

## Minutes of Meeting

The meeting was conducted on 12/1/23 at 2:30 pm in principal office regarding University Exam preparation

- The following points are to be discussed
- Regarding revision, classes
- Examination preparedness
- Preparedness of practical Examination
- Essential instructions about final Exam

present members:-

- 1) Mrs. Jyothi. N. → ~~Jyothi~~
- 2) Mr. Tare sir → ~~Tare~~
- 3) Mrs. Paimcy B. → ~~Paimcy~~
- 4) Mrs. Shilpa → ~~Shilpa~~
- 5) M. S. Shadha → ~~Shadha~~



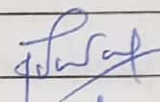
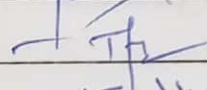
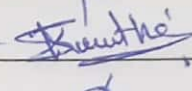

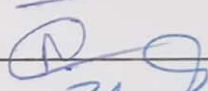
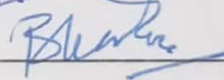
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Principal  
Swami Vivekanand College  
Of Nursing, Udgir Dist. Latour

## Minutes of Meeting

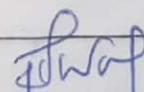
Staff meeting is organized on 22/02/23 in principal office at 4.00 pm following points is discussed

- Teacher's Recruitment's
- Admission process
- all day's celebration
- syllabus completion report

### Present's Member's

- 1) Mrs. Jyothi. N. — 
- 2) Mr. Nagsem tare — 
- 3) Mrs. Shalpa K. — 
- 4) M.S. Shreeela - K — 
- 5) Mrs. Princy. B — 
- 6) Mr. Kadam B.A. — 



  
**Principal**  
Swami Vivekanand College  
Of Nursing, Udgir Dist. La

## Minutes of Meeting

- The meeting was conducted on 10/3/23 at 2.00pm

in principal office regarding University Exam preparation

→ The following points are to be discussed

- Regarding revision classes

- Examination preparedness

- preparedness of practical Examination present members

- Mrs. Jyothi N. — *Jyothi*

- Mr. Nagsem - T. — *Nagsem*

- M.S. Shroader — *Shroader*

- Mrs. Princy B — *Princy*

- Mrs. Shilpa K. — *Shilpa*

- Mr. Kadam B.A. — *Kadam*



*Shilpa*  
Principal  
Swami Vivekananda College  
Of Nursing, Udgir Dist. Latur

## Minutes of Meeting

- The meeting was conducted on 10/3/23 at 2.00pm

in principal office regarding University Exam preparation

→ The following points are to be discussed

- Regarding revision classes
- Examination preparedness
- preparedness of practical Examination present members

- Mrs. Jyothi N. — *Jyothi*

- Mr. Nagsem - T. — *Nagsem*

- M.S. Sharda — *Sharda*

- Mrs. Princy B — *Princy*

- Mrs. Shilpa K. — *Shilpa*

- Mr. Kadam B.A. — *Kadam*



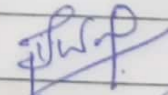
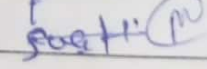
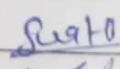
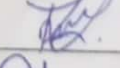
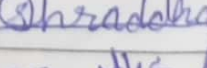
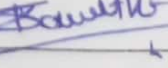

*Shilpa*  
Principal  
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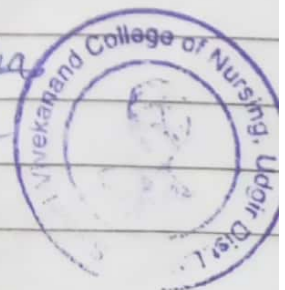
## MINUTES OF MEETING

Staff meeting is organized on 29/04/2023 in principal office at 01:00 pm. Following points will be discussed.

