Council
- Examination Boards
- Principal of all Schools / Colleges of Nursing
- INC website.

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Striving to Achieve Uniform Standards of Nursing Education

Website: www.indiannursingcouncil.org E-mail: secy.inc@nic.nic.in
Phone: 011-66616800, 66616821, 66616822



कानूनन एक परिषद के रूप में कार्य करने के लिये स्थापित किया गया
Statutory Body under the Ministry of Health & Family Welfare

No. 1-6/2020-INC (Covid Examination)

Dated: 19 JUN 2020

To,

Prof Dr Deelip G Mhaisekar,
Vice Chancellor,
Maharashtra University of Health Sciences,
Dindori Road, Mumbai,
Nashik, Maharashtra- 422004.

Subject: 1) Allowing Conduct of Post Graduate & Undergraduate Medical Examination by MUHS, at appropriate time in view of COVID-19 pandemic
2) Request for flexibility in conduction of practical examination

Dear Sir,

This is in reference to the letter no. MUHS/XC/3010/2020 dated 09/05/2020 on the subject noted above. The following guidelines have been issued for points raised vide the letter

Query Raised	Guidelines
1) If due to any unforeseen circumstances, the examinations could not be conducted as per schedule and have to be postponed, what measures can be taken to prevent the academic losses of the students such as permission to start next academic year term though the scheduled examination are delayed?	1) In this regard, refer Indian Nursing Council (INC) circular no. F.No. 1-6/2020-INC dated 14 th May, 2020 regarding INC guidelines on academic and examinations during COVID-19 pandemic and lockdown. (Para 2.1 of Page no. 2 & 3 mentioning academic session 2020-21 relaxations.) The relaxation being extension by two months where in the exams can be conducted over up to Oct 2020. Further, as per INC syllabus the candidate shall have cleared all the previous examination before appearing for final year examination.
2) The University should be given the liberty to organize the examinations in the state after assessing the disease conditions in the state and feasibility of given by the councils.	2) In this regards refer a) Para 11. Guidelines for examination of above mentioned letter vide which it is specified that exams be conducted only after lockdown opens. (ref para 11.2 a)

संयोजित शिक्षा के एक-समान स्तर को प्राप्त करने के लिए प्रयास

Striving to Achieve Uniform Standards of Nursing Education

Website: www.indiannursingcouncil.org E-mail: inc@nicn.gov.in

Phone: 011-66616800, 66616821, 66616822



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1) Any Modifications in conduct of practical examinations in clinical subjects (such as case based scenarios/simulations) in view of safety and security of students.

2) In view of the prevailing conditions and as a remedial measure to reduce unnecessary travel for the students, the University has taken a decision to allow the students to appear at any examination centre of convenience near to their home towns. You are requested to permit this as a one-time measure during COVID-19 pandemic.

b) Para IV. d. General guidelines, which specified the provision of integrating the state, central govt/ICIC directives in the context of preventing COVID-19 spread also.

3) Practical examinations in clinical subjects can be conducted vide II. Guidelines for examination para 2(b) of above mentioned letter wherein it is clearly mentioned that "Practical examination will be conducted either after the relaxation in lock down period in the clinical setting or in the simulation set up using OSCE approach e.g. in skill labs maintaining proper social distancing and hygiene norms".

4) Students may be permitted to appear at any examination centre of convenience near to their home towns as one time measure for academic session 2019-20.

This provision is only for the current academic year (2019-20) in view of COVID-19 pandemic while maintaining safety & health of all the stakeholders & safety & quality of examination.

Yours faithfully,

Lt Col (Dr) Saryjeet Kaur
Secretary

उपगत विद्या के अनुसंगम मानविक ज्ञान करने के लिए प्रयत्नरत

Striving to Achieve Uniform Standards of Nursing Education.

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Phone: 911-66616800, 66616821, 66616822



एन.एन.ए. के अधीन में स्वास्थ्य सेवाओं के विभाग में एक संवैधानिक निकाय
Statutory Body under the Ministry of Health & Family Welfare

F.No. 22-10/2020-INC

Dated: 10 JUL 2020

CIRCULAR

ADDENDUM TO INC GUIDELINES ON ACADEMICS AND EXAMINATIONS
DURING COVID-19 PANDEMIC

Introduction

In view of the present conditions of Covid pandemic, despite the opening of locked area all over the country in phased manner, Indian Nursing Council has received various representations from various institutions/universities regarding conduct of examinations due to restriction in travel imposed in current pandemic situation.

