

Swami Vivekanand Shikshan Prasarak Mandal's

Swami Vivekanand College of Nursing, Udgir

(Approved by Government of Maharashtra, Recognized by Indian Nursing Council, New Delhi and Maharashtra Nursing Council Mumbai)

Affiliated to Maharashtra University of Health Sciences, Nashik

Survery No. 184, Bodhan Nagar, Jalkot Road, Udgir - 413517 Dist. Latur

PH. 8208876474, Mail: svconudgir@gmail.com

Dr. Sudhir Jagtap M President

Ref No.

Date:

Information on Examination Reforms



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महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिंडोरी रोड, म्हसरुळ, नाशिक - ४२२००४ Dindori Road, Mhasrul, Nashik - 422004

Tel:(0253) 2539249 / 6659249, 2539219 / 6659219 Website: www.muhs.ac.in, E-mail: coe@muhs.ac.in



डॉ. संदीप सिताराम कडू

एम.वी.वी.एस.,एम.डी. (न्यायवैद्यकशास्त्र). एम.बी.ए., पी.जी.डी.एच.एच.एम.,पी.जी.डी.एम.एल.एस., सी.एफ.एम.जे.

परीक्षा नियंत्रक

Dr. Sandeep Sitaram Kadu

M.B.B.S.,M.D.(Forensic Medicine), M.B.A., P.G.D.H.H.M., P.G.D.M.L.S., C.F.M.J.

Controller of Examinations

Ref. No.: MUHS/X-C/47/ 4311 /2023

Date: 11/07/2023

CIRCULAR NO. 35/2023

SUBMISSION OF INTERNAL ASSESSMENT MARKS FOR SUMMER - 2023 EXAMINATIONS (PHASE - III) COMMENCING FROM 25th JULY AND 27th JULY 2023 ONLY

(FIRST SEMESTER B.SC. NURSING - 2021 AND SECOND SEMESTER B.SC. NURSING - 2021 COURSE)

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.

Online for submission of Internal Assessment marks will be made available on University website w.e.f.11th July 2023.

For Online Internal Assessment (IA) Marks submission:

- 1) Visit "www.muhs.edu.in"
- 2) Click on Online Internal Assessment Marks submission link
- 3) For login enter registered Mobile number of college, select User Type 'College', enter Captcha answer & Click on Login Button.
- 4) OTP received on registered Mobile number Verify OTP button.
- 5) Follow below steps for IA marks submission
 - a. Click "Menu" ->" Ex[Int. Access ->" IA]Marks Submit"
 - b. Click "Show IA Marklists"
 - c. Click "Subject" Name
 - d. Thereafter Student Names will appear, Click on "Student Name".
 - e. After Click on Student name, Marklist will appear.
 - f. Enter Marks and click "Save Marks" button.
 - g. Follow above Step-c to Step-f for all Students in a Subject.
 - h. To preview marklist, click "PreView" button.
 - After saving all Student marks in a subject, a "Submit above batch Marks" button will appear and click it to finally Submit Marks.
- Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on 3. or before 14TH July 2023. No further extension will be granted by the University.
- Internal Assessment Examination of Repeater Student shall be conducted in respective 4. subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online marksheet format.
- While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007. Example:

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15

- 6. It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014. Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.
- 7. The Colleges, who falls to submit Internal Assessment marks (<u>Hard copy and Soft copy</u>) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.
- Non-submission of Internal Assessment marks shall constrain the University to withheld hallticket of the students. Hall tickets of the students, whose marks are submitted without signature, will also be withheld by the University and any loss to the students shall rest with the concerned College.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.

(Dr. Sandeep Sitaram Kadu) Controller of Examinations

Copy to:

1. HOD - Result Section

2. In-charge, UG Nursing Faculty,

Examinations Department, MUHS, Nashik.



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिडोरी रोड, म्हसरुळ, नाशिक - ४२२००४ Dindori Road, Mhasrul, Nashik - 422004 Tel:(0253) 2539249 / 6659249, 2539219 / 6659219

Website: www.muhs.ac.in, E-mail: coe@muhs.ac.in



डॉ. संदीप सिताराम कडू

एम.बी.बी.एस..एम.डी. (न्यायवैद्यकणास्त्र).

एम बी.ए., भी जी डी.एच.एच.एम ,पी.जी डी.एम.एल.एस., भी.एफ.एम.जे. परीक्षा नियंत्रक

Dr. Sandeep Sitaram Kadu M.B.B.S., M.D. (Forensic Medicine)

M.B.A. PG.D.HH.M. P.G.D.M.LS CEMJ

Controller of Examinations

Ref. No.: MUHS/X-C/47/3956/2023

Date: 20/06/2023

CIRCULAR NO. 3.0. /2023

SUBMISSION OF INTERNAL ASSESSMENT MARKS FOR REMAINING UG, PG AND UNVIERSITY COURSES SUMMER - 2023 EXAMINATIONS (PHASE - III) COMMENCING FROM 27th JUNE 2023 ONLY (EXCEPT First BAMS - 2021 COURSE, FIRST BUMS - 2021, FIRST SEMESTER B.SC. NURSING - 2021, SECOND SEMESTER B.SC. NURSING - 2021 AND PG ALLIED)

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.

- Online for submission of Internal Assessment marks will be made available on University 1. website w.e.f.21ST June 2023.
- For Online Internal Assessment (IA) Marks submission: 2.
 - 1) Visit "www.muhs.edu.in"
 - 2) Click on Online Internal Assessment Marks submission link
 - 3) For login enter registered Mobile number of college, select User Type 'College', enter Captcha answer & Click on Login Button.
 - 4) OTP received on registered Mobile number Verify OTP button.
 - 5) Follow below steps for IA marks submission
 - a. Click "Menu" ->" Ex|Int. Access ->" IA|Marks Submit"
 - b. Click "Show IA Marklists"
 - c. Click "Subject" Name
 - d. Thereafter Student Names will appear, Click on "Student Name".
 - e. After Click on Student name, Marklist will appear.
 - Enter Marks and click "Save Marks" button.
 - g. Follow above Step-c to Step-f for all Students in a Subject.
 - h. To preview marklist, click "PreView" button.
 - After saving all Student marks in a subject, a "Submit above batch Marks" button will appear and click it to finally Submit Marks.
- Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on 3. or before 24TH June 2023. No further extension will be granted by the University
- Internal Assessment Examination of Repeater Student shall be conducted in respective 4. subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online marksheet format.
- While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as 5. illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.

Example:

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15
15 50 To 15 90	16

- 6. It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014. Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.
- 7. The Colleges, who fails to submit Internal Assessment marks (Hard copy and Soft copy) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.
- 8. Non-submission of Internal Assessment marks shall constrain the University to withheld hall-ticket of the students. Hall tickets of the students, whose marks are submitted without signature, will also be withheld by the University and any loss to the students shall rest with the concerned College.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.

(Dr. Sandeep Sitaram Kadu) Controller of Examinations

Copy to:

1. HOD - Result Section

2. In-charge All Faculty (UG & PG Course), Examinations Department, MUHS, Nashik.

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

FINAL RESULT OF INTERNAL ASSESSMENT

Summer Examination

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Sign & Seal of the Dean / Principal

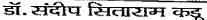


महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK दिडोरी रोड, म्हसरुळ, नाशिक - ४२२००४ Dindori Road, Mhasrul, Nashik - 422004

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एम.बी.बी.एस..एम.डी. (न्यायवैद्यकशास्त्र), एम.ची.ए., थी.जी.डी.एच.एच.एम.ची.जी.डी.एम.एठ.एम., सी.एफ.एम.जे.

परीक्षा नियंत्रक

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Controller of Examinations

Ref. No.: MUHS/X-C/47/117/2023

Date: 05/01/2023

CIRCULAR NO. 94/2023

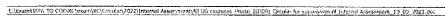
SUBMISSION OF INTERNAL ASSESSMENT MARKS FOR WINTER - 2022 EXAMINATIONS [PHASE - III] (APPLICABLE FOR THE EXAMINATIONS COMMENCING FROM 18TH JANUARY 2023 ONLY)

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.

- Online for submission of Internal Assessment marks will be made available on University website w.e.f.10TH January 2023.
- For Online Internal Assessment (IA) Marks submission:
 - 1) Visit "www.muhs.edu.in"
 - 2) Click on Online Internal Assessment Marks submission link
 - For login enter registered Mobile number of college, select User Type 'College', enter Captcha answer & Click on Login Button.
 - 4) OTP received on registered Mobile number Verify OTP button.
 - 5) Follow below steps for IA marks submission
 - a. Click "Menu" ->" Ex|Int. Access ->" IA|Marks Submit"
 - b. Click "Show IA Marklists"
 - c. Click "Subject" Name
 - d. Thereafter Student Names will appear, Click on "Student Name".
 - e. After Click on Student name, Marklist will appear.
 - f. Enter Marks and click "Save Marks" button.
 - g. Follow above Step-c to Step-f for all Students in a Subject.
 - h. To preview marklist, click "PreView" button.
 - After saving all Student marks in a subject, a "Submit above batch Marks" button will appear and click it to finally Submit Marks.
- 3. Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on or before 13th January 2023. No further extension will be granted by the University.
- Internal Assessment Examination of Repeater Student shall be conducted in respective subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online marksheet format.
- While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.

