



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

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डॉ. राजेंद्र शिवाजी बंगाळ

एम.बी.बी.एस., एम.डी. (न्यायवैद्यकशास्त्र), डी.एन.बी., एलएल.बी.

कुलसचिव

Dr. Rajendra Shivaji Bangal

M.B.B.S., M.D. (Forensic Medicine), D.N.B., LL.B.

Registrar

MUHS MUHS

MUHS/Academic/LIC/E-6/118/2023

Date: 07-08-2023

TOP PRIORITY / URGENT / CONFIDENTIAL
SURPRISE INSPECTION

1	Ms. Jyothi N.	Chairman	Mob.: 9665499669 Email: jyothi2711@gmail.com
2	Mr. Syam Shankar S	Member	Mob.: 7204028762 Email: cbrphysioth@gmail.com

Sub:- Surprise Inspection Committee for Continuation / Extension of Affiliation for the Academic Year 2023-2024

Ref:- University Circular No. 126/2022, dated 21/12/2022

Sir/Madam,

The proposal for Continuation / Extension of affiliation for Academic year 2023-24 of University affiliated College / Institute has been received by the University. As per the above mentioned college(s) / Institute(s) have been received by the University. As per the provisions u/s 65, 68 & 69 of the Maharashtra University of Health Sciences Act, 1998 & as per the norms laid down in Direction No. 02/2016 in this regard, the University has constituted a Surprise Inspection Committee under your Chairmanship to conduct detail inspection of above College(s) / Institute(s). You are requested to carry out Surprise Inspection of the College (without intimation) on stipulated date **(08-08-2023)** as instructed. As per Section No. 63(g) of MUHS act and Circular No 126/2022 dated 21/12/2022, it is mandatory for Teachers to accept University duties.

1. You have **telephonically accepted** this appointment and as such this appointment is issued. **Name of College to be inspected will be informed to the Chairman separately.**
2. **It is mandatory for teachers to perform University duties and therefore appointment shall not be refused on casual reasons.**
3. You are requested to conduct the Surprise Inspection on urgent basis & submit LIC Report to the University for following course(s).

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4. **Chairman of the LIC shall have to forward the Short Report in prescribed format after commencement of the inspection latest by 11.00 a.m. through e-mail to the concerned Section incharge without default on email address:
Academic Dept.: lic@muhs.ac.in**

5. **As per Direction No. 02/2016 Para 9(6):**

It shall be the duty of the Chairperson to contract with any suitable videographer and shall video record entire inspection since entrance of L.I.C. team in the concerned college or institution's premises, till leaving the premises, as per the directions of the Chairperson or the University officials. The College authority, Dean or Principal of the concerned college or institution shall permit the L.I.C. members to carry out inspection and to the videographer to video record during the entire inspection. The expenses of videographer shall be borne by the Chairperson and shall be reimbursed by the University.

6. Entire LIC report along with all the Annexures shall be submitted to the University within Two Days from completion of the inspection.

7. **The inspection shall cover all the main aspects**

Please ensure the following:-

- a. It will be responsibility of the Chairman to coordinate with members telephonically & proceed for inspection.
- b. The committee shall go through the University Direction(s) / Notification(s) regarding necessary guidelines and smooth conduct of Inspection.
- c. **Confidential meeting shall conducted by the Committee with admitted students and understand their difficulties about teaching, infrastructure & Hostels related issue. Information of students shall be strictly maintained in confidential manner.**
- d. The committee is expected to carry out inspection on parameters in the prescribed matter & submit factual report and not recommendations.
- e. Please verify the deficiencies communicated and subsequent compliance made by the College(s) / Institute(s) on ground and submit the report thereof.
- f. Verify the Grievances / Complaints received at University, if any.
- g. The L.I.C. team member shall not be a student, graduate, faculty member, administrative officer, staff member, employee, or contracted agent within the past three years, of the concerned College or Institution, where he/she is appointed as the L.I.C. member.
- h. The L.I.C. member or any of his immediate family members has not been interviewed for employment within the past two years, where he is appointed as L.I.C. member. The immediate family member of the L.I.C. member shall not be the employee of the concerned college or institution where he is appointed as the L.I.C. member.
- i. Formats for submission of Inspection Report and Annexures are made available on University Website

(Please note: As the information mentioned in sub-rules (g) and (h) above is not available with the University, it is the duty of the concerned L.I.C. members to bring such relation to the notice of the University).

8. The TA/DA will be paid by the University as per rules.

9. It is requested to collect authenticated teacher list from the Dean / Principal / Director of the College/Institute.

It is responsibility of the Dean / Principal / Director to submit authenticated teacher list in prescribed format as well as soft copy in Excel format. Responsibility of any lapse regarding submission of teacher list shall be rest with the Dean / Principal / Director only.

10. The Chairman / Members are requested to go through guidelines prescribed by the University which is attached herewith.

11. Surprise Inspection matter must not be disclosed with any college authorities and must be kept strictly confidential.

Sd/-
Registrar

Enclosures:

Please Note:

1. Guidelines for LIC members (Available on University Website for reference)
2. LIC Format(s) (Available on University Website for reference).
3. Short Report Format (Available on University Website for reference).
4. Complaints received at University (if any).
5. T.A. / D.A. Bill Form (Available on University Website for reference).
6. Circular No. 01/2022 MUHS TA/DA Rules (Available on University Website for reference).
7. Direction No. 02/2016 (Available on University Website for reference).