Further to INC letter No. F.No. 1-03000-INC dt 14 May 2020, the following guidelines are being issued for conduct of examinations for underg, diploma and postgraduate nursing students:-

I. Guidelines for Examination

(a) The examinations of final year students will be conducted as per the proposed time frame given in INC circular dt 14 May 2020. As per academic calendar announced, the exams can be conducted and completed by end of September if feasible, by taking appropriate measures in the interest of students as and when the normalcy is restored in the respective States.

(b) To keep a patient centered, competency based profession and involves the clinical context, in nursing patient care, hence in order to maintain the uniform standard of examinations, Universities/Examining Boards shall conduct their examinations as per the following:-

(i) To provide the best infrastructure available at the level of the institutions and accessibility of internet to the students, especially in remote areas, it is not feasible to adopt the online mode of examination in Nursing Institutions.

(ii) If the situation does not appear to be normal in view of COVID-19 & as case it is not feasible to conduct or maintain as per academic calendar then students (except third year, who have undergone the course and are not able to appear for the exam) may, shall be permitted to conduct their studies for next higher classes and to progress into the next academic year on the basis of internal evaluation and performance in past yr. exams as per the following:-



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- (i) 50% marks on the basis of the pattern of internal assessment of students
- (ii) and the remaining 50% marks on the basis of average of performance in College examinations during the entire year (theory and practical)
- (iii) If average of performance in College examinations during the entire year is not available then 100% evaluation can be done on the basis of internal assessment.
- (iv) Any student failing in subjects/examination will be advised the students to commence their studies for next higher classes on an ordinary basis as per guide lines issued on 14 May 2020. However, the students will be considered to have passed the examination and be eligible for the award of the degree/diploma only if they are successful in all the subjects of the said program.
- (v) The students in the final year program of Nursing course will have to mandatorily undergo the theory and Practical examination after the lockdown opens and travel restrictions are resolved. The examining authority may as soon as possible conduct the theory and practical examinations of the Final year of the said program and announce the results in a time bound manner so that students are able to pursue their careers without disruption.
- (vi) If the students wish to improve the grades, nothing may appear in specific areas as planned by the university/examining body for such subjects during next year by offering some additional improvement opportunity when the situation normalises.
- (vii) It is suggested that all institutions shall submit average internal marks of the test students more than 75% as specified in curriculum/norms of INC syllabus.

2. Guidelines for Entrance Examination

Keeping in mind uncertainties due to global pandemic the general public interest and State of educational policies, if entrance examination for the next academic session for the under-graduate programme is cancelled during the current time frame, it should be considered. However, if it is not possible to conduct the entrance examination, then merit list of admission may be prepared category wise on the basis of marks obtained by the candidates in the last on-going examination. The candidates for admission to next academic year 2020-21 must be selected strictly through institution website or online advertisement to avoid anxiety and inconvenience to students and their parents.

3. Guidelines for completion of Internship period of final year students

The guidelines for such parameters has already been laid out in INC's circular dated 04 May 2020 regarding relaxing practical work requirements of 50% mark for the students



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procedures run in the log book which also includes deliveries to be conducted in the case being held, has been achieved upto 70% etc. If clinical experience is not feasible, the institution shall ensure completion through skill sets or simulation using online, such as, so that students at least join and complete at least 80% practical attendance in all clinical areas specified in Interim syllabus. It is desirable that internships is completed in the above prescribed manner before the blocking course is deemed completed.

4. General

iii. The principles of hygiene, social distancing must be advocated for all at all times to ensure the health, safety and security of the students, faculty and staff.

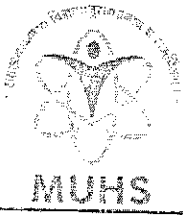
iv. These guidelines are an interim measure applicable only during this academic year due to national pandemic situation. The guidelines are advisory in nature and each University/Institution, authority may chart out its own plan of action taking into consideration the essence pertaining to UDS/13-19 Pandemic. Notwithstanding the above Guidelines, every University/Institution may have its own special plan on the same subject following necessary administrative guidelines/directions issued by the State/State Government, MHRD or IITC. These may be time to time in the spirit of UDS/13-19.

v. If any student, Association of Society, Institution etc. desires to make a proposal for a change, they are hereby advised to make the same to the respective State Government. The respective Government/State Govt. may take up the matter with INC only if it is deemed it desirable to grant specific relaxation on case to case basis.