Example:

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15
15.50 To 15.99	16





- 6. It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014. Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.
- 7. The Colleges, who fails to submit internal Assessment marks (<u>Hard copy and Soft copy</u>) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.
- Non-submission of Internal Assessment marks shall constrain the University to withheld hall-ticket of the students. Hall tickets of the students, whose marks are submitted without signature, will also be withheld by the University and any loss to the students shall rest with the concerned College.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.

(Dr. Sandeep S. Kadu)
Controller of Examinations

Copy to:

1. HOD - Result Section

2. All Faculty In-charge (UG & PG)



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

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EPABX: 0253-2539100/300, Fax: 0253-2531836, Ph.: 2539249/2539289

https://www.muhs.ac.in

व्यानवाचा अमन-प्रशंसक

संदीप सिताराम कडू

एम.बी.बी.एस.एम.डी.(न्यायवैद्यकशास्त्र), डी.एम.आर.ई, एम.बी.ए.. पी.जी.डी.एच.एच.एम.,पी.जी.डी.एम.एल.एस.,सी.एफ.एम.जे.

परीक्षा नियंत्रक

Dr. Sandeep Sitaram Kadu

M.B.B.S., M.D. (Forensic Medicine), D.M.R.E., M.B.A., P.G.D.H.H.M.,P.G.D.M.L.S.,C.F.M.J.

Controller of Examinations

Ref. No. MUHS/XR-42/78/2023

CONFIDENTIAL

Date: 04/01/2023

Examination Circular No. 03 / 2023

To,

The Dean / Principal /Practical Convener, All Affiliated Colleges, MUHS, Nashik

> Sub. Submission of Practical Exam Marks for Winter-2022 Examinations.

Sir/ Madam,

- It is hereby notified to all the concerned that the as per Section 50 of Ordinance No.01/2014, the affiliated colleges have to conduct the Practical Examination (as per schedule published).
- The software for Online Submission of Practical Exam Marks will be made available on the University website www.muhs.edu.in.
- 3. It is, therefore, requested to submit Subjectwise/Batchwise practical exam marks to the University through the software as per standard operating procedure as specified in this circular.
- 4. It is the combined responsibility of the Convener, External Examiner and Internal Examiner (if appointed) to submit the marks online to the University on the same day of examination.
- If there are multiple batches (i.e. A, B, C, etc.) for any particular subject, at that time the above-5. mentioned examiners have to submit online marks and print marklist of that batch on the same day of examination. No further extension shall be granted to submit online practical marks of previous batch.
- After submission of online marks, the concerned Convener/Examiners shall take printout copy of 6. Final Marksheet and it shall be duly signed & crosschecked by all the Examiners. The marks entered on printed Marksheet shall be the same which shall be entered in software also and then submit printed one copy duly sealed to the University alongwith spotting within date notified and keep second sealed copy of the printed marklist at College level.
- 7. If there are more than one appointment for same date and for multiple of centres/courses and if date clash is observed; it is, therefore, requested to inform the same to concerned Faculty Incharge at Exam Dept and accept the appointment which are not date-clashing.
- If there is any change in appointment of Practical Convener/Examiners, the Practical Centre shall 8. obtain written permission from University in Appendix 'D' prior to the date of Practical Examination.

- 9. It is informed to the Practical Centre that non-teaching staff working in concerned practical Centre is not allowed in process of submission of online marks to the University. If such case observed in later stage, the examinations conducted by the Centre shall stands cancelled.
- 10. The Convener shall make all arrangement of submission of online marks submission to the University. The Dean/Principal of the college is requested to inform the respective Practical Convener regarding this circular.
- 11. It is the responsibility of the Dean/Principal and Convener/Examiners to follow the existing Rules/Regulations/Direction/Circulars and the guidelines mentioned in this circular.
- 12. All the Dean/Principal/Convener/Examiners are, therefore, requested to act as per guidelines mentioned in this circular.

13. Guidelines/Steps for Online Submission of Practical Marks

- a) Visit website www.muhs.edu.in
- b) Click "Practical / Viva Exams" -> "Practical Exam Appointments and Mark Submission"
- c) For Mark Submission, enter registered Mobile number of Convener
- d) To View Appointments, enter registered Mobile number of Convener/Examiners
- e) Specify captcha answer and click "Login" button.
- f) Enter OTP received and click "Verify OTP" button.
- g) After successful login, follow below steps for marks submission
 - a. Click "Menu" → "EX | Practical" → "PR | Appts List" to view appointments issued
 - b. Click "Accept" button to accept appointment issued.
 - c. Click "Menu" ightarrow "EX | Practical"ightarrow "PR | Marks Submit"
 - d. Click respective Subject and Batch, thereafter, a student Seat Numbers will be shown, specify Attendance then click "Save Attendance Details" button.
 - e. Thereafter, click on Seat Number and then marklist will appear.
 - f. Enter marks and click "Save" button. Do not click "Enter" button of keyboard during marks submission.
 - g. Follow above Step-c to Step-e for all students in a Batch.
 - h. After saving marks of all student in a subject, click "Submit above batch Marks" button.
 - i. To preview and print marklist, click " View Marklist" link-button and print the marklist.

h) Follow above Step-g for all Subjects and Batches

- 14. To view Practical Exam Time Table with Batchwise Seat Numbers, visit www.muhs.edu.in → Practical / Viva Exams, click "Practical Exam Time Table" link. Please note that Practical Exam Time Table is tentative and subject to change as per availability all Examiners.
- 15. If there are more thane one appointment for Batches/Subjects on the same day or for different centres at the same time, etc., in this case, the Convenor/Examiners are requested to inform the same to the University and accept one subject/batch and reject another in consulation with the Examination Department's respective Faculty Incharges.
- 16. The Convenor/Examiners are requested to accept

17. For any queries regarding Practical Exam, Appointments, Batchwise Time Table, Seat Number Details, Mark Submission, etc. please contact respective Exam Section Faculties; contact details of which are menionted below:

Facultywise Contact Details	
UG Medical	PG Medical (MD, MS, DM, MCH, MBA, MPH, PG Dip.)
(0253) 2539216, 2539138,	(0253) 2539251, 2539252, 2539258
ugexammedical@muhs.ac.in	pgexammedical@muhs.ac.in -
UG Dental (0253) 2539217, 2539261, ugexamdental@muhs.ac.in	PG Medical (BPMT, Dip. Para Medical, Optometry) & PG Dental (0253) 2539254, 2539259 pgexamdental@muhs.ac.in
UG Ayurved/Unani	PG Ayurved/Unani
(0253) 2539218, 2539210	(0253) 2539255, 2539256, 2539265
ugexamayurved@muhs.ac.in	pgexamayurved@muhs.ac.in
UG Homoeopathy	PG Homoeopathy
(0253) 2539225, 2539229	(0253) 2539255, 2539256, 2539265
ugexamhom@muhs.ac.in	pgexamayurved@muhs.ac.in
UG Nursing	PG Nursing
(0253) 2539227, 2539224	(0253) 6659253, 2539267
ugexamnursing@muhs.ac.in	pgexamallied@muhs.ac.in
UG Allied (PT, OT, Audiology and Prosthetics and Orthotics) (0253) 2539221, 2539204 ugexamptot@muhs.ac.in	PG Allied (PT, OT, Audiology and Prosthetics and Orthotics) (0253) 6659253, 2539267 pgexamallied@muhs.ac.in

Thanking you.

Yours,

Sd/-(Dr. Sandeep S. Kadu) Controller of Examinations

Copy to:-

- 1) The Asst. Registrar and HOD, Result Section, MUHS, Nashik
- 2) The Faculty Incharges, UG and PG Exam Dept., MUHS, Nashik



MUHS

महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK र्दिडोरी रोड, म्हसरुंळ, नाशिक - ४२२००४ Dindori Road, Mhasrul, Nashik - 422004

Tel:(0253) 2539249/280, 6659249/280

Website: www.muhs.ac.in. E-mail: xr@muhs.ac.in



एम.जी.जी.एस.,एम.डी. (न्यायवैद्यकणास्त्र), डी.एम.आर.र्ड, एल.एल.बी., एम.बी.ए..पी.जी.डी.एच.एच.एम.,पी.जी.डी.एम.एल.एस., सी.एफ.एम.जे.

परीक्षा नियंत्रक

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M.B.B.S., M.D.(Forensic Medicine), D.M.R.E., L.L.B., M.B.A. P.G.D.H.H.M., P.G.D.M.L.S., C.F.M.J.

