



Swami Vivekanand Shikshan Prasarak Mandal's  
**Swami Vivekanand College of Nursing, Udgir**

(Approved by Government of Maharashtra, Recognized by Indian Nursing Council, New Delhi and Maharashtra Nursing Council Mumbai)

Affiliated to Maharashtra University of Health Sciences, Nashik

Survey No. 184, Bodhan Nagar, Jalkot Road, Udgir - 413517 Dist. Latur

PH. 8208876474, Mail: svconudgir@gmail.com

**Dr. Sudhir Jagtap** (M.Sc. M.Phil. Ph.D.)  
President

Swami Vivekanand College of Nursing strictly follows all the basic recruitment and promotional policies as stipulated by university.

Each and every faculty member completes the Staff appraisal procedure every year in the format prescribed. The systematic procedure has helped the Management to motivate the employees for better performance.

It helps us to analyze the strength and weakness of the employees as Institute is an academic institution and is committed to provide the best to their students. The teachers maintain records of teaching, examination, college work, research and project to calculate Academic Performance Indicators scores. For all Non-Teaching staff, increments will be sanctioned based on satisfactory report by the Principal and their Annual Performance Assessment Report (APAR) is maintained for every employee. The annual increment for Teaching faculty will be sanctioned Once in a year.

The annual increment for Non - Teaching Staff will be sanctioned Once in a year. Those who join duty in the middle of an academic year will get their first increment after one year service from the date of their joining. Subsequent increment will be sanctioned on 1st May preceding their date of joining duty.

If a staff member (Teaching or Non-Teaching) intends to resign from this college he / she shall give either 3 months' notice to the institute.

Under any circumstances a staff member shall not be relieved in the middle of a semester. The Management reviews the performance of faculty members every year and based on this, annual increment, promotion, etc will be given to the faculty Annual Performance appraisal is done on the basis of the following points:



**Swami Vivekanand Shikshan Prasarak Mandal's**  
**Swami Vivekanand College of Nursing, Udgir**

(Approved by Government of Maharashtra, Recognized by Indian Nursing Council, New Delhi and  
Maharashtra Nursing Council Mumbai)

Affiliated to Maharashtra University of Health Sciences, Nashik

Survey No. 184, Bodhan Nagar, Jalkot Road, Udgir - 413517 Dist. Latur

PH. 8208876474, Mail: svconudgir@gmail.com

**Dr. Sudhir Jagtap** (M.Sc. M.Phil, Ph.D.)  
**President**

Teaching learning process evaluation Specific duties / tasks assigned by Heads of the Department.  
Major contribution for the benefit of student/ staff / Institute. Awards/ Rewards obtained by the faculty  
and staff.

Contribution towards extracurricular and co-curricular activities.

Research contribution of staff in terms of research projects, publications and guidance provided to  
students for involvement in research etc.

*[Signature]*  
**Principal**  
Swami Vivekanand College  
Of Nursing, Udgir Dist. Latur