- Preparation of MUHS [LIC] Inspection
- Completion of syllabus.
- Dinding of pending syllabus.
- Revision classes for failed students
- Lab setup as per skill lab guidelines
- NAAC related documents - verifying
- Examination forms - final verification.
- Faculty wise allocation of syllabus/projects/seminars
- Nurses Day celebrations.

### MEMBERS PRESENT

1. Mrs. Jyoti N. - principal. — 
2. Mr. Nagesh. - Sr. Tutor — 
3. Mrs. Swati Y. - Asst Prof — 
4. Mrs. Rekha S. - Asst prof. — 
5. Ms. Shradha S. - Tutor — 
6. Mrs. Shilpa K. - Tutor — 
7. Mr. Pawle Luvish - clerk. — 



## MINUTES OF MEETING

Staff meeting is organized on 22/05/23 in principal office at 4:00 pm. Following points is discussed.

- Teachers Recruitment
- Bindu Nandavali completion.
- MUHS Day celebration & preparation.
- Syllabus completion report.
- Revision classes.
- Grievances of students were discussed.
- Admissions process.
- All days celebration.

### Members Present

1. Mrs. Jyoti. N -
2. Mr. Nagendra Gore -
3. Mrs. Pooja B -
4. Mrs. Swati. Y -
5. Mrs. Rekha. S -
6. Mrs. Shilpa K -
7. Mr. Pawle S -
8. Mr. Kadam B. A -

*Jyoti*

*Nagendra*

*(P)*

*Swati*

*Rekha*

*Shilpa*

*Pawle*

*Kadam*



*Jyoti*  
Principal  
Swami Vivekananda College  
Of Nursing, Udgir Dist. Latur

# Minutes of Meeting

The meeting was conducted on 6/6/2023 at 4.00 pm in Principal office.

Regarding to for staff, syllabus completion, etc. The following

Points are to be discussed below

- Preparation of time table
- Alloting object's for staff
- Syllabus completion of each subject
- Maintenance of attendance
- Member's present

- 1) Mrs. Jyothi. N — *Jyothi*
- 2) Mr. Nagesh Gore — *Nagesh*
- 3) Mrs. Rekha. S. — *Rekha*
- 4) Mrs. Swati — *Swati*
- 5) Mrs. Shilpa K — *Shilpa*
- 6) Mrs. Pooja B. — *Pooja*
- 7) Mr. Parul Sir — *Parul*
- 8) Mr. Kalan B.A. — *Kalan*



*Jyothi*  
**Principal**  
Swami Vivekanand College  
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## Minutes of Meeting

- The staff meeting was conducted on 12/6/2023 at 3:30pm

in Principal office regarding "World Blood Donor Day" on 14 Jun,

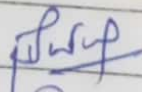
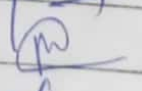
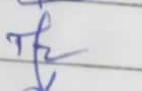
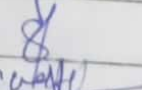
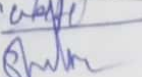
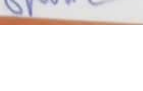
Discuss about world Blood Donor day with staff, in the meeting

→ point are to be discussed below

- given incharge according the program

- idea's share according to the program

- Member's present's

- 1) Mrs. Jyothi. N. — 
- 2) Mrs. Paimcy B. — 
- 3) Mr. Naysen T. — 
- 4) M.S - Shardha - S. — 
- 5) M.S - Swati — 
- 6) Mrs. - Shilpa . K — 

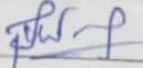
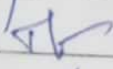


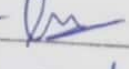
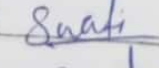
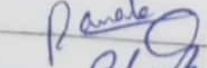
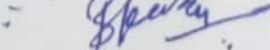





## Mimutes of Meeting

- The meeting was conducted on 1/7/23 at 2.00 pm in principal office regarding university Exam preparation
- The following points are to be discussed
  - Regarding revision classes
  - Examination preparedness
  - Preparedness of practical Examination
  - Essential Instruction about final Exam