Controller of Examinations

Ref.No.: MUHS/X-C/47/4743/2022

Date: 04/07/2022

CIRCULAR NO. 46/2022

ONLINE SUBMISSION OF INTERNAL ASSESSMENT MARKS FOR SUMMER - 2022 EXAMINATIONS

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.

- Software for submission of Internal Assessment marks for Undergraduate Courses (All Faculties UG/PG Ist to Final year and University Courses (Except PG Medical Course)) will be made available on University website around 05th July 2022.
- The University has already provided College Log-in account to every college, from where hall tickets of their students are downloaded by them. For entry of Internal Assessment marks in the software, the Colleges are required to Log-in their respective account and carry out entry of Internal Assessment marks.
- Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on or before 11th July 2022. No further extension will be granted by the University.
- Internal Assessment Examination of Repeater student shall be conducted in respective subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online marksheet format.
- While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.

Example:

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15
15.50 To 15.99	16

It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014. Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.

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- The Colleges, who fails to submit Internal Assessment marks (Hard copy and Soft copy) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.
- Non-submission of Internal Assessment marks shall constrain the University to withheld hall-ticket of the students. Hall tickets of the students, whose marks are submitted without signature, will also be withheld by the University and any loss to the students shall rest with the concerned College.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.

(Dr. Sandeep S. Kadu) Controller of Examinations

Copy to: 1. HOD - Result Section

2. All Faculty In-charge (UG & PG)



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ,नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिडोरी रोड, म्हसरुळ, नाशिक-४२२००४ Dindori Road, Mhasrul, Nashik-422004

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MUHS डॉ. अजिट ग

परीक्षा नियंवक

डॉ. अजित ग. पाठक एम.बी.पन, एम.डी.(न्यायवैधकलास्त्र)

Dr. Ajit G. Pathak M.B.B.S., M.D. (Forensic Medicine)

Controller of Examinations

Ref.No.: MUHS/X-C/47/ 6867 / 2021

Date: 18/ 09/2021

CIRCULAR NO. 55 /2021

REVISED SUBMISSION OF INTERNAL ASSESSMENT MARKS FOR SUMMER - 2021 EXAMINATIONS

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.

- Software for submission of Internal Assessment marks for Undergraduate Courses (All Faculties Final year courses) [Except MBBS Faculty] will be made available on University website around 21st Sep. 2021.
- The University has already provided College Log-in account to every college, from where hall tickets of their students are downloaded by them. For entry of Internal Assessment marks in the software, the Colleges are required to Log-in their respective account and carry out entry of Internal Assessment marks.
- Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on or before 05th Oct. 2021 (Except Nursing Faculty). Nursing faculty candidate should submit internal assessment marks on or before 27th September 2021. No further extension will be granted by the University.
- Internal Assessment Examination of <u>Repeater student</u> shall be conducted in respective subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online mark sheet format.
- While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.

Example:

	Final Rounded Marks
15.01 To 15.49	15
15.50 To 15.99	16

It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks, after initial submission OR even after declaration of Final result on various frivolous grounds. No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014. Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.

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• The Colleges, who fails to submit Internal Assessment marks (Hard copy and Soft copy) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.

(Dr. Ajit G. Pathak)
Controller of Examinations

Copy to:

1. HOD - Result Section

2. All Faculty In-charge (UG & PG)



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ,नाशिक MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

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डॉ. अजित ग. पाठक

एम.वी.वी.एस, एम.डी.(न्यायवैधकशास्त्र),

Dr. Ajit G. Pathak
M.B.B.S., M.D. (Forensic Medicine)

Controller of Examinations

परीक्षा नियंत्रक

Ref.No.: MUHS/X-C/47/5275/2021

Date: 10/05/2021

CIRCULAR NO. 88 /2021

SUBMISSION OF INTERNAL ASSESSMENT MARKS FOR WINTER - 2020 EXAMINATIONS

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.

- Software for submission of Internal Assessment marks for Undergraduate Courses (All Faculties Ist to IIIrd year) will be made available on University website around 18th May 2021.
- The University has already provided College Log-in account to every college, from where hall tickets of their students are downloaded by them. For entry of Internal Assessment marks in the software, the Colleges are required to Log-in their respective account and carry out entry of Internal Assessment marks.
- Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on or before 25th May 2021. No further extension will be granted by the University.
- Internal Assessment Examination of <u>Repeater student</u> shall be conducted in respective subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online marksheet format.
- While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.

Example:

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15
15.50 To 15.99	16

It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014. Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.

- The Colleges, who fails to submit Internal Assessment marks (Hard copy and Soft copy) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.
- Non-submission of Internal Assessment marks shall constrain the University to withheld hall-ticket of the students. Hall tickets of the students, whose marks are submitted without signature, will also be withheld by the University and any loss to the students shall rest with the concerned College.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.

(Dr. Ajit G. Pathak) Controller of Examinations

Copy to: 1. HOD - Result Section

2. All Faculty In-charge (UG & PG)



MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK FINAL RESULT OF INTERNAL ASSESSMENT (FOR REPEATER STUDENTS ONLY)

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Sign & Seal of the Dean / Principal



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Email: coc@muhs.ac.in, Website: w

डॉ. अजित ग. पाठक एम.श्री.पी.एस, एम.डी.(न्यायवैद्यकशास्त्र), परीक्षा नियंत्रक

Dr. Ajit G. Pathak
M.B.B.S., M.D. (Forensic Medicine)
Controller of Examinations

जा.क्र.मआविवि/एक्स-सी/3८*७४* /२०२१

बि. ०७/०६/२०२१

प्रति.

मा. अधिष्ठाता / प्राचार्य, मआविवि संलग्नित सर्व महाविद्यालये / मान्यताप्राप्त संस्था.

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ि पीर्क (डॉ. अजित ग. पाठक) परीक्षा नियंत्रक



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ,नाशिक MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिंडोरी रोड. म्हसरुळ, नाशिक-४२२००४ Dindori Road, Mhasrul, Nashik-422004

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डॉ अजित गजानन पाठक

Dr. Ajit Gajanan Pathak

एम बी बी एत, एम डी (न्यायवैद्यकशास्त्र).

M.B.B.S., M.D.(Forensic Medicine)

परीक्षा नियंत्रक

Controller of Examinations

Outward No. MUHS/XP/6022/2021

Date: 20/09/2021

To,

The Dean/Principal,

MUHS Affiliated Health Sciences Colleges

Sub.: Guidelines For Conduct of Summer-2021 & Winter-2021 Examinations...

Ref. : 1) Letter by University Grants Commission F.1-1/2020(Secy) dt. 08/07/2020

2) University letter No. MUHS/XP/2522/2021 dt. 28/05/2021

Sir/Madam.

I am directed to infom you that, Standard Operating Procedure (SOP) for conduct of Summer-2021 & Winter-2021 examinations with respect to COVID-19 pandemic is attached herewith. This is based on University Grants Commission's Standard Operating Procedure for conduct of examinations during COVID-19 pandemic.

In order to avoid overcrowding and to maintain social distancing, students should be advised to report to the examination centre 45 minutes before the commencement of examination.

Students should not wear wrist watch and other items prohibited as per the examination rules.

In view of maintaining social distancing, it will not be possible for frisking of students before the commencement of examination. Thus, letter No. MUHS/XP-1/2026/2018 dated 31/10/2018 and the Notification No. 04/2019 dated 26/01/2019 shall not be in force for these examinations. Students shall not undergo frisking, even if he/she is wearing a dress which is not in confirmatory with the dress code of examinations. However, in such circumstances a special care must be taken by the examination staff to maintain sanctity of examination.

Extra care be taken for safety of students and staff during conduction of examinations.

Thanking you.

BAHUIBE

(Dr. Ajit G. Pathak) Controller of Examinations

Encl.: As Above (Total pages 2)

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Guidelines For Conduct of Summer-2021 & Winter- 2021 Examinations

Standard Operating Procedure for conduct of Examinations

- 1. The instructions, guidelines and orders issued by the Central and State Governments concerning the opening of educational institutions and safety and health should be abided by the Universities and Colleges. However, they may develop more stricter provisions and guidelines, if they find it necessary.
- 2. In case there is a restriction on movements in certain areas, admit/identity cards issued to the students should be treated as a pass for the movement of students. State Governments should issue instructions to all local authorities to issue movement passes to invigitators and all personnel engaged in the conduct of examinations.
- 3. Entire examination centres floors and walls, doors, gates, should be sprayed with disinfectant.
- 4. Fresh mask and gloves to be used by exam functionaries after staff verification is done.
- 5. Sanitizer bottles should be arranged at the entry gate, examination rooms, staff/observer room, etc. and should be replenished regularly.
- 6. All liquid handwash bottles should be replenished in restrooms and entry gate whenever required.
- 7. Candidate Seating Area should be thoroughly sanitized (desk and the chair) after every session.
- 8. All the washrooms should be cleaned and disinfected.
- 9. All door handles, staircase railing, lift buttons, etc. should be disinfected.
- 10. Wheelchairs, if present at the examination centres, should be disinfected.
- 11. All the trash bins should be cleaned.
- 12. Staff verification and self-declaration as suggested below must be done as soon as they report at the Centre
 - a. Exam functionary must submit self-declaration about health status.
 - b. Thermo gun temperature check must be done at staff entrance point.
 - c. If any Examination functionary fails to meet the self-declaration criteria, or thermogun check, he/she will be asked to leave the examination centre immediately
 - d. Exam functionary needs to wear the mask and gloves at all time
- 13. Cleanliness and hygienic conditions as per safety and health advisories of the concerned government departments are to be maintained at all places.
- 14. Proper sign ages, symbols, posters etc. should be displayed at appropriate place to maintain social distancing.
- **15.** Downloading of 'Arogya Setu' App may be advised for every staff and student of the university and college.
- 16. Adequate arrangements of thermal scanners, sanitizers, facemasks, and hand gloves at an entry and exit points including the reception area. Wherever possible, students should be given fresh face masks by the invigilators in the examination room itself.
- 17. Avoid crowding at entry and exit points.

