



Swami Vivekanand Shikshan Prasarak Mandal's
Swami Vivekanand College of Nursing, Udgir

(Approved by Government of Maharashtra, Recognized by Indian Nursing Council, New Delhi and Maharashtra Nursing Council Mumbai)

Affiliated to Maharashtra University of Health Sciences, Nashik

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President

Guidelines or Manual for Mentors

Roles and Responsibility:

To help you understand the many roles of mentors and mentees, we asked business **leaders** and experienced mentors/mentees this question for their best insights. From fostering confidentiality in the relationship to sharing core values, there are several responsibilities that both mentors and mentees should take on to cultivate a successful and mutually beneficial relationship.

Here are 11 roles and responsibilities of both mentors and mentees:

- Foster Confidentiality
- Recap, Recap, Update
- Cultivate a Teacher and Pupil Relationship
- Be Laser-Focused and Create Structure
- Accomplish Goals
- Build Trust Through Engagement
- Challenge Each Other With Open-Ended and Curious Questions
- Facilitate Learning Opportunities
- Provide Feedback Going Both Ways
- Follow-through and Avoid Generic Tips
- Share Core Values



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Date :

MENTORSHIP PROGRAMME

- The goal of a mentorship programme is to accelerate the personal and professional development of mentee.
- This is achieved by providing mentee with guidance ,advice and feedback from mentors with more experience than themselves.

Common objectives

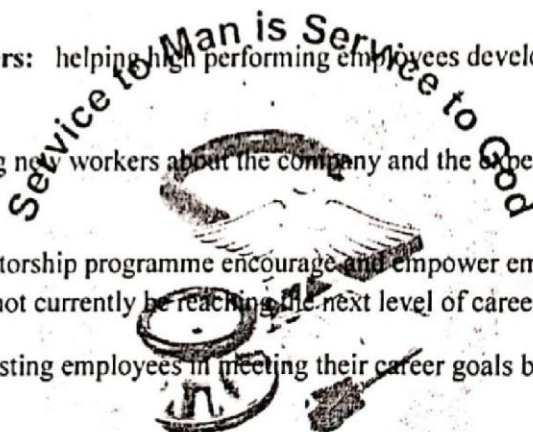
Develop Emerging Leaders: helping high performing employees develop their leadership abilities.

Onboard Faster: teaching new workers about the company and the expectations of management.

Promote Diversity: mentorship programme encourage and empower employees from minority groups who may not currently be reaching the next level of career development.

Career Development: assisting employees in meeting their career goals by honing new capabilities.

Remote Work: allow people to build their career and network in a remote work environment.



Succession Planning: seasoned workers who will be moving into retirement can impart their knowledge and wisdom to those who will take over when they leave.

Improving Culture: building productive relationship among co-workers can lead to a healthier workplace culture.

Reputation Building: organizations who show a commitment to their employees development will gain a reputation as a desirable place to work.

STUDENT WELFARE:

- To support the student in various services.
- To recommend on policies relating to student welfare.
- To recommend on the enhancement of student facilities during the course of study.
- To address the relevant issues of students and give suggestion.



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Principal
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