



Swami Vivekanand Shikshan Prasarak Mandal's
Swami Vivekanand College of Nursing, Udgir

(Approved by Government of Maharashtra, Recognized by Indian Nursing Council, New Delhi and Maharashtra Nursing Council Mumbai)

Affiliated to Maharashtra University of Health Sciences, Nashik

Survey No. 184, Bodhan Nagar, Jalkot Road, Udgir - 413517 Dist. Latur

PH. 8208876474, Mail: svconudgir@gmail.com

Dr. Sudhir Jagtap (M.Sc. M.Phil, Ph.D.)
President

SVCN/PRIN/COC/OFC/2018-19/01

Date: 18.04.2019

OFFICE ORDER

Code of conduct committee is reconstituted with the following members of the A.Y 2018-19.
The composition of code of conduct as follows:

S.NO.	NAME	DESIGNATION	SIGN
1.	Ms. Jyothi N	Principal	
2.	Mrs. Praveena B	Assistant Professor	
3.	Mr. Raghunadha G	Assistant Professor	
4.	Mr. Ravi Utagi	Nursing Tutor	
5.	Mr. Nagsen T	Nursing Tutor	

Copy Submitted to:

1. IQAC Coordinator
2. Students Notice board



Principal
Principal
Swami Vivekanand College
Of Nursing, Udgir Dist.Latur



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President

SVCN/PRIN/COC/CIR/2018-19/01

Date: 27.12.2018

CIRCULAR

This is to inform you that code of committee meeting is scheduled on 30/12/2018 at 03:00pm at conference hall. All the members of the committee are requested to be present on time.




Principal

Principal
Swami Vivekanand College
Of Nursing, Udgir Dist.Latur

Copy to:

1. IQAC Coordinator
2. All HODS
3. Administrative officer
4. Accounts officer
5. Students notice board



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SVCN/PRIN/COC/MOM/2018-19/01

Date: 30/12/2018

MINUTES OF MEETING

The meeting was held on 30/12/2018 at 03:00 pm in the Conference hall.

1. Convener started the meeting by welcoming the members of committee.
2. Members discussed the concerns related to student failing to clear the college fees within the notified date and the students who are not attending theoretical classes regularly but attending the Lab Classes.
3. The members discussed the same with principal and given their suggestion of disciplinary actions to be implemented.
4. Convener has recommended that concerned Heads should handle the issues with perspective to discipline.
5. The meeting was adjourned at 04:00pm.

The under signed members were present in the meeting:

s.no	Name	Designation	Sign
1	Ms. Jyothi N	Principal	
2	Mrs. Praveena B	Assistant Professor	
3	Mr. Raghunadha G	Assistant Professor	
4	Mr. Ravi Utagi	Nursing Tutor	
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Academic Year 2018-2019

A Report on Annual Staff Meeting for faculty, Administrators and other Staff



The committee coordinator addressing the gather on the eve of induction day and later explained the faculty about the code of conduct and the following points were explained.

Code of conduct for staff:

- A teacher shall carry out the legitimate academic and administrative decision taken by the authorities of the college/universities pertaining to his/her sphere of responsibilities/duties.
- A teacher shall not discriminate against a student on political grounds, for reasons of race, religion, caste, language or sex or for other reasons of an arbitrary or personal nature and shall not incite students/teacher against other students or other teachers. Colleagues or administration/governing body of the college.
- A teacher shall not remain absent from duty without proper sanction of leave in case of emergency.
- A teacher shall desist/refrain from including in unscientific publication which would prove to be detrimental to the reputation and the progress of the college/university.



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- A teacher may be permitted to take up consultancy under terms and conditions as outlined in the relevant statute/ordinance as amended from time to time. However, he shall not conduct individually or participate in conducting jointly with others coaching classes directly or indirectly. He/she shall not misuse the facilities or forum of the college/university.
- A teacher shall not make use of available infrastructural resources and/or facilities of the department/college/university/governing body for personal, commercial, political or religious purposes.
- Teacher shall work for holistic development of student.




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