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Opening all the gates, of entry and exit, in case institutes have more than one gate.



Guidelines For Conduct of Summer-2021 & Winter- 2021 Examinations

- 19. Senior staff should monitor the entry and exit. There should be proper markings with at least 2 meter distance where students stand while waiting for opening of the college gate. Exit of students should permitted one by one only.
- 20. Thermal Screening of students, wearing of face mask, sanitizing of hands etc.be ensured.
- 21. The invigilators, while on duty, should be continuously wearing mask, and proper hand gloves.
- 22. The students should be asked to sanitize their hands before and after signing the Attendance Sheet.
- 23. Hand washing stations with facilities of liquid soap should be made available so that every student can wash her/his hand frequently.
- 24. Keeping in view the physical distancing, institutions should have adequate rooms capacity to meet the proper seating arrangement for examination. Minimum distance between two students should be 2 meters. Sample seating plan is annexed.
- 25. Adequate arrangements for safe drinking water be made on the campus.
- 26. Adequate supply of water in toilets and for hand washing be ensured.
- 27. Dustbins must be cleaned and covered properly.
- 28. Proper sanitization of buses, other transport and official and vehicles of the institution.
- 29. At the end of the day -
 - Used gloves and masks should be disposed only in a pedal push covered bin at the Examination Centre and outside the examination room/hall;
 - b. Safely dispose off all used masks and gloves discarded at the examination centres or outside the examination centre in trash bin bags at suitable place and as per standard guidelines issued by health authority.
- 30. Maintain record of all exam functionaries
 - Record of all exam functionaries will be maintained in the system for future reference and traceability.
 - b. Invigilator records are maintained in the system through staff verification processes.

Name and number of other staff such as Housekeeping, Security Guards, etc. will be maintained.

SAMPLE SEATING PLAN

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Empty	Empty	Empty	Empty
2	5	8	11
Empty	Empty	Empty	Empty
3	6	9	12

DA न ५। ४७ (Dr. Ajit G. Pathak) Controller of Examinations



महाराष्ट्र आयेज्य विद्यान विद्यापीत, नाशिक

MAHARASHIRA UNIVERSITY OF HEALTH SCIENCES, NASHEL

विकेश सेड सम्बद्ध वर्णमा । सम्भवन्त Dradad Road Visarul Nash- १८९०० Tel: (0253) 2539218 / EPABX: 0253-2539100-500 | E-mai: rze@min. 5c - - -

Website: www.mans.ac.er

डॉ. अजित सम्बद्ध पालक

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Dr. Ajit Gajanan Pathak

William D. F. Walterson Medicing. Controller of Examinations

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Sub.: ADVISORY FOR CONDUCTION OF PRACTICAL EXAMINATIONS OF UGIFE DERSING OF SUMMER - 2020

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1. No INC IF No 1 8/2020-INC. Date 14" May 2020

2. No. tNC F.No.1-6/2020-INC (Covid Examination), Date 191 cure 2021

3 No INC F.No.22 10/2020 NC Date: 107 July 2020

4 Board of Examinations meeting dated \$0,052020

Academic Council meesing dated 15/07/2020 Resolution No.25/2020

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End As above

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INDIAN NURSING COUNCIL.

8th Fines, NBCC Centre, Pint Na. 2. Community Centre Oktob Phase - 1, New Delhi - 119920

रबल्का एवं गरिकर कल्बाण मजलग है तक। साविधिक निकाय Statutory Body under the Ministry of Health & Family Welfare

1-No. 1-6/2020-1NC

Dated: 14 May 2020

CIRCULAR

INC GUIDELINES ON ACADEMICS AND EXAMINATIONS DURING COVID-19 PANDEMIC & LOCKDOWN

Introduction

The craire nation is facing an imprecedented crisis the to outbreek of COVID-19 pandemic. Social distancing, one of the key components in the light against this infection, is creating a challenging situation for students studying in various marking programmes under various Marking Educational Institutions. Most of the Marking Educational Institutions have been closed since the lackdown from mid-twhech and marking students have been mable to attend classes and clinical areas. In this context, IMC resentes that the quality of marking education should not be compromised at all times. The principles of hygiene, social distancing and restricted movements must be advocated by all at all times to craste the health, safety and security of the students, faculty and stail and also to continue academic activities.

The following guidelines are being issued for implementation to ensure adequate syllabus coverage so that that the current academic session does not get affected, and contamity of nursing education is maintained.

I. Guidelines for Academics

1. Teaching Learning Process

Lt Online modes of reaching can be used to continue the educational process by making effective use of reclandings and other available oppons as long as the Norsing Educational lostitutions have been asked to remain closed by the Government and State authorities in different parts of the country. (Online modes such as Gongle Classroom, Google Hangaret, Cisco Weben Meeting, You tube streaming, Callege website, a masts, Internet and social media platforms, such as WhatsApp, Facebook groups etc. could be used)

- a Theory;
- i. Institutions should plan to share learning resources such as leatures, study materials, topic assignments and assessments via online, maintaining communication with the students on a regular basis.
- is. The fastitutions will be responsible to maintain the details of classes taken subject wise, attendance, assignments given and submitted by students etc.

उपनयां जिला को एकसमान गानक प्राप्त करने के लिए प्रयासका Striving to Achieve Uniform Standards of Nursing Education

Website: anymindian maingeomocil.org - 15-mail. secy.incia.gov.an Phone: 011-66616800, 66616821, 66616822

आउर्ज तल, एनवैसीसी सेन्टर, प्लॉट नं. २, कन्यूनिटी सेन्टर, ओबाला फेज - 1, नई दिल्हों - 110020



INDIAN NURSING COUNCIL.

8th Floor, NBCC Centre, Plot No. 2. Community Centre Okida Flose - I. New DeSii - 110820

रपास्थ्य एन वरिवार कल्याण मंत्रालय के तस्त सांविधिया निवार Stanstory Body under the Ministry of Health & Family Welfare

- b. Clinical:
- Wherever possible, vuteal clinical learning can be delivered by sharing remarked visuals of clinical procedures/skills or any digital resources available.
- ii. Once the institutions re opens, the students should be given exclusive clinical experience blacks in order to gam clinical expertise in various clinical areas as per revised master plan and clinical rotation plan.

1.2 Attendance. The lockdown period can be used as theory block to cover the theory portion of the syllabus in various subjects. In case the institution has not done the online teaching, then the institution shall give assignments/materials through email or as indicated in 1.1

The period of lockdown may be treated as 'deemed to be attended' by all the students while calculating the requirement of minimum percentage of attendance.

2. Academic Calendar

The dates suggested are based on the extension of lockdown period and restrictions laid down by the GOI and state governments with specific emphasis on social distancing norms.

2.1 Academic session 2#19-2620

Two months extension is granted for conduct of examination ensuring completion of clinical requirements.

Conduct of examinations	
Amsed/Year	September/October.2020
Evaluation and Declaration of the result	
Amanal/Year	October/November, 2029
Summer vacation can be counted during La	ckdown period
2.2 Academic session 2020-2021	
Admission process and last date of admissi	OR
Annual	October/November, 2020

- 3

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INDIAN NURSING COUNCIL

8th Flore, NIMXC Centre, Plot No. 2, Community Centre Okala Phase - 1, New Dolla - 111020

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Commencement of classes	Annual Photo of the Control of the C
Annual	Outoher/November,2020
2 nd year orwards	
Conduct of examinations	
Admissel	August/September, 2021
Commencement of next academic session	and the second s
Annual	August/September, 2021

II. Guidelines for Examination

1. Internal assessment and attendance requirements:

It is presumed that by March, before the lockdown, all the instantions would have completed College/sessional examinations, all of these are to be considered in the internal assessment calculation/evaluation of students. Online classes and assessments done claring lockdown can also be considered.

a. Attendance requirements for clinicals: The theory attendance remains the same. Owing to the extraordinary conditions, the norm of a candidate having 100% attendance in each practical area is relaxed to 80%. However, all essential clinical areas should be covered as per the prescribed syllabus. Whatever essential clinical experience is missed due to COVID lockdown, to be completed as intereship period of final year except for final year students.

b. Clasca requirements:

- Skill lab and clinical procedures ratio in the logbook can be relaxed by allowing skill lab procedures up to 10%.
- ii. Other written assignments relevant to care note/care study that need to be done in the clinical area can be replaced by allowing up to 30% in the skill lab using written scurarios/vignettes or virtual learning.
- iii. If clinical experience is not feasible in respect to MLHP clinical requirements, the institution shall ensure completion through skill lab or simulation.