Secretary

Copy for information & necessary action.

1. All State/Union Territory Director of Health
2. Regional and State Councils
3. Examination Boards
4. Principal of all schools/colleges of Nursing
5. Inspectors



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक
MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिंडोरी रोड, म्हासरुळ, नाशिक-४२२००४ Dindori Road, Mhasrul, Nashik-422004

EPABX: 0253- 2539100/300. Ph.: 2539219/6659219. Ph.: 2539289/249

Email: cce@muhs.ac.in Website: www.muhs.ac.in

डॉ. अजित ग. पाठक

एम.बी.बी.एस., एम.डी. (न्यायवैद्यकशास्त्र)

परीक्षा नियंत्रक

Dr. Ajit G. Pathak

M.B.B.S., M.D. (Forensic Medicine)

Controller of Examinations

Ref.No.: MUHS/X-C/47/ 6867 /2021

Date: 18/ 09/2021

CIRCULAR NO. 55 /2021

REVISED SUBMISSION OF INTERNAL ASSESSMENT MARKS
FOR SUMMER - 2021 EXAMINATIONS

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.

- Software for submission of Internal Assessment marks for Undergraduate Courses (All Faculties Final year courses) [Except MBBS Faculty] will be made available on University website around 21st Sep. 2021.
- The University has already provided College Log-in account to every college, from where hall tickets of their students are downloaded by them. For entry of Internal Assessment marks in the software, the Colleges are required to Log-in their respective account and carry out entry of Internal Assessment marks.
- Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on or before 05th Oct. 2021 (Except Nursing Faculty). Nursing faculty candidate should submit internal assessment marks on or before 27th September 2021. No further extension will be granted by the University.
- Internal Assessment Examination of Repeater student shall be conducted in respective subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online mark sheet format.
- While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.

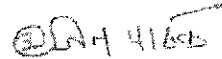
Example:

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15
15.50 To 15.99	16

- It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. **No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014.** Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.

- The Colleges, who fails to submit Internal Assessment marks (Hard copy and Soft copy) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.



(Dr. Ajit G. Pathak)

Controller of Examinations

- Copy to:**
1. HOD - Result Section
 2. All Faculty In-charge (UG & PG)



MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK
दिंडोरी रोड, म्हासळ, नाशिक-४२२००४ Dindori Road, Mhasrul, Nashik-422004
Tel : (0253) 2539100/300, Fax : (0253) 2539223
Website : www.muhs.ac.in. E-mail : coc@muhs.ac.in

डॉ. अजित ग. पाठक

एम.बी.बी.एस. एम.डी. (न्यायवैद्यकशास्त्र)

परीक्षा नियंत्रक

Dr. Ajit G. Pathak

M.B.B.S, M.D.(Forensic Medicine)

Controller of Examinations

Ref.No. MUHS/XT/360/2021

Date: 01/06/2021

Circular No. 17 /2021

To,

The Dean / Principal,
All Affiliated Colleges and Exam Centers
MUHS, Nashik

Sub: To Submit the details of CCTV installed in Examination Hall in prescribed format.

Ref: 1) University Circular No.48/2014 dt.15/09/2014
2) University Ordinance No. 01/2014
3) University Circular No. 86/2018

Sir/Madam,

Your kind attention is drawn towards above cited University Circular / Ordinance and to state that it is mandatory for colleges to install CCTV system with recording facility at their COLLEGE EXAMINATION HALL and STRONG ROOM.

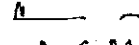
University will monitor all Examinations scheduled from 10/06/2021 onwards . In view of above, you are requested to forward following details positively to the University by Email at hncomp@muhs.ac.in up to 07/06/2021.

The format is as below:

- 1) Name of Examination Center or College:
- 2) Centre In charge with Contact No:
- 3) Technical Person Contact No. :
- 4) STATIC /WAN IP ADDRESS or Cloud id of DVR:
- 5) MAKE and MODEL of DVR:
- 6) Number of CAMERA installed:
- 7) LOGIN USER NAME and PASSWORD OF DVR :

NOTE : - All the Colleges are hereby strictly informed, NOT to change the USER NAME and PASSWORD of DVR during Examination work and make sure the DVR has STATIC/ WAN IP Address / CLOUD ID only and not LOCAL IP Address (e.g. 192.168.10.1) and internet speed should be above 10 Mbps.