### Present member -

- 1) Mrs. Jyothi N. - 
- 2) Mr. Nagsem T. - 
- 3) M.S. Shradha S. - 
- 4) Mrs. Primcy B. - 
- 5) Mrs. Rekha S. - 
- 6) M.S. Swati - 
- 7) Mr. Paule Sir - 
- 8) Mr. Kadam B. S. - 



  
Principal  
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# Minutes of Meeting

The meeting was conducted on 28/07/23 at 2pm in principal office regarding practical exam scheduling. The following points are to be discussed below;

1. practical scheduling.
2. Alloting responsibility
3. Hospital supervision
4. Student listing
5. preparation of practical requirement

The members present.

Mr. Tyethi. -	<u>[Signature]</u>
Mr. Pare -	<u>[Signature]</u>
Mrs. Princy B	<u>[Signature]</u>
Ms. Shradha.	<u>[Signature]</u>
Ms. Palkha Suryawanshi	<u>[Signature]</u>
Susati / Yamalge	<u>[Signature]</u>
Pooja Suresh	<u>[Signature]</u>
Rudam B.A. -	<u>[Signature]</u>



[Signature]  
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Swami Vivekanand College  
Of Nursing, Udgir Dist. Latui

## Minutes of meeting

This is to inform all teaching and non-teaching staff that meeting will be conducted @ principal office at 10:00 AM kindly be present for discussing following parts:

- practical exam of nursing Fundamentals
- clinical postings.
- NMC work distribution.
- semester classes
- Independence day celebrations.
- Nutrition week Celebrations.

name of the staff.

Swati yevandge

Suryawanshi Rekha

Princy B.

Shraddha V.S

Pawle Suresh

Kale Yagesh

Kadam Balaji

~~Patil~~

sign.

swati

















  
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Of Nursing, Udgir Dist. Latur

## Minutes of Meeting

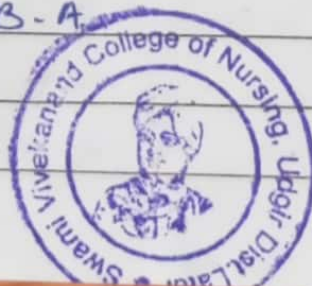
The meeting was conducted in principal office at 8:30 pm regarding discussion of NAAC work related progress, the following points are to be discussed.

- (v) Regarding Templates fill up of GSR
- (v) Documents Collection of certifica wise Convens.
- (v) Dought Clarifications of Convens.
- (v) check out the progress of work
- (v) Give deadline of completion of task.
- (v) Report submission

The following members are to be present;

Syothi N.  
 Mr. Nagsen Tare  
 Sneha yevanodge  
 Mrs. Princy B  
 Mrs. Shilpa  
 Pawie Suresh  
 Radam B-A

- Princy  
Shilpa  
Princy  
Shilpa  
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Shilpa



Principal 26/8  
 Swami Vivekanand College  
 Of Nursing, Udgir Dist. Latour

## Minutes of meeting

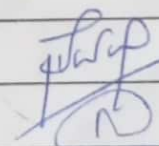
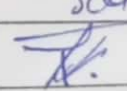
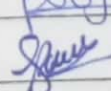
The minutes of meeting was conducted in principal office 2.00 pm to discuss about the admission process and naac activities.

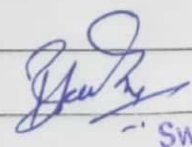
The following points are to be discussed below;

- ↳ Check out the admission criteria.
- (x) explain the selection process
- (y) work allotted to staff
- (z) check out the name related documents -
- (x) up leading of documents.
- (y) also meeting staff gives the clarity of admissions.

The following members are to be present;

- Mrs. Sjolwin.
- Mrs. Princy D.
- Sreani yevanage
- Rakha Sreyanthe
- Ms. More pooja.
- Jawre Suresh
- Radwan B.A.