उपयर्धा रिक्षा के एकस्टमन नावक प्राप्त करने के किए प्रयासरत Striving to Achieve Uniform Standards of Nursing Education

Website: www.indianmusingcouncil.org | E-mail: <u>secv.inc@gov.in</u> Phone: 011-66616800, 66616821, 66616822

अवर्थी तल, एनबीरोल्डि सेन्टर, व्यक्ति मं. २. यनपूर्णिटी सेन्टर, ओव्यला पंचा - 1, नई विक्की - 110000



INDIAN NURSING COUNCIL

8th Plain, NRCC Center, Plot No. 2, Concutainty Centra Oktob Phase - 1, New Delhi - 110020

रुवस्थ्य एवं गाँखर कल्याम गंकलय के राहत सारिविक निकाय Statutory Body under the Ministry of Health & Family Welfare

c. Internal practical examination can be in the form of Observed Structured Clinical Examination (OSCE) with minor modifications in the format such as reduced number of skill stations to ensure social distancing norms and to include only clinical skills.

2. External/Final Examination:

Simplified nucles and methods of examinations may be adopted in under to complete the current academic session in time, as mentioned below.

- a. Theory examination may be conducted after lock-lower opens, by maintaining social distancing norms, in staggered time-table form, with less number of students, preferably batchwise, without companising the quasity, so that the examination process may be completed in multiple shifts. The dorstion may be reduced to 2 forums.
- b. Practical examination will be conducted either after the relaxation in lock down period in the clinical settings or in the simulation set up using OSCE approach e.g. in skill labs maintaining proper social distancing and hygiene sorms.
- c. Any student failing in subject/s/examination will be provisionally promoted to next year. However, such students will have to appear in the supplementary examination along with team examination whenever examination is held next and clear the pending examination.
- d. The Students should be informed well in advance (at least one week) about the conduct of examinations and other related activities.
- e. The examining bodies are given relaxation to reposal external practical examiners from local Decreed Universities or local Colleges from the same city/fown/zone, if out of State examiners are unable to travel due to COVID restrictions.

Einell war mudents

f. The students in the final year passing out of mursing course will have to mandatorily undergo the theory and Practical examination before the declaration of the result. The examining authority may as soon as possible conclust the theory and practical examinations of the Final year of the solid program and amountee the results in a time bound manner so that students are able to pursue their carears without disruption.

उपचर्या दिख्य के एकलाना मानक प्राप्त करने के लिए प्रशासन Striving to Achieve Uniform Standards of Nursing Education

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आडवी त.ल. एनधीसीसी सेन्टर, फॉस्ट नं ४. कम्मूनिर्ध सन्दर, ऑक्सा फंक - १. मई पिस्सी - 150020



INDIAN NURSING COUNCIL.

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रवासक एवं परिवार कल्वाण पंजालक के तहर अविधिक निवास Statutory Body under the Ministry of Health & Family Welfare

III. Guidelines for Thesis submission

The post guadante marsing students and their guides will ensure that the work done for the thesis is in compliance with regulatory requirements and ready for submission in time. The universities may adopt appropriate strategies like online submission of dissertation to fundate the UG/PG students pursuing Projects/ Dissertations, in view of the prevailing circumstances.

IV. General guidelines

- There should be no additional custs to students as a result of the disruption occurred in the teaching, learning and evaluation process
- b. The finealty and non-teaching/supportive staff will continue to be on the payrolis of the institution and work from hoose utilizing this period to connect to corsing students through various teaching learning platforms using digital technology and are paid their monthly salary as per the GOI guidelines.
- c. The institutions will be responsible to maintain the details of classes taken subject wise, percentage of attendance, assignments given and submitted by students etc. The State Examining Boards/ Universities as Examining Authorities should accept these records as being eligible for internal assessment and are to take these records towards fulfilment of academic requirements for calculating attendance for approxing for examination.
- d. Based on the broad INC guidelines, each University/ Examining Authority may chart out its own plant of action taking into consideration the issues pertaining to COVID-19 pandemic. Notwithstanding the above folidelines regarding the resumption of session, conduct of examinations said commencement of next academic session, every university cullege has to ensure that it is prepared in all respects to carry out the academic activities following necessary advisories/ guidelines/ directions issued by the Centre/State Government, MERO or UGC from time to time to prevent the spread of COVID-19.
- These guidelines are only applicable as one-time measure during this academic year due to COVID-19

A (Alter 14 Col (Dr) Sarvjeer Kins Secretary

Copy for information & necessary action:

- U. Vice changellor of all Universities.
- Registrars of all State Nursing Council.
- Examination sounds.
- 4. Prascipal of all Schools / Colleges of Nursing.
- 5. INC website.

उपचर्या किया के एकसमान गामक प्राप्त करने के लिए प्रकाशत Striving to Achieve Uniform Standards of Narsing Education

Website: www.indianoursingcouncil org - L-mark secy.inci@gov.co Phone: 014-66616800, 66616821, 66616822

क्रांज्यों तल एम्बीसानी सेम्बर फ्लॉट से 3: कम्युनिटी सन्दर्भ क्रांच्या क्या : चर्च दिल्ली - 110020



INDIAN NURSING COUNCIL

Sth Floor, NRCC Carme, Plot No. 2. Community : entire Ukaha Plane - I., New Delkir - 11(122)

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No. 1-6/2020-INC (CovidExamination)

Daird: 19 JUN 2077

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Prof fir Deelip G Mhaisekar.

Vice Characellur,

Midianashtra University of Health Sciences.

Dingon Read, Minson

Nashik, Maharashka- 422004.

Subject: It Allowing Conduct of Post Grandate & Undergraduate Medical Examination by MUHS, at appropriate time in view of COVID-19 pandemic

2) Request for Bexibility in conduction of practical examination

Drug Sir.

this is in reference to the letter no. MCHS/XC/3010/2020 dated 09/06/2020 on the subject noted above. The following guidelines have been issued for posits rused vide the action

Ower Raised

- If the to any autorescen circumstances, the examinations could make be conducted as per schedule and large to be pustpoined, what measures can be taken to prevent the masteries losses of the students such as permission to start next academic year term though the scheduled examination are delayed?
- It The University should be given the liberty to organize the examinations in the state after assessing the disease condition, in the state and leasibility of seven by the councils.

Createlines

1) In this regard, role, Indian Musing Council (INC) circular no. F.No. 1-6/2020 INC distell 14th May, 2020 regarding INC gardelines on teenleney and examinations during COVID-10 pandemic and fooddown. (Pair 2.1 is Page no. 2 & 3 iterationing academic session 2020. 21 relaxations.) The relaxation being extension by manifestations.) The relaxation being extension by manifest where in the exams can be conducted ever up to Oct 2020.

Further, as per INC syllabus the condident shall have cleased all the previous examination before appearing for final year examination.

- 2) In this organds toter
 - a) Para 32. Guidelines for examination of monve ordinated letter vide which it is specified that exambe conducted only after welchown opens, (ref pain) II 2 in

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अध्यमें ताल, एमीमीकी संस्टर ज्वीत में, 2 बन्धानिकी रंग्टर औरखा केंग्र - 1 मही दिस्सी - 150000



INDIAN NURSING COUNCIL

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स्मास्थ्य एटं परिवार काळाण मंत्रात्य के प्रधा राविकार निरावय Statishery Body under the Minestry of Health & Family Welfare

- 11 453 machal commissions si chined analysets (such as case bused scenarios) sminipass) is view of sality and SCOURING of Students.
- bus aminibuos gudiavorqueles astenteis as a centralist appearance to rechice morecessary mayed for the students, the Used easily bus taken a decision to allow the students to appear at any examination consists of convenience near In East Some fervies. You are requested to permit this us a const-time measure duing CIVILL 18 pandemic

- by Para IV, d. General gaidelines, which specified the provision of integrating the state, central novi-33(4) directives in the context of preventing COVID-19. spread also.
- Modifications in conduct of 3) Practical examination in clinical subjects can be conducted vide 12. Oxidelines for examplication para 2(b) of above mentioned letter wherein it is clearly mentioned that "Pacifical existational will be conducted either after the relaxation in lock down period in the chair a setting or in the simulation set up asing OSCE approvite gas skill labs minimuming proper sowint distancing and breicus come".
 - 4) Mudents may be parmitted as appear at any examination centre of convenience near to their home- towns as one time measure for academic session 2019-20

Has provision is only for the current academic year (2019-20) in view of COV(D-194 possibilities write maintaining safety & health of all the stakeholders & searchy & quality of CX.IIIIIIIIIIIIIIIIIIIII

Your faithfully.