You are requested to comply with above on priority basis.


A. G. PATHAK
Controller of Examinations



MUHS

महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

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परीक्षा नियंत्रक

Dr. Ajit Gajanan Pathak

M.B.B.S., M.D. (Forensic Medicine)

Controller of Examinations

Out No. : MUHS/XC/ 2418 /2021

Date :31/03/2021

To,

The Dean/Principal,

MUHS Affiliated Nursing Colleges

Sub. : ADVISORY FOR CONDUCTION OF PRACTICAL EXAMINATIONS OF UG NURSING FACULTY FOR WINTER - 2020 SESSION.

- Ref. : 1. No. INC : F.No.1-6/2020-INC, Date : 14th May, 2020.
2. No. INC : F.No.1-6/2020-INC (Covid Examination), Date : 19th June, 2020.
3. No. INC : F.No.22-10/2020-INC, Date : 10th July, 2020.
4. Board of Examinations meeting dated 30/06/2020
5. Academic Council meeting dated 15/07/2020 Resolution No.26/2020.
6. Board of Examinations meeting dated 30/03/2021.

Sir/Madam,

With reference to the above mentioned subject, I am enclosing herewith the above referred no. 01 to 03 advisories of Indian Nursing Council about conduction of Practical examinations for Summer 2020, for circulation to all concerned as per decisions taken by University authorities as per reference no. 04 & 05.

The same guidelines will be applicable for conduction of Undergraduate Practical examinations of Faculty of Nursing for Winter 2020 examinations as per reference no. 06.

Please refer the rules / conditions mentioned in the said advisories regarding conduct of practical examinations and observe its strict adherence.

(Dr. Ajit G. Pathak)
Controller of Examinations

Encl. : As above



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Statutory Body under the Ministry of Health & Family Welfare

F.No. 1-6/2020-INC

Dated: 14 MAY 2020

CIRCULAR

INC GUIDELINES ON ACADEMICS AND EXAMINATIONS DURING COVID-19
PANDEMIC & LOCKDOWN

Introduction

The entire nation is facing an unprecedented crisis due to outbreak of COVID-19 pandemic. Social distancing, one of the key components in the fight against this infection, is creating a challenging situation for students studying in various nursing programmes under various Nursing Educational Institutions. Most of the Nursing Educational Institutions have been closed since the lockdown from mid-March and nursing students have been unable to attend classes and clinical areas. In this context, INC reiterates that the quality of nursing education should not be compromised at all times. The principles of hygiene, social distancing and restricted movements must be advocated by all at all times to ensure the health, safety and security of the students, faculty and staff and also to continue academic activities.

The following guidelines are being issued for implementation to ensure adequate syllabus coverage so that that the current academic session does not get affected, and continuity of nursing education is maintained.

I. Guidelines for Academics

1. Teaching-Learning Process

1.1 Online modes of teaching can be used to continue the educational process by making effective use of technology and other available options as long as the Nursing Educational Institutions have been asked to remain closed by the Government and State authorities in different parts of the country. (Online modes such as Google Classroom, Google Hangout, Cisco Webex Meeting, You tube streaming, College website, e mails, Internet and social media platforms, such as WhatsApp, Facebook groups etc. could be used)

a. Theory:

- i. Institutions should plan to share learning resources such as lectures, study materials, topic assignments and assessments via online, maintaining communication with the students on a regular basis.
- ii. The Institutions will be responsible to maintain the details of classes taken subject wise, attendance, assignments given and submitted by students etc.



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b. Clinical:

- i. Wherever possible, virtual clinical learning can be delivered by sharing recorded visuals of clinical procedures/skills or any digital resources available.
- ii. Once the institutions re opens, the students should be given exclusive clinical experience blocks in order to gain clinical expertise in various clinical areas as per revised master plan and clinical rotation plan.

1.2 Attendance: The lockdown period can be used as theory block to cover the theory portion of the syllabus in various subjects. In case the institution has not done the online teaching, then the institution shall give assignments/materials through email or as indicated in 1.1.

The period of lockdown may be treated as 'deemed to be attended' by all the students while calculating the requirement of minimum percentage of attendance.

2. Academic Calendar

The dates suggested are based on the extension of lockdown period and restrictions laid down by the GOI and state governments with specific emphasis on social distancing norms.