- 
- Sreani
- 
- pooja
- 



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25/9/23

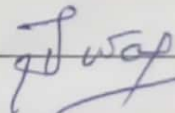
Minutes of Meeting

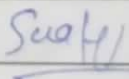
The meeting was conducted in principal office at 2:45 pm to discuss about S.S.K Completion process, academics process.


The following points are to be discussed,


- => Regarding S.S.K submission
- => Complexities of task
- => pending work is, criteria.
- => guidance & doubt clarification done.


The following members are to be present.


① Mrs. Jyothi. N. 


② Mrs. Yavandage Swati. 

③ Mrs. Rekha Suryawanshi. 

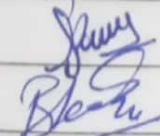
④ Mrs. Princy. B. 

⑤ Ms. Shradha 

⑥ Mr. Tare Akshay 

⑦ Mr. Gile Gayendra 

Pawar Suresh

Kadam B.A. - 

  
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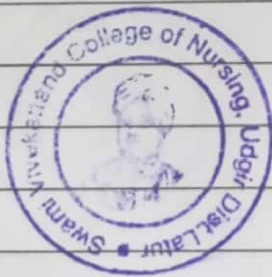
## Minutes of meeting

The meeting was conducted in principal office at 3pm to discuss about following points

- Regarding D.V.V. classification
- completion of task
- doubt clarification
- Regarding subjects syllabus completion
- Conducting unit test every Saturday

The following members were present for the meeting

- 1) Mrs. Jyothi N. - Jyothi
- 2) Mrs. Suryawanshi Rekha
- 3) Mrs. Padmini B. @
- 4) Ms. Sheetalha - Sheetalha
- 5) Mrs. Shilpa
- 6) Ms. Swati Yevanage - Swati



*[Signature]*

Principal

Swami Vivekanand College  
of Nursing, Udgir Dist. Latur

## Minutes of Meeting

Page No. \_\_\_\_\_

Date 25/10/23

The meeting was conducted in principal office at 3:30pm the following points were discussed below

- syllabus completed in this week
- weekly report
- Co-ordinator files
- inspection registers
- Time table

The following members were present for the meeting

Mrs. Jyothi N.

Mrs. Suryawanshi Rekha

Mrs. Nagam Tarp

Mrs. Purney B.

Mrs. Suati yevanage suati

Ms. Shradha S. Shradha



Principal

Swami Vivekanand College  
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## Minutes of Meeting

The meeting was conducted in principal office at 12:30pm for discussion of following points

The following points had discussed

- discuss about New academic year session
- discuss about orientation programme
- allotted class coordinator for class
- Subject distribution
- Unit distribution
- master rotation plan

The following members were present.

Mrs. Jyothi N. - Jyothi

Mrs. Princy B - Princy

Ms. Rekha Suryawanshi -

Ms. Swati Yevardage - Swati

Ms. Shradha U.S. - Shradha



[Signature]

Principal  
Swami Vivekanand College  
of Nursing, Udgir Dist. Latur

## Minutes of Meeting

The meeting was conducted in principal office at 4:00pm, following points are to be discussed;

- ⇒ Syllabus completion
- ⇒ preparing the students for posting
- ⇒ prepare the clinical activities plan
- ⇒ Responsibility list of Teachers.
- ⇒ maintenance of records & reports.
- ⇒ Regarding DUV classifications etc.

Following members are present:

Ms. Jyothi N.	[Signature]
Ms. Princy B	[Signature]
Ms. Snehi	[Signature]
Ms. Rekha	[Signature]
Ms. Dipali	[Signature]
Ms. Vaishnavi	[Signature]
Mr. Atul	[Signature]
Ms. Shradha V.S.	[Signature]

Principal

Swami Vivekanand College  
of Nursing, Udgir Dist. Latu.