La Charle

Lt Col (Dr. Sarviget Kang

नपारां शिक्षा के उक्तराभन मानक प्राप्त करने के लिए प्रयासन Striving to Actiove Uniform Standards of Nursing Education Website www.indianansing.compattory E-mail: wey incompation Phone: 011-66616800, 66616821, 66616822

भारतीय लपचर्या परिवद

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INDIAN NERSING COUNCIL

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Taken of alvery again, there is the califles Page. Station of Body anales the Ministry of Health & Family Welfare

F.Nr. 32-40/2029-INC

Dated: \$ 0 JUL 2026

CHROLITEAR

ADDENDIM TO INC GUIDELINES ON ACADEMICS AND EXAMINATIONS DURING COVID IN PANDEMIC

Intraduction

in view of the person conditions of Covid parallers, despite the opening of tooled our all over the aparty in passed manner, indian bluring Council has received various representations from various institutions calversities regarding another of expansions due to result too in travel imposed in current pandague attention

Forther to PMC bester Six Is No. 1-(c) 5000 INC alt. 181 May 2020. the following guidely we use being record for combine at exemperations for makery elected and postproduction making standards.

1. Chideless for Canadinution

- the examinations of had you students will be conducted to per the proposed trace than given in this conclude the 44 May 2010. As per weadoning calendar suncurrent, the examination is conducted and completed by one of September if leasable. By the improperty or accounts, is, the interest of students as mad when the normally is removed to be respective.
- The Source is patient restored, companies betwee probabilist and appoints the element destroit, as marked patient can exect hence in order to magnification and another of common tests, believed by the continues Bounds shall consider their examinations or recordingly with 150 and 1
- for a fingurary or view the basis intercented avoilable to the level of the custoff one and accordancy of material to the students, experially in conservation, if is not mostific to adopt the culture made of an ionimation in black of beginnings.
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INDIAN NURSING COUNCIL.

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्यान्य एवं प्रेरेन्ट कलाण महात्मा के तहत संविधिक विकास Saaturny Body under the Ministry of Health & Family Wellsre

- (i) 50% canks on the basis of the pattern of internal assessment of canher-
- Our and the remaining 50% names on the last of average of performance in the examinations during the entire year (theory sail practicals).
- (iii). If ever out of performance in Undergo examinations during the lower reveal to not available then Duras evaluation out to done up the basis of internal reseasances.
- (4) Any student failing in subject/steramination will be a now the students to commence their studies for next higher classes to accordance with grade to issued on, 14 May 2020 the sevent the students will be not sidered to have presed the examination and to eligible the the twent of the legicidal planta only of they are successful in all the subjects of the seat propinc:
- the the students in the final weig present and all blurging country will have to mandatorily undergo the theory and be extend examination effect the back-hoose opens and he act restriction and costwell. The examining authority may also done me preside costolic costocial discussions and evaluations of the limit year of the social program and resonable me results in a trace bound manner so that students are able to plants their research exchand discuspions.
- The state of the state wishes to supress the grades, news in appear in species occase as planted by the convenity/examency buy in mach schizers during next year by offering see additional improvement oppose they when the situation means, see
- the little securated that is institution read solved research course in the of the research to the research of the research of the research of the syllabor.

2. Conselsors for Entrance Commination

From the ping to use a interconjugate day to global place and the general purple interest and State/or of the next academic present of the properties of the constant of the next academic present for the constant. See some properties of the field during the constant the familiar interests, it may be constant the constant of the next interests of the mark had a factor of the next the next lead a factor of the next temperate was now the basis of marks who include the the constituted in the constitute the next temperate of the constitute to nothing the next property was not constituted to the constitute to the field of the particular to the constitute to reduce advertisement to avoid another the interest to include advertisement to avoid another and received to another advertisement to avoid another and received to another and academic to avoid another.

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महाराष्ट्र आरोग्य विज्ञान विद्यापीठ,नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

विडोरी रोड, म्हसरुळ, नाणिक-४२२००४ Dindon Road, Mhasrul, Nashik-422004

EPABX: 0263- 2539100/300, Ph.: 2539219/6659219, Ph.: 2539289/249 Email: coe@inubs.ac.in Website: www.mubs.ac.in

MUHS

इं. अजित ग. पाठक

एस.बी की.एस, एम.डी.(न्यायवैद्यक्शास्य).

परीक्षा नियंत्रक

Dr. Ajit G. Pathak M.B.B S., M.D. (Forensic Medicine)

Controller of Examinations

Ref.No.: MUHS/X-C/47/ 6867 / 2021

Date: 18/09/2021

CIRCULAR NO. 55 /2021

REVISED SUBMISSION OF INTERNAL ASSESSMENT MARKS FOR SUMMER - 2021 EXAMINATIONS

It is notified to all concerned that as per Section 47 prescribed in the University Ordinance No.01/2014, affiliated Colleges have to conduct Internal Assessment Examinations.

- Software for submission of Internal Assessment marks for Undergraduate Courses (All Faculties Final year courses) [Except MBBS Faculty] will be made available on University website around 21st Sep. 2021.
- The University has already provided College Log-in account to every college, from
 where hall tickets of their students are downloaded by them. For entry of Internal
 Assessment marks in the software, the Colleges are required to Log-in their
 respective account and carry out entry of Internal Assessment marks.
- Internal Assessment mark list (Hard Copy & Soft copy) is to be submitted to the University on or before 05th Oct. 2021 (Except Nursing Faculty). Nursing faculty candidate should submit internal assessment marks on or before 27th September 2021. No further extension will be granted by the University.
- Internal Assessment Examination of <u>Repeater student</u> shall be conducted in respective subject only. The Colleges are required to maintain Internal Assessment record of Repeater students as per attached format and compulsory submitted to the University with online mark sheet format.
- While preparing Final Marks of Internal Assessment, the rounding-off marks shall done as illustrated in following table as per BOE Resolution No.07/2007 dated 08.01.2007.

Example:

Employed Contract Contract of the Contract of

Internal Assessment Marks	Final Rounded Marks
15.01 To 15.49	15
15.50 To 15.99	16

It is repeatedly observed that certain colleges have approached to the University for change in Internal Assessment marks after initial submission OR even after declaration of Final result on various frivolous grounds. No request for 'change of marks' shall be considered, once marks are submitted by the College to the University. It is therefore decided that Internal Assessment marks lists will only be accepted in case it is signed by the student with counter signature of the HOD/Dean of the college as provided in Ordinance 1/2014. Liability of any clerical error at college-level will rest with the Dean and the concerned HOD. The Colleges are therefore requested to go into all details and thereafter Final Internal Assessment marks lists shall be submitted to the University.

The Colleges, who fails to submit Internal Assessment marks (Hard copy and Soft copy) upto stipulated time-period, will be imposed fine/ penalty as prescribed by the University under Notification No.09/2011 dated 11.03.2011.

The Dean/Principal of the Colleges are required to bring this circular to the notice of all concerned & ensure that Internal Assessment marks as prescribed and is submitted to the University within stipulated time-period.

(Dr. Ajit G. Pathak)
Controller of Examinations

Copy to: 1. HOD - Result Section

2. All Faculty In-charge (UG & PG)



MUHS

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

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डॉ. अजित ग. पाठक

एम.बी.बी.एस. एम.डी.(न्यायवैदाकशास)

परीक्षा नियंत्रक

Dr. Ajit G. Pathak

M.B.B.S, M.D.(Forensle Medicine)

Controller of Examinations

Date: 01/06/2021

Ref.No. MUHS/XT/360//2021

Circular No. 17 /2021

To.

The Dean / Principal,

All Affiliated Colleges and Exam Centers

MUHS, Nashik

Sub: To Submit the details of CCTV installed in Examination Hall in prescribed format.

Ref: 1)University Circular No.48/2014 dt.15/09/2014

- 2) University Ordinance No. 01/2014
- 3) University Circular No. 86/2018

Sir/Madam,

Your kind attention is drawn towards above cited University Circular / Ordinance and to state that it is mandatory for colleges to install CCTV system with recording facility at their COLLEGE EXAMINATION HALL and STRONG ROOM.

University will monitor all Examinations scheduled from 10/06/2021 onwards. In view of above, you are requested to forward following details positively to the University by Email at hncomp@muhs.ac.in up to 07/06/2021.