2.1 Academic session 2019-2020

Two months extension is granted for conduct of examination ensuring completion of clinical requirements.

Conduct of examinations	
Annual/Year	September/October, 2020
Evaluation and Declaration of the result	
Annual/Year	October/November, 2020

Summer vacation can be counted during Lockdown period

2.2 Academic session 2020-2021

Admission process and last date of admission	
Annual	October/November, 2020



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Commencement of classes	
Annual	October/ November, 2020
2 nd year onwards	
Conduct of examinations	
Annual	August/September, 2021
Commencement of next academic session	
Annual	August /September, 2021

II. Guidelines for Examination

I. Internal assessment and attendance requirements:

It is presumed that by March, before the lockdown, all the institutions would have completed College/sessional examinations, all of these are to be considered in the internal assessment calculation/evaluation of students. Online classes and assessments done during lockdown can also be considered.

- a. Attendance requirements for clinicals: The theory attendance remains the same. Owing to the extraordinary conditions, the norm of a candidate having 100% attendance in each practical area is relaxed to 80%. However, all essential clinical areas should be covered as per the prescribed syllabus. Whatever essential clinical experience is missed due to COVID lockdown, to be completed in internship period of final year except for final year students.
- b. Clinical requirements:
 - i. Skill lab and clinical procedures ratio in the logbook can be relaxed by allowing skill lab procedures up to 30%.
 - ii. Other written assignments relevant to care note/care study that need to be done in the clinical area can be replaced by allowing up to 30% in the skill lab using written scenarios/vignettes or virtual learning.
 - iii. If clinical experience is not feasible in respect to MLHP clinical requirements, the institution shall ensure completion through skill lab or simulation.

3

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Striving to Achieve Uniform Standards of Nursing Education

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- c. Internal practical examination can be in the form of Observed Structured Clinical Examination (OSCE) with minor modifications in the format such as reduced number of skill stations to ensure **social distancing norms** and to include only clinical skills.

2. External/Final Examination:

Simplified modes and methods of examinations may be adopted in order to complete the current academic session in time, as mentioned below.

- Theory examination may be conducted after lockdown opens. by maintaining social distancing norms, in staggered time-table form, with less number of students, preferably batchwise, without compromising the quality, so that the examination process may be completed in multiple shifts. The duration may be reduced to 2 hours.
- Practical examination will be conducted either after the relaxation in lock down period in the clinical settings or in the simulation set up using OSCE approach e.g in skill labs maintaining proper social distancing and hygiene norms.
- Any student failing in subject/s/examination will be provisionally promoted to next year. However, such students will have to appear in the supplementary examination along with term examination whenever examination is held next and clear the pending examination.
- The Students should be informed well in advance (at least one week) about the conduct of examinations and other related activities.**
- The examining bodies are given relaxation to appoint external practical examiners from local Deemed Universities or local Colleges from the same city/town/zone, if out of State examiners are unable to travel due to COVID restrictions.

Final year students

- The students in the final year passing out of nursing course will have to mandatorily undergo the theory and Practical examination before the declaration of the result. The examining authority may as soon as possible conduct the theory and practical examinations of the Final year of the said program and announce the results in a time bound manner so that students are able to pursue their careers without disruption.



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III. Guidelines for Thesis submission

The post graduate nursing students and their guides will ensure that the work done for the thesis is in compliance with regulatory requirements and ready for submission in time. The universities may adopt appropriate strategies like online submission of dissertation to facilitate the UG/PG students pursuing Projects/ Dissertations, in view of the prevailing circumstances.

IV. General guidelines

- There should be no additional costs to students as a result of the disruption occurred in the teaching, learning and evaluation process
- The faculty and non-teaching/ supportive staff will continue to be on the payrolls of the institution and work from home utilizing this period to connect to nursing students through various teaching learning platforms using digital technology and are paid their monthly salary as per the GOI guidelines.
- The Institutions will be responsible to maintain the details of classes taken subject wise, percentage of attendance, assignments given and submitted by students etc. The State Examining Boards/ Universities as Examining Authorities should accept these records as being eligible for internal assessment and are to take these records towards fulfilment of academic requirements for calculating attendance for appearing for examination.
- Based on the broad INC guidelines, each University/ Examining Authority may chart out its own plan of action taking into consideration the issues pertaining to COVID-19 pandemic. Notwithstanding the above Guidelines regarding the resumption of session, conduct of examinations and commencement of next academic session, every university college has to ensure that it is prepared in all respects to carry out the academic activities following necessary advisories/ guidelines/ directions issued by the Centre/State Government, MHRD or UGC from time to time to prevent the spread of COVID-19.
- These guidelines are only applicable as one-time measure during this academic year due to COVID-19.

Sarveer

LI Col (Dr) Sarveer Kaur
Secretary

Copy for information & necessary action:

- Vice chancellor of all Universities.
- Registrars of all State Nursing Council.
- Examination Boards.
- Principal of all Schools / Colleges of Nursing.
- INC website.



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No. 1-6/2020-INC (CovidExamination)

Dated: **19 JUN 2020**

To,

Prof Dr Deelip G Mhaisekar,
Vice Chancellor,
Maharashtra University of Health Sciences,
Dindori Road, Mhasrul,
Nashik, Maharashtra- 422004.

- Subject: 1) Allowing Conduct of Post Graduate & Undergraduate Medical Examination by MUHS, at appropriate time in view of COVID- 19 pandemic**
2) Request for flexibility in conduction of practical examination

Dear Sir,

This is in reference to the letter no. MUHS/XC/3010/2020 dated 09/06/2020 on the subject noted above. The following guidelines have been issued for points raised vide the letter

Query Raised	Guidelines
1) If due to any unforeseen circumstances, the examinations could not be conducted as per schedule and have to be postponed, what measures can be taken to prevent the academic losses of the students such as permission to start next academic year term though the scheduled examination are delayed ?	1) In this regard, refer Indian Nursing Council (INC) circular no. F.No. 1-6/2020- INC dated 14 th May, 2020 regarding INC guidelines on academic and examinations during COVID- 19 pandemic and lockdown. (Para 2.1 at Page no. 2 & 3 mentioning academic session 2020- 21 relaxations.) The relaxation being extension by two months where in the exams can be conducted even up to Oct 2020. Further, as per INC syllabus the candidate shall have cleared all the previous examination before appearing for final year examination.
2) The University should be given the liberty to organize the examinations in the state after assessing the disease conditions in the state and feasibility of given by the councils.	2) In this regards refer a) Para II: Guidelines for examination of above mentioned letter vide which it is specified that exams be conducted only after lockdown opens. (ref para II 2 a)

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	b) Para IV, d. General guidelines, which specified the provision of integrating the state, central govt/UGC directives in the context of preventing COVID-19 spread also.
3) Any Modifications in conduct of practical examinations in clinical subjects (such as case based scenarios/ simulations) in view of safety and security of students.	3) Practical examination in clinical subjects can be conducted vide II: Guidelines for examination para 2(b) of above mentioned letter wherein it is clearly mentioned that "Practical examination will be conducted either after the relaxation in lock down period in the clinical setting or in the simulation set up using OSCE approach e.g in skill labs maintaining proper social distancing and hygiene norms".
4) In view of the prevailing conditions and as a remedial measure to reduce unnecessary travel for the students, the University has taken a decision to allow the students to appear at any examination centre of convenience near to their home towns. You are requested to permit this as a one- time measure during COVID- 19 pandemic.	4) Students may be permitted to appear at any examination centre of convenience near to their home- towns as one time measure for academic session 2019-20.

This provision is only for the current academic year (2019-20) in view of COVID- 19 pandemic while maintaining safety & health of all the stakeholders & sanctity & quality of examination.

Yours faithfully,

Lt Col (Dr) Sarvjeet Kaur
Secretary



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F.No. 22-10/2020-INC

Dated: 10 JUL 2020

CIRCULAR

ADDENDUM TO INC GUIDELINES ON ACADEMICS AND EXAMINATIONS
DURING COVID-19 PANDEMIC

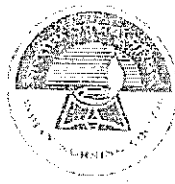
Introduction

In view of the present conditions of Covid pandemic, despite the opening of lockdown all over the country in phased manner, Indian Nursing Council has received various representations from various Institutions/Universities regarding conduct of examinations due to restriction in travel imposed in current pandemic situation.