The format is as below:

- 1) Name of Examination Center or College:
- 2) Centre In charge with Contact No:
- 3) Technical Person Contact No.:
- 4) STATIC /WAN IP ADDRESS or Cloud id of DVR:
- 5) MAKE and MODEL of DVR:
- 6) Number of CAMERA installed:
- 7) LOGIN USER NAME and PASSWORD OF DVR:

NOTE: - All the Colleges are hereby strictly informed, NOT to change the USER NAME and PASSWORD of DVR during Examination work and make sure the DVR has STATIC/ WAN IP Address / CLOUD ID only and not LOCAL IP Address (e.g. 192.168.10.1) and internet speed should be above 10 Mbps.

You are requested to comply with above on priority basis.

LA CONTROLLE OF Examinations

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महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिंडोरी रोड, म्हसरुळ, नाशिक - ४२२००४ Dindori Road, Mhasrul, Nashik - 422004 Website: www.muhs.ac.in

हों. अजित गजानन पाठक एम.बं. बी.एस., एम.डी. (न्यायवंशक्यास्त्र)

Dr. Ajit Gajanan Pathak

M.B.B.S., M.D. (Forensic Medicine)

परीक्षा नियंत्रक

Controller of Examinations

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Out No.: MUHS/XC/ 2418 /2021

Date: 31/03/2021

To.

The Dean/Principal,

MUHS Affiliated Nursing Colleges

Sub.: ADVISORY FOR CONDUCTION OF PRACTICAL EXAMINATIONS OF UG NURSING FACULTY FOR WINTER - 2020 SESSION.

- Ref.: 1. No.INC: F.No.1-6/2020-INC, Date: 14th May, 2020.
 - 2. No. INC : F.No.1-6/2020-INC (Covid Examination), Date : 19th June, 2020.
 - 3. No. INC : F.No.22-10/2020-INC, Date : 10th July, 2020.
 - 4. Board of Examinations meeting dated 30/062020
 - 5. Academic Council meeting dated 15/07/2020 Resolution No.26/2020
 - 6. Board of Examinations meeting dated 30/03/2021.

Sir/Madam.

With reference to the above mentioned subject, I am enclosing herewith the above referred no. 01 to 03 advisories of Indian Nursing Council about conduction of Practical examinations for Summer 2020, for circulation to all concerned as per decisions taken by University authorities as per reference no. 04 & 05.

The same guidelines will be applicable for conduction of Undergraduate Practical examinations of Faculty of Nursing for Winter 2020 examinations as per reference no. 06.

Please refer the rules / conditions mentioned in the said advisories regarding conduct of practical examinations and observe its strict adherence.

> asinhala (Dr. Ajit G. Pathak) Controller of Examinations

Encl.: As above

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F.No. 1-6/2020-INC

Dated: 1 4 MAY 2020

CIRCULAR

INC GUIDELINES ON ACADEMICS AND EXAMINATIONS DURING COVID-19 PANDEMIC & LOCKDOWN

Introduction

The entire nation is facing an unprecedented crisis due to outbreak of COVID-19 pandemic. Social distancing, one of the key components in the fight against this infection, is creating a challenging situation for students studying in various nursing programmes under various Nursing Educational Institutions. Most of the Nursing Educational Institutions have been closed since the lockdown from mid-March and nursing students have been unable to attend classes and clinical areas. In this context, INC reiterates that the quality of nursing education should not be compromised at all times. The principles of hygiene, social distancing and restricted movements must be advocated by all at all times to ensure the health, safety and security of the students, faculty and staff and also to continue academic activities.

The following guidelines are being issued for implementation to ensure adequate syllabus coverage so that that the current academic session does not get affected, and continuity of nursing education is maintained.

1. Guidelines for Academics

1. Teaching-Learning Process

1.1 Online modes of teaching can be used to continue the educational process by making effective use of technology and other available options as long as the Nursing Educational Institutions have been asked to remain closed by the Government and State authorities in different parts of the country. (Online modes such as Google Classroom, Google Hangout, Cisco Webex Meeting, You tube streaming, College website, e-mails, Internet and social media platforms, such as WhatsApp, Facebook groups etc. could be used)

- a. Theory:
- Institutions should plan to share learning resources such as lectures, study materials, topic assignments and assessments via online, maintaining communication with the students on a regular basis.
- The Institutions will be responsible to maintain the details of classes taken subject wise, attendance, assignments given and submitted by students etc.

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- b. Clinical:
- i. Wherever possible, virtual clinical learning can be delivered by sharing recorded visuals of clinical procedures/skills or any digital resources available.
- Once the institutions re opens, the students should be given exclusive clinical experience blocks in order to gain clinical expertise in various clinical areas as per revised master plan and clinical rotation plan.

1.2 Attendance: The lockdown period can be used as theory block to cover the theory portion of the syllabus in various subjects. In case the institution has not done the online teaching, then the institution shall give assignments/materials through email or as indicated in 1.1.

The period of lockdown may be treated as 'deemed to be attended' by all the students while calculating the requirement of minimum percentage of attendance.

2. Academic Calendar

The dates suggested are based on the extension of lockdown period and restrictions laid down by the GOI and state governments with specific emphasis on social distancing norms.

2.1 Academic session 2019-2020

Two months extension is granted for conduct of examination ensuring completion of clinical requirements.

Conduct of examinations	
Annual/Year	September/October,2020
Evaluation and Declaration of the result	
Annual/Year	October/November, 2020

Summer vacation can be counted during Lockdown period

2.2 Academie session 2020-2021

		on process and last date of admission	Adı
2020	October/November,		Anı
20	October/November,		Anı

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Commencement of classes	
Annual	October/ November, 2020
2 nd year onwards	
Conduct of examinations	
Annual	August/September, 2021
Commencement of next academic session	
Annual	August /September, 2021

11. Guidelines for Examination

1. Internal assessment and attendance requirements:

It is presumed that by March, before the lockdown, all the institutions would have completed College/sessional examinations, all of these are to be considered in the internal assessment calculation/evaluation of students. Online classes and assessments done during lockdown can also be considered.

a. Attendance requirements for clinicals: The theory attendance remains the same. Owing to the extraordinary conditions, the norm of a candidate having 100% attendance in each practical area is relaxed to 80%. However, all essential clinical areas should be covered as per the prescribed syllabus. Whatever essential clinical experience is missed due to COVID lockdown, to be completed in internship period of final year except for final year students.

b. Clinical requirements:

- i. Skill lab and clinical procedures ratio in the logbook can be relaxed by allowing skill lab procedures up to 30%.
- ii. Other written assignments relevant to care note/care study that need to be done in the clinical area can be replaced by allowing up to 30% in the skill lab using written scenarios/vignettes or virtual learning.
- If clinical experience is not feasible in respect to MLHP clinical requirements, the institution shall ensure completion through skill lab or simulation.

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c. <u>Internal practical examination</u> can be in the form of Observed Structured Clinical Examination (OSCE) with minor modifications in the format such as reduced number of skill stations to ensure social distancing norms and to include only clinical skills.

2. External/Final Examination:

Simplified modes and methods of examinations may be adopted in order to complete the current academic session in time, as mentioned below.

- a. Theory examination may be conducted after lockdown opens, by maintaining social distancing norms, in staggered time-table form, with less number of students, preferably batchwise, without compromising the quality, so that the examination process may be completed in multiple shifts. The duration may be reduced to 2 hours.
- b. Practical examination will be conducted either after the relaxation in lock down period in the clinical settings or in the simulation set up using OSCE approach e.g in skill labs maintaining proper social distancing and hygiene norms.
- c. Any student failing in subject/s/examination will be provisionally promoted to next year. However, such students will have to appear in the supplementary examination along with term examination whenever examination is held next and clear the pending examination.
- d. The Students should be informed well in advance (at least one week) about the conduct of examinations and other related activities.
- e. The examining bodies are given relaxation to appoint external practical examiners from local Deemed Universities or local Colleges from the same city/town/zone, if out of State examiners are unable to travel due to COVID restrictions.

Final year students

f. The students in the final year passing out of nursing course will have to mandatorily undergo the theory and Practical examination before the declaration of the result. The examining authority may as soon as possible conduct the theory and practical examinations of the Final year of the said program and announce the results in a time bound manner so that students are able to pursue their careers without disruption.

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III. Guidelines for Thesis submission

The post graduate nursing students and their guides will ensure that the work done for the thesis is in compliance with regulatory requirements and ready for submission in time. The universities may adopt appropriate strategies like online submission of dissertation to facilitate the UG/PG students pursuing Projects/ Dissertations, in view of the prevailing circumstances.