Further to INC letter No F No 1-6/2020-JNC dt 14 May 2020, the following guidelines are being issued for conduct of examinations for undergraduate and postgraduate nursing students-

1. Guidelines for Examination

- (a) The examinations of final year students will be conducted as per the proposed time frame given in INC circular dt 14 May 2020. As per academic calendar announced, the exams can be conducted and completed by end of September if feasible, by taking appropriate measures in the interest of students as and when the normalcy is restored in the respective States.
- (b) Nursing is patient centered, competency based profession and involves the clinical dexterity in meeting patient care needs hence in order to maintain the uniform standard of examination, Universities/Examining Boards shall conduct their examinations in accordance with INC norms.
- (c) Keeping in view the basic infrastructure available at the level of the institutions and accessibility of internet to the students, especially in remote areas, it is not feasible to adopt the online mode of examination in Nursing Institutions.
- (d) If the situation does not appear to be normal in view of COVID-19 & in case it is not feasible to conduct examination as per academic calendar then students (except final year) who have undergone the course and are not able to appear for the examinations, shall be permitted to commence their studies for next higher classes and to progress into the next academic year on the basis of internal evaluation and performance in college examinations as per the following grading-



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- (i) 50% marks on the basis of the pattern of internal assessment of student
- (ii) and the remaining 50% marks on the basis of average of performance in College examinations during the entire year (theory and practicals).
- (iii) If average of performance in College examinations during the entire year is not available then 100% evaluation may be done on the basis of internal assessment.
- (iv) Any student failing in subject/s/examination will be allow the students to commence their studies for next higher classes in accordance with guidelines issued on 14 May 2020. However, the students will be considered to have passed the examination and be eligible for the award of the degree/diploma only if they are successful in all the subjects of the said program.
- (v) The students in the final year passing out of Nursing course will have to mandatorily undergo the theory and Practical examination after the lockdown opens and travel restrictions are resolved. The examining authority may as soon as possible conduct the theory and Practical examinations of the Final year of the said program and announce the results in a time bound manner so that students are able to pursue their careers without disruption.
- (vi) If the students wishes to improve the grades, he/she may appear in special exams as planned by the University/examining body for such subjects during next year by offering one additional improvement opportunity when the situation normalises.
- (vii) It is reiterated that no institution shall submit average internal marks of the test student more than 75% as specified in curriculum note of INC syllabus.

2. Guidelines for Entrance Examination

(a) Keeping in mind uncertainties due to global pandemic, the general public interest and State/local/Institutional policies, if entrance examination for the next academic session for BSc and BEd Nursing programs is feasible during the current pandemic situation, it may be conducted. However, if it is not possible to conduct the entrance examination, then merit list of admission may be prepared, category wise, on the basis of marks obtained by the candidates in the last qualifying examination. The candidates for admission to academic year 2020-21 must be informed suitably through institution website or online advertisement to avoid anxiety and inconvenience to students and their parents.

3. Guidelines for completion of Internship period of final year students

(a) The guidelines for each practical area has already been laid out in INC circular dated 14 May 2020 regarding, selecting practical area attendance to 50%, SKSB lab and clinical



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proceedings ratio in the log book (which also includes deliveries to be conducted in the case book) has been relaxed upto 30%-40%. If clinical experience is not feasible, the Institution shall ensure completion through skill lab or simulation using online technology so that students of final year can complete at least 80% practical attendance in all clinical areas prescribed in Internship period. It is desirable that internship is completed in the above prescribed manner before the Nursing course is deemed completed.

4. General

(a) The principles of hygiene, social distancing must be advocated by all at all times to ensure the health, safety and security of the students, faculty and staff.

(b) These guidelines are one time measure applicable only during this academic year due to national pandemic situation. The guidelines are advisory in nature and each University/Examining Authority may chart out its own plan of action taking into consideration the issues pertaining to COVID-19 Pandemic. Notwithstanding the above Guidelines, every University/Institution has to ensure a suitable plan for the examinations following necessary advisories/ guidelines/ directions issued by the Centre/State Government, MHRD or UGC from time to time to prevent the spread of COVID-19.

(c) If any student, Association/ Society, Institution etc. desires to make a representation in this regards, they are hereby advice to make the same to the respective State/University. The respective University/ State Govt. may take up the matter with INC only if it considers it absolutely necessary to grant specific relaxation on case to case basis.

Blaw

Li Col (Dr) Saryjeet Kaur
Secretary

Copy for information & necessary action:

1. Vice chancellor of all Universities.
2. Registrars of all State Nursing Council.
3. Examination Boards.
4. Principal of all Schools/Colleges of Nursing.
5. INC website.