IV. General guidelines

- a. There should be no additional costs to students as a result of the disruption occurred in the teaching, learning and evaluation process
- b. The faculty and non-teaching/supportive staff will continue to be on the payrolls of the institution and work from home utilizing this period to connect to nursing students through various teaching learning platforms using digital technology and are paid their monthly salary as per the GOI guidelines.
- c. The Institutions will be responsible to maintain the details of classes taken subject wise, percentage of attendance, assignments given and submitted by students etc. The State Examining Boards/ Universities as Examining Authorities should accept these records as being eligible for internal assessment and are to take these records towards fulfilment of academic requirements for calculating attendance for appearing for examination.
- d. Based on the broad INC guidelines, each University/ Examining Authority may chart out its own plan of action taking into consideration the issues pertaining to COVID-19 pandemic. Notwithstanding the above Guidelines regarding the resumption of session, conduct of examinations and commencement of next academic session, every university college has to ensure that it is prepared in all respects to carry out the academic activities following necessary advisories/ guidelines/ directions issued by the Centre/State Government, MHRD or UGC from time to time to prevent the spread of COVID-19.
- c. These guidelines are only applicable as one-time measure during this academic year due to COVID-19.

Macco

Lt Col (Dr) Sarvjeet Kaur Secretary

Copy for information & necessary action:

- 1. Vice chancellor of all Universities.
- 2. Registrars of all State Nursing Council.
- 3. Examination Boards.
- 4. Principal of all Schools / Colleges of Nursing.
- 5. INC website.

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No. 1-6/2020-INC (CovidExamination)

Dated: 1 9 JUN 2000

To.

Prof Dr Deelip G Mhaisekar, Vice Chancellor, Maharashtra University of Health Sciences, Dinderi Road, Mhasrul,

Nashik, Maharashtra- 422004.

- Subject: I) Allowing Conduct of Post Graudate & Undergraduate Medical Examination by MUHS, at appropriate time in view of COVID- 19 pandemie
 - 2) Request for flexibility in conduction of practical examination

Dear Sir.

This is in reference to the letter no. MUHS/XC/3010/2020 dated 09/06/2020 on the subject noted above. The following guidelines have been issued for points raised vide the letter

Query Raised	Guidelines
the examinations could not be conducted as per schedule and have to be postponed, what measures can be taken to prevent the academic losses of the students such as permission to start next academic year term though the scheduled examination are delayed?	1) In this regard, refer Indian Nursing Council (INC) circular no. F.No. 1-6/2020- INC dated 14th May, 2020 regarding INC guidelines on academic and examinations during COVID- 19 pandemic and lockdown, (Para 2.1 at Page no. 2 & 3 mentioning academic session 2020- 21 relaxations.) The relaxation being extension by two months where in the exams can be conducted even up to Oct 2020. Further, as per INC syllabus the candidate shall have cleared all the previous examination before appearing for final year examination.
2) The University should be given the liberty to organize the examinations in the state after assessing the disease conditions in the state and feasibility of given by the councils.	2) In this regards refer a) Para II: Guidelines for examination of above mentioned letter vide which it is specified that exams be conducted only after lockdown opens. (ref para II 2 a)

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b) Para IV, d. General guidelines, which specified the provision of integrating the state, central govt/UGC directives in the context of preventing COVID-19 spread also. 3) Any Modifications 3) Practical examination in clinical subjects can be practical examinations in conducted vide II: Guidelines for examination para 2(b) subjects (such as case based scenarios/ of above mentioned letter wherein it is clearly mentioned simulations) in view of safety and that "Practical examination will be conducted either after security of students. the relaxation in lock down period in the clinical setting or in the simulation set up using OSCE approch e.g in skill labs maintaining proper social distancing and hygiene norms". (4) In view of the prevailing conditions and 4) Students may be permitted to appear at any examination as a remedial incasure to reduce centre of convenience near to their home- towns as one unnecessary travel for the students, the time measure for academic session 2019-20. University has taken a decision to allow the students to appear at any examination centre of convenience near to their home towns. You are requested to permit this as a one-time measure during COVID- 19 pandemic.

This provision is only for the current academic year (2019-20) in view of COVID-19 pandemic while maintaining safety & health of all the stakeholders & sanctity & quality of examination.

Yours faithfully,

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Lt Col (Dr) Sarvjeet Kaur Secretary

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F.No. 22-10/2020-INC

Dated: **10** JUL 2076

CIRCULAR

ADDENDUM TO INC GUIDELINES ON ACADEMICS AND EXAMINATIONS DURING COVID-19 PANDEMIC

Luirodaction

In view of the present conditions of Covid pandemic, despite the opening of lockdown all over the country in phased manner, Indian Nursing Council has received various representations from various Institutions/Universities regarding conduct of examinations due to restriction in travel imposed in current pandemic situation.

Further to INC letter No F No 1-6/2020-INC dt 14 May 2020, the following guidelines are being issued for conduct of examinations for undergraduate and postgraduate norsing students-

1. Guidelines for Examination

- (a) The examinations of final year students will be conducted as per the proposed time frame given in INC circular dt 14 May 2020. As per academic calendar announced, the exams can be conducted and completed by end of September if feasible, by taking appropriate measures in the interest of students as and when the normalcy is restored in the respective States.
- (b) Surging is patient centered, competency based profession and involves the clinical dexterity in meeting patient care needs hence in order to maintain the uniform standard of examination, Universities/Examining Boards shall conduct their examinations in accordance with PAC norms.
- (c) Keeping in view the basic infrastructure available at the level of the institutions and accessibility of internet to the students, especially in remote areas, it is not feasible to adopt the online mode of examination in Nursing Institutions.
- (d) If the situation does not appear to be normal in view of COVID-19 & in case it is not feasible to conduct examination as per academic calendar then students (except final year) who have undergone the course and are not able to appear for the examinations, shall be permitted to commence their studies for next higher classes and to progress into the next academic year on the basis of internal evaluation and performance in college examinations as per the following praising-

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- (i) 50% marks on the basis of the pattern of internal assessment of student
- (ii) and the remaining 50% marks on the basis of average of performance in College examinations during the entire year (theory and practicals).
- (iii) If average of performance in College examinations during the entire year is not available then 100% evaluation may be done on the basis of internal assessment.
- (v) Any student failing in subject/s/examination will be allow the students to commence their studies for next higher classes in accordance with guidelines issued on 14 May 2020. However, the students will be considered to have passed the examination and be eligible for the award of the degree/diploma only if they are successful in all the subjects of the said program.
- (f) The students in the final year passing out of Nursing course will have to mandatorily undergo the theory and Practical examination after the lockdown opens and travel restrictions are resolved. The examining authority may as soon as possible conduct the theory and Practical examinations of the Final year of the said program and announce the results in a time bound manner so that students are able to pursue their careers without disruption.
- (g)—10 the students wishes to improve the grades, he/she may oppear in special exems as planned by the University/examining body for such subjects during next year by offering one additional improvement opportunity when the situation normalises
- (b) It is resterated that no insutation shall submit average internal marks of the test students more than 75% as specified in curriculum note of INC syllabus.

2. Guidelines for Entrance Examination

State/local/Institutional policies, if entrance examination for the next academic session for the said PCr Marsing programs is feasible during the current pandemic situation, it may be conducted. However, if it is not possible to conduct the entrance examination, then merit list of admission and the prepared category wise, on the basis of marks obtained by the candidates in the less qualifying examination. The candidates for admission to academic year 2020-21 must be informed smailly through institution website or online advertisement to avoid anxiety and inconvenience to students and their parents.

3. Guidelines for completion of Internship period of final year students

(a) The guidelines for each practical area has already been laid out in INC cheptar dated. It May 2020 regarding relating practical area attendance to 50%. Skill lab and all most

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procedures ratio in the log book (which also includes deliveries to be conducted in the case book) has been relaxed upto 30%-40%. If clinical experience is not feasible, the Institution shall ensure completion through skill lab or simulation using online technology so that students of lines year can complete at least 80% practical attendance in all clinical areas prescribed in Internship period. It is desirable that internship is completed in the above prescribed manner before the Norsing course is deemed completed.

4. General

- (a) The principles of hygiene, social distancing must be advocated by all at all times to ensure the health, safety and security of the students, faculty and staff.
- (b) These guidelines are one time measure applicable only during this academic year due to national pundemic situation. The guidelines are advisory in nature and each University: Examining Authority may chart out its own plan of action taking into consideration the issues penaining to COVID-19 Pandemic. Notwithstanding the above Guidelines, every University/Institution has to ensure a suitable plan for the examinations following necessary advisories/guidelines/ directions issued by the Centre/State Government, MHRD or UGC from time to time to prevent the spread of COVID-19.
- (c) If any student. Association/ Society, Institution etc. desires to make a representation in this regards, they are hereby advice to make the same to the respective State/Doiversity. The respective University/ State Govt, may take up the matter with INC only if it considers it absolutely necessary to grant specific relaxation on case to ease basis.

Li Col (Dr) Sarvien Kan

Secretary

clope for information & nevessary action:

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- 2 Registrops of all State Nursing Council.
- 3 Exemination Beards.
- 4. Principal of all Schools/Colleges of Nursing.
- 5 Nit website